



## Professional Medical Careers Institute

920 Hampshire Road, Suite S, Westlake Village, CA 91361 | (805) 497-4064 | [www.pmcicareers.com](http://www.pmcicareers.com)

### SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2023 & 2024

#### Certified Nurse Assistant Program – 8 weeks

#### On-Time Completion Rates (Graduation Rates)

*Includes data for the two calendar years prior to reporting.*

| Calendar Year | Number of Students Who Began the Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|------------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2023          | 88                                       | 86                                | 86                          | 97%                     |
| 2024          | 104                                      | 99                                | 99                          | 95%                     |

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



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### **Job Placement Rates (includes data for the two calendar years prior to reporting)**

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|----------------------------------------|
| 2023          | 88                                   | 86                  | 81                                 | 51                              | 62%                                    |
| 2024          | 104                                  | 99                  | 84                                 | 60                              | 71%                                    |

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. [To receive this information contact the school by phone or email 9am-5pm, Monday-Friday.](#)

### **Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

#### **Part-Time vs. Full-Time Employment**

| Calendar Year | Graduate Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours Per Week | Total Graduates Employed in the Field |
|---------------|-----------------------------------------------------|------------------------------------------------------------|---------------------------------------|
| 2023          | 17                                                  | 34                                                         | 51                                    |
| 2024          | 9                                                   | 51                                                         | 60                                    |

#### **Single Position vs. Concurrent Aggregated Position**

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------|
| 2023          | 34                                                   | 17                                                                 | 51                                    |
| 2024          | 57                                                   | 3                                                                  | 60                                    |



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### Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---------------------------------------------------------------|---------------------------------------|
| 2023          | 0                                                             | 51                                    |
| 2024          | 0                                                             | 60                                    |

### Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| 2023          | 0                                                                                                                                                                    | 51                                    |
| 2024          | 0                                                                                                                                                                    | 60                                    |

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| Calendar Year | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed First Available Exam | Number Who Failed First Available Exam | Passage Rate |
|---------------|--------------------------------------|---------------------------------|----------------------------------------|----------------------------------------|--------------|
| 2023          | 86                                   | 85                              | 81                                     | 4                                      | 95%          |
| 2024          | 99                                   | 99                              | 84                                     | 15                                     | 85%          |

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

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### Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

| Calendar Year | Graduates Available for Employment | Graduates Employed in Field | \$20,001 - \$40,000 | \$40,001 - \$50,000 | \$50,001 - \$55,000 | \$55,001 - \$75,000 | No Salary Information Reported |
|---------------|------------------------------------|-----------------------------|---------------------|---------------------|---------------------|---------------------|--------------------------------|
|               |                                    |                             |                     |                     |                     |                     |                                |
| 2023          | 81                                 | 51                          | 2                   | 3                   | 33                  | 1                   | 12                             |
| 2024          | 84                                 | 60                          | 0                   | 47                  | 7                   | 6                   | 0                              |

A list of sources used to substantiate salary disclosures is available from the school. [To receive this information contact the school by phone or email 9am-5pm, Monday-Friday.](#)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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### Cost of Educational Program

Total charges for the program for students completing on time in 2023: \$2,967.80

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2024: \$3,163.00

Total charges may be higher for students that do not complete on time.

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Students at Professional Medical Careers Institute are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.



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- "First Available Exam Date" is the date for the first available exam after a student completed a program.
  - "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
  - "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
  - "Salary" is as reported by graduate or graduate's employer.
  - "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.





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### **STUDENT'S RIGHT TO CANCEL**

Each student has the right to cancel/voluntarily terminate the program and obtain a refund of charges paid through attendance at the first class session. If a student wishes to cancel/terminate the enrollment agreement or withdraw from the institution, the student must notify the school. Written and/or verbal withdrawals are acceptable. No refunds after First Day of Class for CE course.

**If the student withdraws from a course before instruction has started, the student may receive a refund. *NOTE: For CE classes – the student will be charged for the course after the first day of attendance but may finish the course with another upcoming class. Any materials that a student has paid for but not received will be refunded in full. Any materials that a student has paid for and received will not be refunded. If books have been purchased the student will be charged a \$20 fee to cover return of the book.***

**No refunds will be given if the student has attended the First Day**

**of the course and the student concerned will still be liable for any tuition due.** Also, if the student has received federal student financial aid funds, the student is entitled to a refund of money not paid from federal student financial aid program funds.

The school reserves the right to cancel or reschedule a class start date due to insufficient enrollment. If this occurs, the student may request a full refund of all money paid less the registration fee, or apply all money paid to the next scheduled class start date.

**PLEASE NOTE: The "Itemization of Fees and Charges" on page 2 has detailed information on refundable and non-refundable items.** All refunds will be paid within 45 days from receipt of cancellation or withdrawal letter or the date the institution terminates a student for breach of attendance, conduct, academic and/or financial policies. If an applicant never attends class (no-shows) or cancels the contract prior to the class start date, all refunds due will be made within forty-five (45) calendar days of the first scheduled day of class or the date of cancellation, whichever is earlier.

I have read and understand the Refund Policy

Student Initial\_\_\_\_\_