

CLAIRBORNE MAINTENANCE ASSOCIATION
Minutes for Quarterly Meeting, January 9, 2001

Officers/Board Members

President/Board Member	Jeff Davis	8 Eaton Place	836-8276
Vice Pres./Board Member	Jim Foltz	122 Ascot Court	838-5104
Treasurer/Board Member	Debbie Watts	37 Pegasus Place	834-5408
Secretary/Board Member	Trevor Thompson	43 Pegasus Place	834-8246
Board Member	Valerie Kresge	119 Ascot Court	832-7413

Committees

Architectoral Committee

Ed Aiken	834-5610
Stewart Holstein	832-2864
Mike Hudson	834-6516

Grounds and Maintenance Committee

Jim Foltz, Chair	838-5104
Rich Quickle	832-2772
Jeff Davis	836-8276
Trevor Thompson	834-8246

(The Minutes may also be found at the Web Site WWW.Cclairborne.org.)

About ten homeowners were in attendance.

The meeting minutes from October 10, 2000 were unanimously approved.

NEW BUSINESS

TREASURER'S REPORT

- Only two households have not paid their 1999 dues. Their attorney's have been notified of the liens.
- A second letter was sent to twenty non-payers for the 2000-2001 dues.

GROUNDS AND MAINTENANCE COMMITTEE

Jeff Davis gave the update, because Jim was ill:

- A snow plow contract with Clean Cutt exists.
- Jeff had received one or two calls concerning the proposed entrance sign. That issue depends on the outcome of the vote on the amendment to the Maintenance Agreement.

RULES AND REGULATIONS ADVISORY COMMITTEE

Jeff Davis reported on the Maintenance Agreement amendment process:

- Ballots are being counted and are still coming in.
- The balloting started in mid-October.
- Jeff called and hand-delivered a third round of ballots to about thirty households.
- Other issues such as deed restrictions and grounds improvement will be better able to be resolved once the vote is completed.

GENUARDI'S 1% CASH-BACK PROGRAM UPDATE

- **Both green and blue receipts are acceptable this year.**
- Valerie reported that the total received from Genuardi's receipts since the beginning of Clairborne's involvement was \$375.40.
- Safeway has bought Genuardi's and has notified us that the program will continue.

NOMINATIONS FOR UPCOMING BOARD ELECTION

Debbie's and Valerie's Board terms are expiring, and each has decided to run again. Ballots will be out by the end of this week.

TREASURER'S REPORT

The checking and savings account statements as of 1-8-01 were available.

BUDGET

- A proposed budget was distributed.
- Rich Quickle asked about actual spending from the previous fiscal year. Debbie has them but did not bring them.
- Ed DeLooze brought up the UDC recommendation that a development needs about \$300/house in their account for contingencies.
- The grass contract has not been bid on yet; The cost per snow plow is \$400.
- Rich mentioned that, depending on the vote results, the cost of the sign could come out of the contingency fund. He advocated adding an amount to the budget for contingency.
- Jeff mentioned that the budget also does not contain income, such as interest, Genuardi's checks, and snow plow reimbursements.
- Debbie motioned to vote on the budget and Norm seconded it. The vote was unanimously aye except for one nay.
- Paul Fox mentioned that all of the training and meetings that he attended as Clairborne Board President recommended building the contingency fund.
- Jeff mentioned that there has been about \$25,000 accrued from over-budgeting, which has built up the contingency indirectly. This has occurred over the last three years.
- Others mentioned that the development is getting older and swale issues could arise, although swales are not the only use of the contingency fund.
- In the past, Rich has had civil engineers give estimates to repair swales in the entrance of the development. They ranged from \$10,000 to \$30,000.
- Based on the discussion, Norm moved that the previous vote be amended and the budget be re-opened for discussion.
- An amount of \$75 dues, instead of the proposed \$65, was discussed. The \$75 would include \$2150 for the contingency fund. The amended budget was voted on and approved unanimously.

GUEST SPEAKERS

Norm Spector has asked a DelDOT representative to speak and answer questions at our February meeting. The DelDOT speaker will present DelDOT's plan for the Denny Road/Howell School Road realignment, which will create one intersection where there are currently two on 896. Norm has requested bikeways and walking paths be a part of the plan.

OLD BUSINESS

ARCHITECTURAL COMMITTEE

There is a need for more committee members. Michael Hudson and Stewart Holstein have volunteered and joined the committee. The first meeting is the first Thursday in February.

- **The next meeting of the Clairborne Maintenance Association will be on Thursday, February 15, 2001, at 7:30 p.m. at the Pencader Grange Hall on Old Route 896 (next to People's Plaza). Please note the change in time from 7 p.m. to 7:30 p.m.
ALL homeowners/members are welcome!**

Closing Note: recently, many mailboxes throughout Clairborne have been damaged by vandals. If your mailbox has been damaged, please report it to the police so that they have a better idea of the extent of the vandalism. And of course, please contact them if you have any information as to the identity of the vandals. Thanks!