

CLAIRBORNE MAINTENANCE CORPORATION

Minutes for Quarterly Meeting, October 8, 2002

Officers/Board Members

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|-------------------------|----------------|------------------|----------|
| President/Board Member | Tom Sarnecky | 19 Airdrie Drive | 836-4455 |
| Vice Pres./Board Member | Mike Murray | 9 Airdrie Drive | 832-7345 |
| Treasurer/Board Member | Debbie Watts | 37 Pegasus Place | 834-5408 |
| Secretary/Board Member | Valerie Kresge | 119 Ascot Court | 832-7413 |
| Board Member | Ed DeLooze | 5 Airdrie Drive | 836-5727 |

Committees

Architectural Committee

| | |
|-----------------|----------|
| Mike Hudson | 834-6516 |
| George Holstein | 832-2864 |

Grounds and Maintenance Committee

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|--------------------|----------|
| Mike Murray, Chair | 832-7345 |
| Jim Foltz | 838-5104 |
| Rich Quickle | 832-2772 |
| Trevor Thompson | 834-8246 |

Tom called the meeting to order at Pencader Grange at 7:10 p.m.

I. Introductions

- Attendees introduced themselves. Other board members in attendance were: Mike Murray, Debbie Watts, and Val Kresge. Two other homeowners also attended.

II. Secretary's Report

- Val reviewed the July minutes and asked for a motion to approve them. The motion and second were made. Minutes were approved.
- Genuardi's is no longer accepting receipts from community organizations. Val will explore the new program they are using, <http://www.escrip.com>.

III. Treasurer's Report

- Debbie handed out the checking account summary as of 10/07/02.
 - Balances are: Checking - \$2,471.17 as of 09/05 and Savings \$37,367.46 as of 08/30.
- Debbie updated data on file for bond insurance.
- Audit of Treasurer's records was completed week before and all records were found to be acceptable.
- The 2002 & 2003 annual assessment has been mailed to all homeowners and funds are starting to come in for deposit.
- For the 2001-2002 assessment 8 homeowners are delinquent. This information will be forwarded to our attorney for action.
 - From July Meeting: A property tax bill was received, but Trevor filed the paperwork to be exempt us from this. Norm Spector was able to verify that appropriate paperwork has been filed and no tax is required.

IV. Grounds and Maintenance

- Mike Murray informed the board that the bushes near the current Clairborne sign were cut and that grass cutting was performed as scheduled.
- Mike reported we have a new contract with Clean Cutt for snowplowing for 2002 & 2003.
- The bushes near Denny and Lexington require trimming. Mike will organize a work party.

V. Architectural Committee

- The committee forwarded information from the last quarter's meeting regarding shed landscaping to interested parties.
- Issues concerning doghouses in the development were discussed with further investigation required by the committee.

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VI. New items

- Plans for the Halloween Parade and Hay Ride were agreed to. The event was held on Saturday, October 26th.
- The board discussed the use of the open space by organized teams. This issue was raised several years ago. Tom will assign a committee chaired by Ed DeLooze to draft the guidelines for use of this space by organized teams.

The meeting was adjourned at 7:50 p.m.

- **The next meeting of the Clairborne Maintenance Corporation will be on *Tuesday January 14, 2003 at 7:00 p.m.* at the Grange Meeting Hall on Glasgow Avenue /Old Route 896 (next to People's Plaza).**

All homeowners/members are welcome!

- **The tentative Agenda will be:**
 - I. Secretary's report**
 - II Treasurer's report**
 - III. Grounds and Maintenance report**
 - **Snowplowing**
 - IV. Sign update**
 - V. Deed restriction issues**
 - VI. Other issues**