

**ELK RUN - ARCHITECTURAL CONTROL COMMITTEE  
FORM REQUESTING ARCHITECTURAL CHANGE OR ADDITION**

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**\*\*\*\* WORK ON YOUR PROJECT MAY NOT BEGIN UNTIL APPROVAL IS GIVEN \*\*\*\***

Homeowner Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Home and Work Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**Description of work proposed must include applicable architectural drawings, sketches, pictures, contractor name, specifications, a copy of the property boundary survey and a list of materials. You will be contacted if proper documentation is not attached. Attach a Certificate of Insurance if a contractor is being used.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Proposed Start Date: \_\_\_\_\_ Proposed Completion Date: \_\_\_\_\_

**Note: Approval will be made within two (2) weeks of the submission of the request, unless otherwise notified. If the project is not completed within six (6) months another ACC form must be submitted to the ACC.**

**Important Notice: Approval by the ACC of any request is in no way a certification that the structural change, modification, addition etc. has been completed in compliance with government rules and regulations or construction standards of design. The homeowner is required to seek inquiry with any local, county or state official regarding construction building codes and/or permits.**

**By signing below you are accepting responsibility for and an understanding of the statements above. Mail or Fax request to address or phone below attention "ACC Chair".**

\_\_\_\_\_  
Homeowner Signature

\_\_\_\_\_  
Date

ACC Comments or Stipulations: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Approved: \_\_\_\_\_ Approved With Stipulations: \_\_\_\_\_ Denied: \_\_\_\_\_

\_\_\_\_\_  
ACC Signature

\_\_\_\_\_  
Date