

# CLAIRBORNE MAINTENANCE CORPORATION

## Minutes for Quarterly Meeting – April 11, 2006

### Officers/Board Members

President	Keith Snyder	6 Whitaker Court	836-1956
Vice-President	Mary Jo Metz	32 Eaton Drive	832-5584
Secretary	Tom Sarnecky	19 Airdrie Drive	836-4455
Treasurer	Cookie Burget	2 Whitaker Court	834-4252
	David Snook	7 Airdrie Drive	836-0881

### Committees

#### *Architectural Committee*

Mike Hudson	834-6516
George Holstein	832-2864
Joe Walsh	836-4953

#### *Grounds and Maintenance Committee*

Mary Jo Metz, Chair	832-5584
Jim Foltz	838-5104
Rich Quickle	832-2772
Trevor Thompson	834-8246

Keith Snyder called the meeting to order at the New Castle Conservation District Office at 7:31 p.m.

#### 1. Introductions

Introductions were made of all attendees; all five board members attended. Five other neighbors attended

#### 2. Secretary's Report

The minutes from the February and March meetings were reviewed and accepted with no corrections.

#### 3. Treasurer's Report

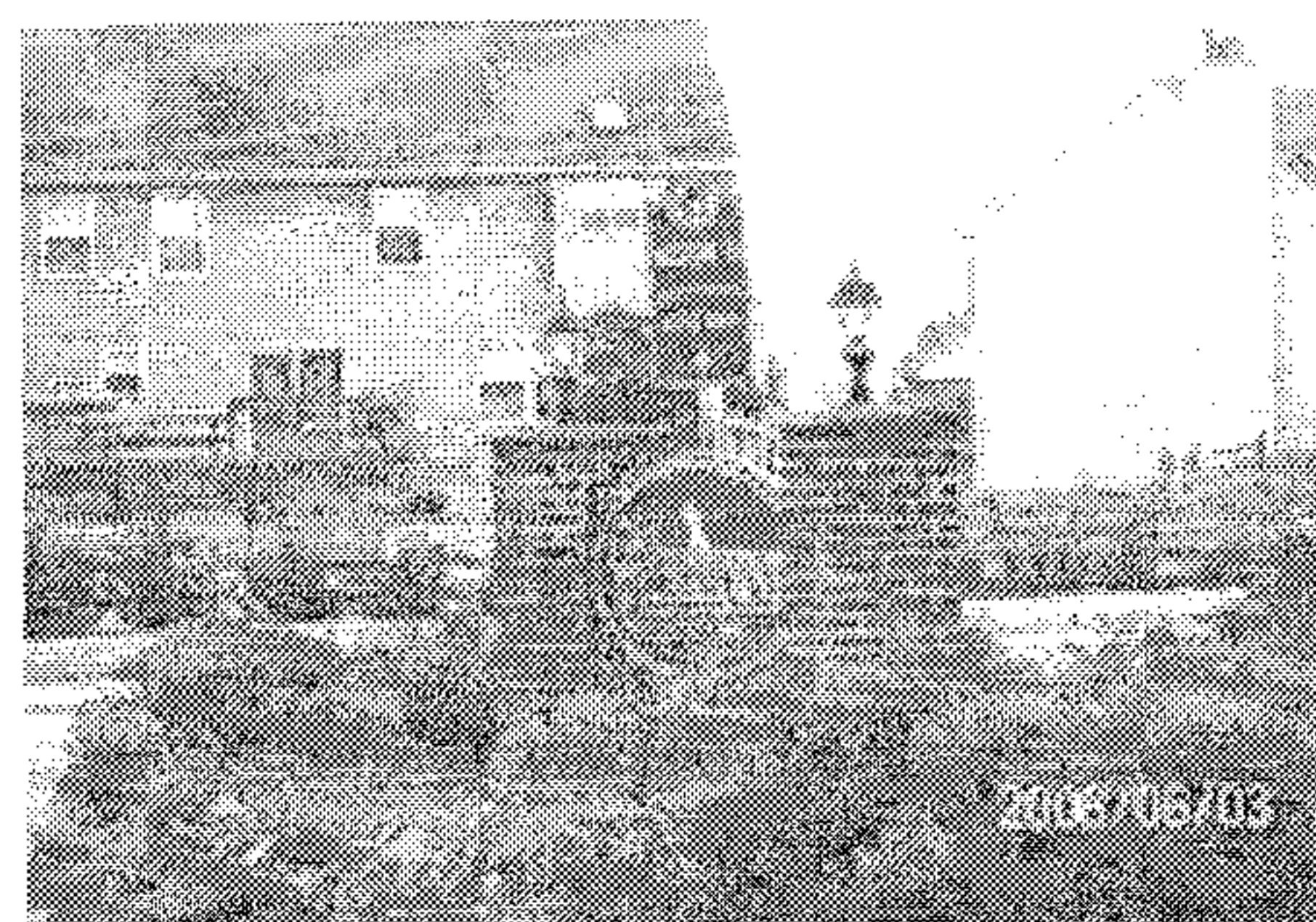
- Reports provided by Cookie.
  - Checking account balance of \$2,426.92 as of 03/07/2006.
  - Savings account balance of \$ 43,478.43 as of 02/28/2006.
  - No bills due for payment.
- Banking options discussed. Our accounts are held at Wilmington Trust and the money market account is not accruing a great deal of interest. This would increase if we opened an Internet banking account. Item to be discussed further once more background information is gathered.
- As of the April 10, 205 households paid the 2005-06 assessments with 10 remaining. The Due date was October 15. Four (4) households are in arrears from 2004-05 (and before). Third notices sent by certified mail.

