

CLAIRBORNE MAINTENANCE ASSOCIATION

Minutes for Quarterly Meeting, July 10, 2001

Officers/Board Members

President/Board Member	Trevor Thompson	43 Pegasus Place	834-8246
Vice Pres./Board Member	Jim Foltz	122 Ascot Court	838-5104
Treasurer/Board Member	Debbie Watts	37 Pegasus Place	834-5408
Secretary/Board Member	Valerie Kresge	119 Ascot Court	832-7413
Board Member	Walt Marks	124 Ascot Court	838-1070

Committees

Architectural Committee

Ed Aiken 834-5610
George Holstein 832-2864
Mike Hudson 834-6516

Grounds and Maintenance Committee

Jim Foltz, Chair 838-5104
Rich Quickle 832-2772
Trevor Thompson 391-6370

Jim called the meeting to order. About eight non-Board members were in attendance as well as Board members Jim Foltz, Deb Watts, Walt Marks, and Val Kresge.

Old Business

The February minutes were accepted.

Board Roles

Jeff Davis, Board President, resigned after relocating. Walt Marks has joined the Board, Trevor has assumed the position of President, Jim remains as Vice President, Deb as Treasurer, and Val has assumed the position of Secretary.

Treasurer's Report

- Debbie Watts provided copies of the current checking account statement and made them available to each attendee. The savings account is the same as last time except for an additional 2 months of interest.
- The amount of \$3000 will be moved to the checking account to pay the Pratt Insurance bill, which is due in last July.
- Deb and Jim are gathering information on CD rates from Wilmington Trust, where our account is.
- Seven homeowners have not paid their dues.

Action Item: Jim will call the realtor in charge of the sale of one of the homes where dues are to be paid.

Action Item: Deb will ask for a letter from Clean Cutt stating that a previous uncashed check from Clairborne will not be cashed because payment has subsequently been made.

Grounds and Maintenance Committee Report

- Jim reported that the snow removal refund check was received from DelDOT.
- Jim will request Clean Cutt to cut the weeds on the island on Lexington Parkway.
- Lexington Parkway has been cut through and the concrete barriers have been removed.
- There is a large hole by 2 Airdrie. [Several meeting attendees walked the area after the meeting.]
- Deb requested that the Architectural Committee tell her when they send certified letters to people so that she can go to the Post Office to check the mail for responses.

Maintenance Agreement Amendment Update

Norm will meet with Charles Baker at 2 p.m. on 7/11/01 and hand-deliver the letter from Trevor.

Entrance Signs

This issue is on hold until after the Amendment issue is settled, but Rich brought several graphics to show attendees. Steve Aiken composed these basic designs free of charge. Because most of the houses in our community are vinyl or vinyl and wood, the sign designs incorporate those elements. Questions besides the design are: whether to include "deed-restricted community", which location(s), use of spotlights, overall maintenance costs.

Other Business

- ◆ Norm mentioned that sidewalks along Lexington Parkway may be necessary. He will ask Sen. Vaughn and Vince Lofink to visit our community to discuss a walking path.
- ◆ Mike made the suggestion of a stop sign at Airdrie and Denny for traffic abatement.
- ◆ Norm mentioned that Meadow Glen development is fighting the Howell School alignment plan.
- ◆ Deb asked for assistance concerning their front concrete porch sinking. It is separated from the house and the roof. Other homeowners gave her names of two other homeowners who has the same problem.

The meeting was adjourned at about 8:30 p.m.

- Did you know that the Maintenance Corporation's deed restrictions include the prior approval (by the Architectural Committee) of any additions such as sheds, pools, and fences? Simply submit your plans for the project on a detailed plot plan to the Committee well in advance of your proposed start date...a minimum of 2 weeks is best. The Committee will work with you to insure that your project complies with Clairborne's deed restrictions. Contact Ed Aiken at 834-5610 if you have any questions about an upcoming project.
- **The next meeting of the Clairborne Maintenance Corporation will be on *October 10th, 2001 at 7:00 p.m.* at the Grange Meeting Hall on Glasgow Avenue/Old Route 896 (next to People's Plaza). All homeowners/members are welcome!**