

CLAIRBORNE MAINTENANCE CORPORATION
Minutes for Quarterly Meeting - October 14, 2003

Officers/Board Members

President	Tom Sarnecky	19 Airdrie Drive	836-4455
Vice-President	Mike Murray	9 Airdrie Drive	832-7345
Treasurer	Debbie Watts	27 Pegasus Place	834-5408
Secretary	Ed DeLooze	5 Airdrie Drive	836-5727
Board Member	Matthew Corrozi	19 Peninsula Court	834-0919

Committees

Architectural Committee

Mike Hudson	834-6516
George Holstein	832-2864
Joe Walsh	836-4953

Grounds and Maintenance Committee

Mike Murray, Chair	832-7345
Jim Foltz	838-5104
Rich Quickle	832-2772
Trevor Thompson	834-8246

Tom called the meeting to order at the Pencader Grange promptly at 7:30 pm.

1. Introductions

- Board members in attendance were Tom Sarnecky, Mike Murray and Ed DeLooze. Five other homeowners were in attendance.

2. Secretary's Report

- The minutes from the July meeting were reviewed and accepted

3. Treasurer's Report

- Tom reviewed the report that Debbie Watts provided. The checking account has a balance of \$3,584.19, and reported the savings account has a balance of \$37,588.02.
- Invoices were paid to Clean Cutt for lawn services totaling \$2,360 since the last report.
- Pratt Insurance was paid for the annual insurance premiums in the amount of \$6,338.32.
- Other invoices for postage (\$166.50) and electric for the new sign (\$14.55) were paid.

4. Grounds and Maintenance Committee

- The condition of the open space was discussed. Someone was dumping grass or other debris in the open space trees, and their vehicle got stuck. A tow truck had to pull them out, causing ruts. This created a hazard for the Clean Cutt crew, and they could not mow that area. The result is an extended area that is overgrown. All residents are reminded that motorized vehicles are not allowed on the open space, and no debris is to be dumped in the open space area.

- The areas at the corners of Eaton and Lexington and Lexington and Pegasus were discussed as to how best repair the damage caused by vehicles cutting the corner too closely. Either rocks or dirt fill were discussed. Cookie Burget suggested utilizing the local Boy Scout troop to do the work of repairing the damage. The Maintenance Corporation would purchase the materials, and the Boy Scouts could do the work. This would give them an opportunity to complete a community service project.
- The Snow Plowing contract with Clean Cutt was reviewed. They were the only company that bid on the snow plowing. Several residents were concerned that they were the only company that bid, and requested we seek additional bids. Mike Murray stated that at this point in the season, it may be difficult to get bids as many companies are locked into contracts. A discussion was held and agreed that the community would instruct Clean Cutt to start plowing at 3 inches of snow instead of 4 inches. This will move our community up on the priority list of Clean Cutt customers.
- Questions were raised again about standing water in the swales on homeowners property. Any homeowner who has questions about their swale draining properly is advised to contact the State Soil Conservation district, Laurence Irelan, at 832-3100 ext. 3 to discuss. The Maintenance Corporation is responsible for the swales in the open space only. Homeowners should check with them before doing any work in a swale that will affect the proper flow of storm water through the swale, and may be responsible for corrective actions needed as a result of any changes that affect the flow.
- Usage of the open space was discussed again. There was a Kirkwood Soccer Club team utilizing the open space for soccer practice. There is a site on the Clairborne web page regarding open space usage, and the regulations for utilizing the space are posted on the web site, including applications to utilize the space for organized team activities.

5. Architectural Committee

- The AC Committee reminds all homeowners that any additions, sheds, pools, fences, decks, porches- need to be reviewed and approved by the AC Committee. Please provide plans and request form (on web page) to one of the ACC members. The ACC is only a resource for these projects, and to date has not turned down any project.
- Tom is following up with the county about an unregistered vehicle that has been in a resident's driveway for over a year.

6. New Business

- Tom mentioned that at the end of this year, there would be three board of director positions available. Nominations can be sent to the secretary, Ed DeLooze, at 5 Airdrie Drive. PLEASE review your availability to serve as a board member.
- Clairborne Sign in median. Tom contacted Handler, who requested that the sign not be removed as it is the only directional sign to Rose Hill. Ed will

contact the state to have the green highway directional signs placed at both entrances to the community- one off of Route 896 and one off of Frazer Road.

- We still have the small green Clairborne sign that was removed from the corner of Lexington and Airdrie. The suggestion is to place it on the east bound lane of Lexington Parkway coming from Rose Hill.
- The traffic calming study was reviewed that was conducted as a result of the Rose Hill project. Several options to slow traffic on Lexington Parkway were discussed and shared with the group. Tom will be convening a special community meeting to review these plans in Mid-November. He will have representatives from Del-DOT come and explain the project.
- We are still looking into a bikepath/walkway to be installed along Lexington Parkway. Vince Lofink had previously worked with us on this, but there has been no progress recently. The board will reconnect with Vince to evaluate the project status.
- The Grounds and Maintenance Committee is looking into a contractor to trim the shrubs, trees and bushes in the common space areas, and to maintain the landscaping around the new sign. Clean Cutt does not do this type of work.
- Valerie Kresge reminded residents that Genuardis has an e-scrip program where residents can have a portion of their weekly grocery bill come back to the community. Residents are encouraged to speak to a customer service representative at Genuardis to enroll.

THE ANNUAL CLAIRBORNE HALLOWEEN PARADE AND HAYRIDE IS SCHEDULED FOR SATURDAY OCTOBER 25, 2003 AT 2 PM. WATCH YOUR NEWSLETTERS AND MAILBOXES FOR FURTHER INFORMATION.

The meeting was adjourned at 9:00 pm. The next meeting of the CLFMC will be Tuesday January 13, 2004.

THE ANNUAL CLAIRBORNE HALLOWEEN PARADE AND HAYRIDE IS SCHEDULED FOR SATURDAY OCTOBER 25, 2003 AT 2 PM TO START AT THE CORNER OF AIRDRIE DRIVE AND EATON PLACE. DRESS UP YOUR KIDS, DRESS UP YOURSELF, AND COME OUT TO THE ANNUAL COMMUNITY PARADE.