#### **Reminder:**

**Per our by laws YOU are personally liable for the payment of assessments together with interest and costs of collection and they remain a continuing lien on YOU until the assessment payment is made.**

#### 4. Grounds and Maintenance Committee

- Open item – Trees for Lexington Parkway – Faith Devitt will move forward with this issue.
  - Faith is working to get the required application.
  - Any trees would need to have roots that grow down and not out (to avoid damage to street).
  - Mary Jo Metz is working to get comments together about this proposal. If trees planted, need to determine who would maintain them (trim and water) – **still open**
- Open item – Rose Hill sign
  - It is confusing as to where their sign is located.
  - Post meeting note: Clairborne sign installed on Denny Road before our entrance, see photos.

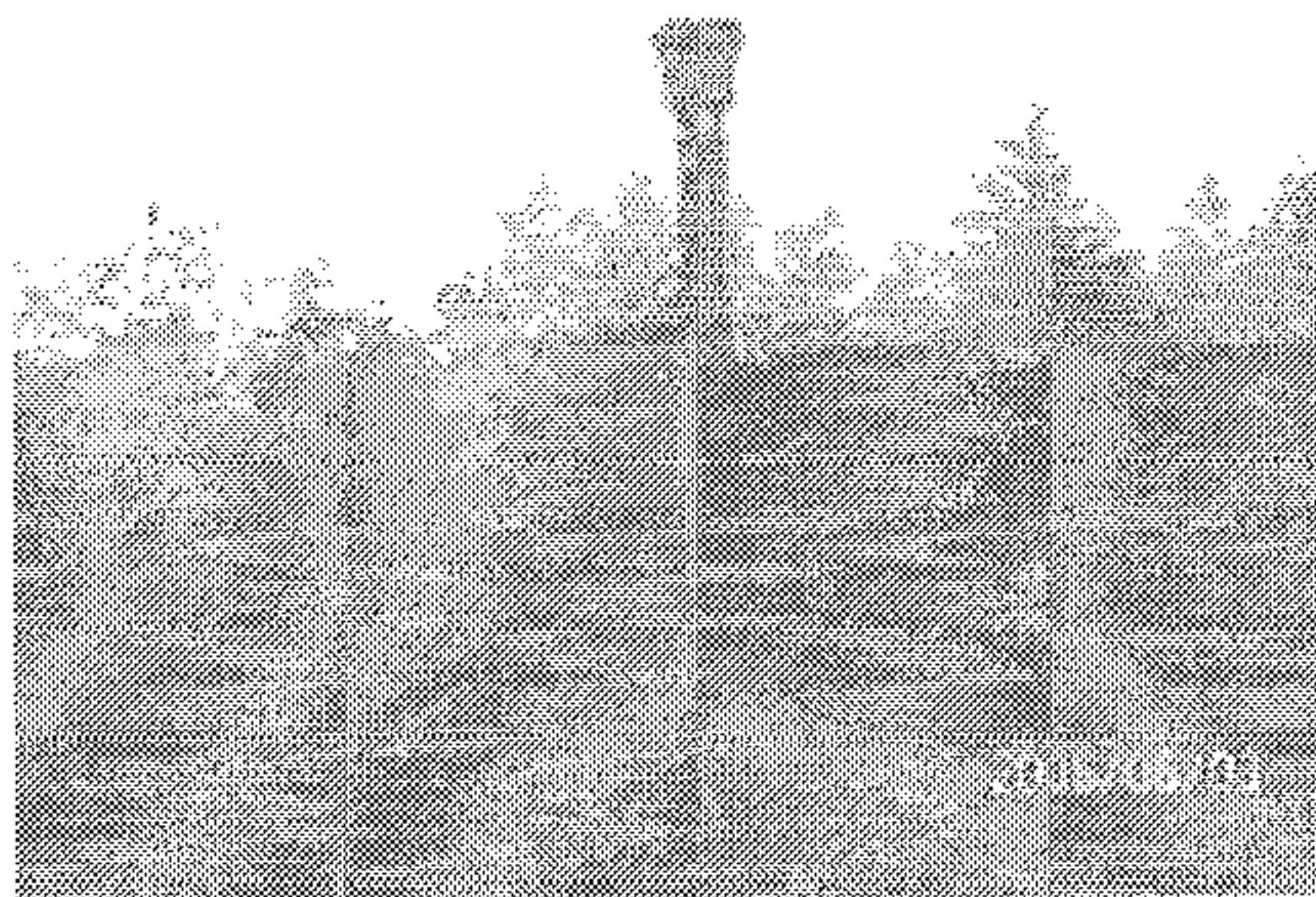




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- Street lights – repairs and replacement of lenses
  - See example of light on Lexington Parkway missing a lens. Repairs can be called in by any neighbor to the Delmarva Power phone number: 800-898-8042



- The Maintenance Corporation must coordinate replacement of lenses; Delmarva will not accept requests from residents.
- Open item – Walkways
  - This may be funded through street fund allotment. **Discussion needed with Vince Lofink's staff.**
- Open item - Traffic remediation
  - **Board to determine WHO has the background on four-way stop signs and further action.**
- Damage to aprons was raised again. Aprons are a DelDOT issue, not covered by Maintenance Corporation funding. **POST MEETING NOTE:** Residents are again encourage to take special caution when parking at Lexington Parkway and Airdrie Drive, both to ensure the safety of students being dropped off and to minimize property damage due to cars pulled to the side of the road.

