**LIST OF ITEMS NEEDED FOR A HOOP SHOOT**

**REGISTRATION TABLE**

**Registration** desk (minimum 2 volunteers recommended)

**Tables**

**Chairs**

**Pens**…3-4

**Pencils**….2-3 per Scorekeeper

**Numbers** for Shooter Shirts

**Blue tape** to secure Numbers on Shirts or get sticky back numbers

**Phone**-Use Elks Hoop Shoot website Age calculator to verify shooter is in correct age group

**Paperclips**

**Kleenex**

**Hand sanitizer**

**Printer** (needed if you do not want to have to fill-out 3 scoresheets for each age and gender)

**Score sheets** -12+ (In the Hoop Shoot Director Packet, may need to make extra copies)

**Clip board** for each Scorekeeper, 1 also for Director running the Hoop Shoot

**Achievement** Certificate for all shooters (found on Director Dashboard)

**Snacks** and water/soda for workers(optional)

**T-shirt** size form for City/Lodge winners going to District(optional)

**Paperwork** with list of shooters in each category (include space for their birthdate and

phone number as well). Can use this for check-in of shooters. **VERIFY** birthdate with parent/guardian.

**Registration** forms for each of the 6 winners and the 6- 2nd place winners. (These forms are in the Hoop Shoot Director packet). Extra copies are recommended, but please use the ones in the packet first. **Parent or Guardian required to complete top portion of forms.**

**Ensure legibility of these completed forms.**

**District** information letter should be handed out at Lodge shoot to 1st place and 2nd place winners. Have extra ones for Elks or PE Coaches that may also want the information.

**HOOP SHOOT -GYM**

**Rule Book, Current Year (very important)**

**Volunteers** for Scorekeeper/Ball Shagger/Line Judge.

**Floor General**/ Hoop Shoot Director to pick up scoresheets from scorekeepers and verify results. (Scorekeepers should **not** consult each other and compare scores.)

**Referee Jerseys** for Line Judge and Ball Shaggers (preferred, but not required)

**Balls and pump** (28.5 for all shooters except 12-13 boys use 29.5) Inflate to 7-9 lbs.

**Blue Tape** for marking 8-9 shooting line

**Tape Measure**

**Kleenex**

**Hand** **sanitizer**

**Signage** to direct Shooters and Parents (some paper ones are in your Director packet)

**Attach** signs to door entering building.

**Speaker** and microphone

**Trophies**

**Table** for trophies in gym

**Chairs** for all Scorekeepers and possibly a couple of extra ones

**Chairs** for students in each shooting category (optional). Can sit on floor

**Camera** for pictures of trophy winners in each category if possible. Post in lodge and/or your Lodge newsletter. Also, take pictures of **volunteer group** prior to shoot.