

CLAIRBORNE MAINTENANCE CORPORATION

Minutes for Quarterly Meeting – February 15, 2006

Officers/Board Members

President	David Snook	07 Airdrie Drive	836-0881
Vice-President	Dave Johnson	46 Airdrie Drive	836-4589
Secretary	Tom Sarnecky	19 Airdrie Drive	836-4455
Treasurer	Cookie Burget	02 Whitaker Court	834-4252
	Mike Murray	09 Airdrie Drive	832-7345

Committees

Architectural Committee

Mike Hudson	834-6516
George Holstein	832-2864
Joe Walsh	836-4953

Grounds and Maintenance Committee

Dave Johnson, Chair	836-4589
Jim Foltz	838-5104
Rich Quickle	832-2772
Trevor Thompson	834-8246

Dave Snook called the meeting to order at the New Castle Conservation District Office at 7:31 p.m.

1. Introductions

Introductions were made of all attendees; four board members attended. Four other neighbors attended and one guest, Patty Powell – NCC Councilwoman 6th District.

2. Secretary's Report

The minutes from the October meeting were reviewed and accepted with one correction (past meeting note).

The following nominations were accepted for the board vacancies: Keith Synder – Whitaker Court, Mary Jo Metz – Eaton Drive, and Dave Snook – Airdrie Drive.

3. Treasurer's Report

- Reports provided by Cookie.
 - Checking account balance of \$1,172.81 as of 12/05/2005.
 - Savings account balance of \$ 43,416.84 as of 01/31/2006.
- Franchise tax bill received \$25 – bill was delivered to Ed DeLooze, the state will not deliver to a PO Box.
- As of the Feb. 14, 193 households paid the 2005-06 assessments with 22 remaining. The Due date was October 15. Four (4) households are in arrears from 2004-05 (and before). Second notices sent to all households. One household is approaching at state of arrears that will justify going to small claims costs and collecting both past due money, court and attorney fees.
- Budget proposal – brief review, increase of \$5 per household to include more lawn maintenance in open space and sign.

4. Grounds and Maintenance Committee

- The snowplow contractor is requested to ensure his operators plow edge to edge.
- Open item – Trees for Lexington Parkway – Faith Devitt will move forward with this issue.
 - Norm Spector provide Dave Snook information on State Tree Grants.
 - Any trees would need to have roots that grow down and not out (damage to street).
 - If trees planted, need to determine who would maintain them (trim and water) – **still open**
- Open item – Rose Hill sign
 - It is confusing as to where the sign is located.
 - Norm Spector spoke with our representative's (Vince Lofink) staff for assistance.
 - **Still need to request the sign to be moved past the intersection of Lexington Parkway and Eaton.**
- Open item – Walkways
 - Discussion was held again about moving forward with this idea with the help of the state.
 - If we wish to have state funding we need to determine if we have the room in the right of way,
 - Discussed potential ways to be funded especially was this appropriate use of state Street Funds.
 - **Discussion needed with Vince Lofink's staff.**

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- Open item - Traffic remediation
 - Clairborne has turned down proposals from DelDot for remediation on Lexington Parkway. See web site. It was suggested that we request four-way stops at the two intersections on Lexington Parkway. Past discussions indicated that four-ways are not supported by DelDOT.
 - **Board to determine WHO has the background on four-way stop signs and further action.**
- Damage to aprons was raised again. Aprons are a DelDOT issue, not covered by maintenance corporation funding.

5. Architectural Committee

- One request was recently denied. It is being revised and will be resubmitted.
- A Homeowner is repaving of driveway and will switch to pavers.
- No other architectural or deed restriction issues were raised.

6. New Business

- Board needs to write to Delmarva Power regarding crooked / cocked light posts and different caps on light posts. This request must come from Maintenance Corporation.
- FYI - Larry Ireland is the head of NC Conservation District. NCCD should be contacted first if there are extensive issues about drainage on your property.
- POST MEETING NOTE: Several incidents of graffiti were reported in Clairborne and Rose Hill communities. Delmarva Power and Artesian Water properties were spray-painted. Anyone with information about these illegal acts of vandalism is encouraged to contact either the New Castle County Police or the companies effected.
- POST MEETING NOTE: Residents are again encouraged to take special caution when parking at Lexington Parkway and Airdrie Drive, both to ensure the safety of students being dropped off and to minimize property damage due to cars pulled to the side of the road.

The meeting adjourned at 8:33 p.m.

Minutes for Annual Meeting – March 14, 2006

Start: 7:36 p.m. Two board members attended and two neighbors.

Ballots received from 90 of 215 households, 1 void due to no return address provided, two void - households are in arrears for assessments.

Budget

<u>For</u>	<u>Against</u>	<u>Void</u>
77	9	1 - improperly marked

Board

Dave Snook - 76
Keith Snyder - 74
Mary Jo Metz - 71
Kathy Swinick - 1
Ted Demerest - 1

Close: 8:36 p.m.

New board members and offices for 2006-2007

President	Keith Snyder	6 Whitaker Court	836-1956
Vice-President	Mary Jo Metz	32 Eaton Drive	832-5584
Secretary	Tom Sarnecky	19 Airdrie Drive	836-4455
Treasurer	Cookie Burget	2 Whitaker Court	834-4252
	David Snook	7 Airdrie Drive	836-0881