

GDPR within Scouting

This notice is issued in accordance with the General Data Protection Regulation and the Data Protection Act 2018. These Regulations govern how Personal Information (PI) can be handled and how it must be protected by Data Controllers. Because of the information held on its members, 7th Gosport Scout Group is classed, under those Regulations, as a Data Controller, and must comply with the Regulations.

The Data Protection Act 1998 governs the collection, recording, storage, use and disclosure of personal data, whether such data is held electronically or in manual form. Young people have the same rights as adults under the Act.

Why are we processing your data?

Under the General Data Protection Regulation, the personal data can be processed only for the purposes of:

- I. Establishing or maintaining membership or support for the scout group;
- II. or II. For providing scouting activities to members or to those who have regular contact with the scout group.

The data held is Name, Address, Age, Contact details, Family doctor and any relevant medical conditions. The data will only be used for scouting purposes and will not be disclosed to anyone outside the scout movement in the UK without your permission. We will use this information to contact you both routinely e.g., weekly newsletters and for invitations to Scouting events that we are running or planning on attending, and in an emergency.

Where will the data be held?

We utilise Online Scout Manager (OSM), a third-party online management system (Data Processor) for handling, collecting, and storing personal data relevant to the day to day running of the Scout Group. This system has been developed specifically for Scouting and Guiding Organisations. We store all the Personal Data held by the Group, on its members, on this online platform and conducts all reviews and updating of information held, payments, bookings, etc. through this system. Some paper records of this information are held, and on limited occasions. These physical records are controlled within the 7th Gosport.

We provide all parents with permanent access to their personal information records, held by the group, on this online system, which is available for remote access by all parents at any time, following their setting up an account with secure login (required to make payments, confirm attendance to events, etc).

All parents are required to ensure that information held by the Group is up to date and they can amend/update records as they might change. OSM processes or records payments for subs, camps, and events as far as possible using the GoCardless online payment system. This is a secure online payment system to allow parents to make payment safely and easily for their child.

Sometimes we may have to run meetings online, and for these we use Zoom. Zoom is a video-conferencing and online chat platform that has been approved for use within Scouting by The Scout Association.

Photographs, videos, and audio recordings may be taken of our members taking part in Scouting activities and temporarily stored on personal computers, personal smartphones or personal cameras held by the Section Leaders. These are then transferred to the online Facebook group. Photographs, videos, and audio recordings may be taken of our members taking part in Scouting activities and we publish these on our Closed Facebook page. Occasionally, we may submit Photographs or Videos to local newspapers, the Group, District, or County newsletters, websites or put on display for the sole purpose of promoting Scouting. We will never provide the names of any young person when using any of the above media, without the express permission of parents, in writing.