

# CLAIRBORNE MAINTENANCE CORPORATION

## Minutes for Annual Budget Meeting, February 12, 2002

### Officers/Board Members

|                         |                 |                  |          |
|-------------------------|-----------------|------------------|----------|
| President/Board Member  | Trevor Thompson | 43 Pegasus Place | 834-8246 |
| Vice Pres./Board Member | Jim Foltz       | 122 Ascot Court  | 838-5104 |
| Treasurer/Board Member  | Debbie Watts    | 37 Pegasus Place | 834-5408 |
| Secretary/Board Member  | Valerie Kresge  | 119 Ascot Court  | 832-7413 |
| Board Member            | Walt Marks      | 124 Ascot Court  | 838-1070 |

### Committees

#### *Architectural Committee*

Mike Hudson 834-6516  
George Holstein 832-2864

#### *Grounds and Maintenance Committee*

Jim Foltz, Chair 838-5104  
Rich Quickle 832-2772  
Trevor Thompson 834-8246

Trevor called the meeting to order at Cornerstone Church at about 7:30 p.m. Board members in attendance were: Trevor Thompson, Walt Marks, Debbie Watts, and Val Kresge. About six other homeowners also attended.

### Old Business

A motion was passed and unanimously approved to accept the January minutes, with no comments.

### Management of Board

Norm was asked about the option of hiring an outside agency to run Clairborne's Maintenance Association. He said that it would probably raise dues about \$40/year. We would hire a consulting company but would still need a Board. Negatives include losing control and higher costs. The outside firm would do all of the accounting. For reference, about 60 of 338 Maintenance Associations in New Castle County are run by an outside company.

### Nominations

Nominations have been received for Mike Murray. Ed DeLooze and Trevor Thompson would run if no more nominations are received in time.

### Sign Options

Rich is working on two options and will have a Sign Committee soon. The actual sign voting will be by hard copy as well as by website (Clairborne.Org).

## Architectural Committee

**Volunteers are needed!** Trevor will update the website to state this.

### Budget vote

During this meeting, budget votes were counted by Board members. The vote (of countable votes) was:

|                            |           |
|----------------------------|-----------|
| <u>Yes</u> (accept budget) | <u>No</u> |
| 58                         | 4         |

There were 48 uncountable votes.

### Other

- ◆ Norm brought Code Enforcement pamphlets for all attendees.
- ◆ Walt reported that he called DelDOT about the sinkhole on Airdrie near the newspaper box. They fixed it. Other attendees mentioned that some people park on the grass near this spot. **It was requested that, in the future, people refrain from parking on the grass.**
- ◆ A swing set fell over in the wind recently on Peninsula. The person was encouraged to report this to the County Code violations phone number (395-5555).
- ◆ Rose Hill and Clairborne had a recent meeting to discuss the speeding infractions along Lexington Parkway. Both communities will proceed to pursue different options.

The meeting was adjourned at 8:15 p.m.

- **The next meeting of the Clairborne Maintenance Corporation will be on April 9, 2002 at 7:30 p.m. at the Grange Meeting Hall on Glasgow Avenue/Old Route 896 (next to People's Plaza). All homeowners/members are welcome!**

## **Clairborne Entrance Sign Information and Ballot**

The time has come to select an entrance sign for our community! Our sign committee has been working hard behind the scenes to select the best suited sign to welcome all to our community, keeping in mind price, style, and overall quality. Competitive bids were received and reviewed by the Committee, and both designs and pricing have been approved by the Board of Directors, as well as the Architectural Committee. Listed below is all information pertaining to the signs. Included within this package (**on the back side of this form!**), as well as posted on our website, are drawings of the signs. Please take the time to return this vote along with your selections for new Board Members, and please remember that if a household is delinquent in payment for Maintenance Corp. dues, their vote cannot be counted as valid for this or any other issue. The more response we get the better, as everyone will have a say in how our entrance looks in the future!

**Location:** The entrance sign is proposed to be located at the NW corner of the Airdrie Dr., Denny Rd., Lexington Parkway intersection, which is the side where the News Journal newspaper dispenser is located. The sign will be positioned on an angle with the corner of the property so that it faces the on-coming traffic from Denny Rd.

**Description:** The construction of the sign consists of concrete pillars right/left with black powder coated aluminum sign support between the pillars. Overall dimensions of the structure are approximately 12 ft. W x 58 in. H. The sign itself is High Density Urethane material painted green, with burgundy border. All lettering, horse/rider graphic, as well as the "ring" around the sign separating the green and burgundy colors will be carved 23K goldleaf style lettering. This style is currently used at the new Rose Hill entrance sign. Dimensions of the sign board itself are 36"H x 84"L x 2" thick. The pricing includes electric to the sign for lantern style lights on each of the two piers, as well as lighting out in front of the sign. Sign #1 includes a brick base at the bottom of the sign structure, which acts as a planter for ornamental plants and flowers. Sign #2 is a basic two-pier brick structure. The pricing for both signs also includes costs for landscaping and mulching. The option of the secondary sign located below the main sign is offered below. This sign as it reads "A Deed Restricted Community", matches the color scheme and lettering of the primary sign, with dimensions of 6"H X 48"L.

**Application is being made to the State of Delaware thru our State Representative, Vince Lofink, for partial funding of our sign. As of the mailing of this ballot, we do not have an approval of this funding. This funding, if approved, will offset the total costs as listed on the ballot. Any and all expenditures made for the sign by the Clairborne Maintenance Corp. will be made out of the current reserve funds, and no special assessment will be necessary.**