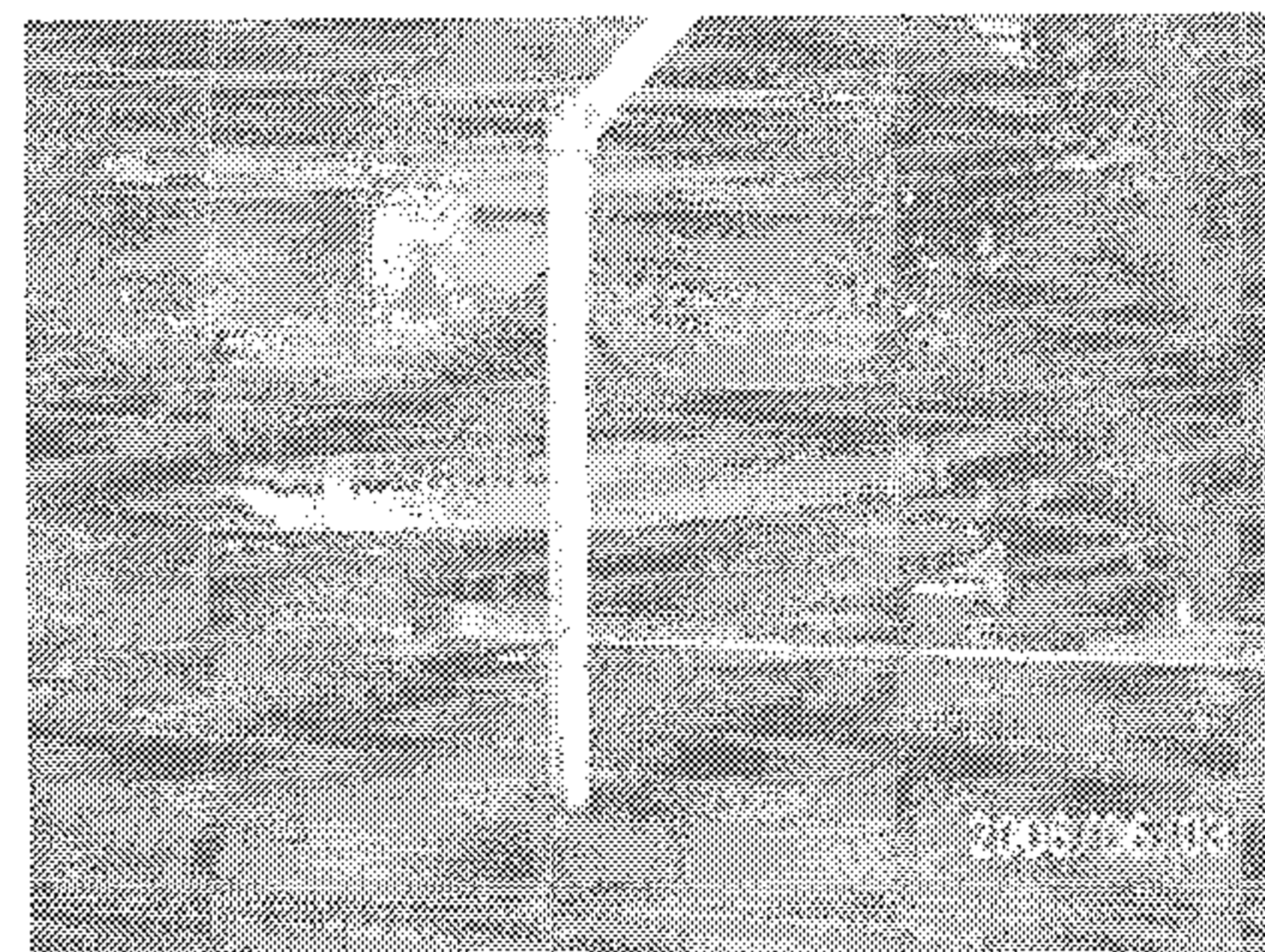
### 5. Architectural Committee

- Request to repaved driveway with pavers denied.
- One revised request approved; further issue may be with County
- Three more fence / pool requests received and covered.
- Best manner to contact the committee is through the web page. All documentation is available on-line.

### 6. New Business

- Creation of a civic association was discussed. Activities covered were: Family Day, Picnic, Easter Egg Hunt, Hay Ride, and Halloween Parade.
- Keith Snyder selected Susan Moats to chair Recreation / Activities committee. She will recruit volunteers, call @ 354-3316.

Post meeting note: reminder, boats, campers, and trailers are not allowed to be stored in your driveways per the deed restrictions. Please be considerate to your neighbors and honor your legal contract. Violations of this restriction and associated penalties will be a topic of discussion.



Post meeting note: please be courteous to your neighbors, when walking your dog please remember to clean up your dog. And per county and state laws, dogs must be on a leash.

The meeting adjourned at 8:33 p.m.