

CLAIRBORNE MAINTENANCE CORPORATION

Minutes for Quarterly Meeting – July 11, 2006

Officers/Board Members

President	Keith Snyder	6 Whitaker Court	836-1956
Vice-President	Mary Jo Metz	32 Eaton Drive	832-5584
Secretary	Tom Sarnecky	19 Airdrie Drive	836-4455
Treasurer	Cookie Burget	2 Whitaker Court	834-4252
	David Snook	7 Airdrie Drive	836-0881

Committees

Architectural Committee

Mike Hudson	834-6516
George Holstein	832-2864
Joe Walsh	836-4953

Grounds and Maintenance Committee

Mary Jo Metz, Chair	832-5584
Jim Foltz	838-5104
Rich Quickle	832-2772
Trevor Thompson	834-8246

Keith Snyder called the meeting to order at the New Castle Conservation District Office at 7:31 p.m.

1. Introductions

Introductions were made of all attendees; all five board members attended. Ten other neighbors attended plus 2 visitors – Vince Lofink and Janet Kilpatrick.

2. Secretary's Report

The minutes from the April meeting accepted with no corrections.

3. Treasurer's Report

- Reports provided by Cookie.
 - Checking account balance of \$2,484.10 as of 05/26/2006.
 - Savings account balance of \$ 43,719.72 as of 05/31/2006.
 - No bills due for payment. Our attorney has returned our retainer due to lack of activity.
- As of July 11, only 8 households remain in arrears for the 2005-06 assessment. Some progress has been made with one or two households with significant delinquency. **Reminder:**
Per our bylaws YOU are personally liable for the payment of assessments together with interest and costs of collection. Assessments and penalty remain a continuing lien on YOU until payment is made.

4. Grounds and Maintenance Committee

- The committee had only one quote for weed and feed of the open space, which far exceeds the \$1000 budgeted for this activity. The quote also included mowing and additional work around the plantings in the median.
- Some discussion was held concerning care of the open space and median. It was agreed to clear the median of the plantings, which do not appear to be in good shape.
- The other area that requires attention is the drainage swale along Denny Road. The shrubs need to be removed and several areas cleaned up. Some shrubs need to be cleared along Lexington as well.

5. Architectural Committee

- Two requests are pending, one for an addition and one for a shed
- There was a brief discussion on how the committee reaches its decisions. The process includes referral back to original documentation for the development provided by the builder (acceptable colors for siding, shutters, doors, and roofs). Regarding the request denied to repave a driveway with concrete pavers, the committee ruled that they did not meet the general look and appearance of the neighborhood. As such any requests to repave with concrete would also be denied in the future.
- **Best manner to contact the committee is through the web page. Documentation is available on-line.**

6. New Business

Discussion with Representative Vince Lofink on issues effecting the development:

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- The drainage problems along Ascot Drive have received some attention with the aid of the New Castle Conservation District. The initial study, at the cost of \$15K indicates remediation will cost about \$87K. We are looking for state funding under the state bond bill (21st Century fund). This may take some time to before it is finally approved.
 - Damage to roads and aprons was discussed. Overall our roads are in good shape compared to other communities. Funding for repaving is under the Street Funds. More information needs to be provided regarding areas of concern. DelDOT will repair potholes if contacted.
- POST MEETING NOTE:** Residents are again encouraged to take special caution when parking at Lexington Parkway and Airdrie Drive. Do not pull off the road and further damage the right-of-way.
- Rose Hill sign
 - It is still confusing as to where the Clairborne and Rose Hill signs are located (see below).



Representative Lofink has promised to help us resolve this matter. He will check out the situation with Keith Snyder at a future date.

- Street Lights – Delmarva has straightened the lampposts. There still remains some confusion as to maintaining the lights. Delmarva requires a written request from the Maintenance Corporation to correct differences in lenses. One statement made indicated that only 5% of the lenses need be corrected per year. Representative Lofink offered to have his office look into the matter.
- Trees for Lexington Parkway. Faith Devitt is working on this topic.



- Faith has several grant applications but requires more information to complete them.
- Only one of three required estimates has been obtained. A quote for 40 Cleveland Pear trees (see left), which are known to be good “street-trees”, covering the two medians, came in at \$7,950.
- There was some concern about contacting DelDOT as any plant may impact their easement.
- Some discussion was held regarding the sources of funding the potential cost to the Maintenance Corporation. For every \$1000 in cost to the corporation each household would need to be assessed approximately an additional \$4.65.
- This type of cost would need to be agreed to at a special meeting or during the budget process.
- See more about the Cleveland pear at http://advancedtree.com/tree_clevelandpear.htm

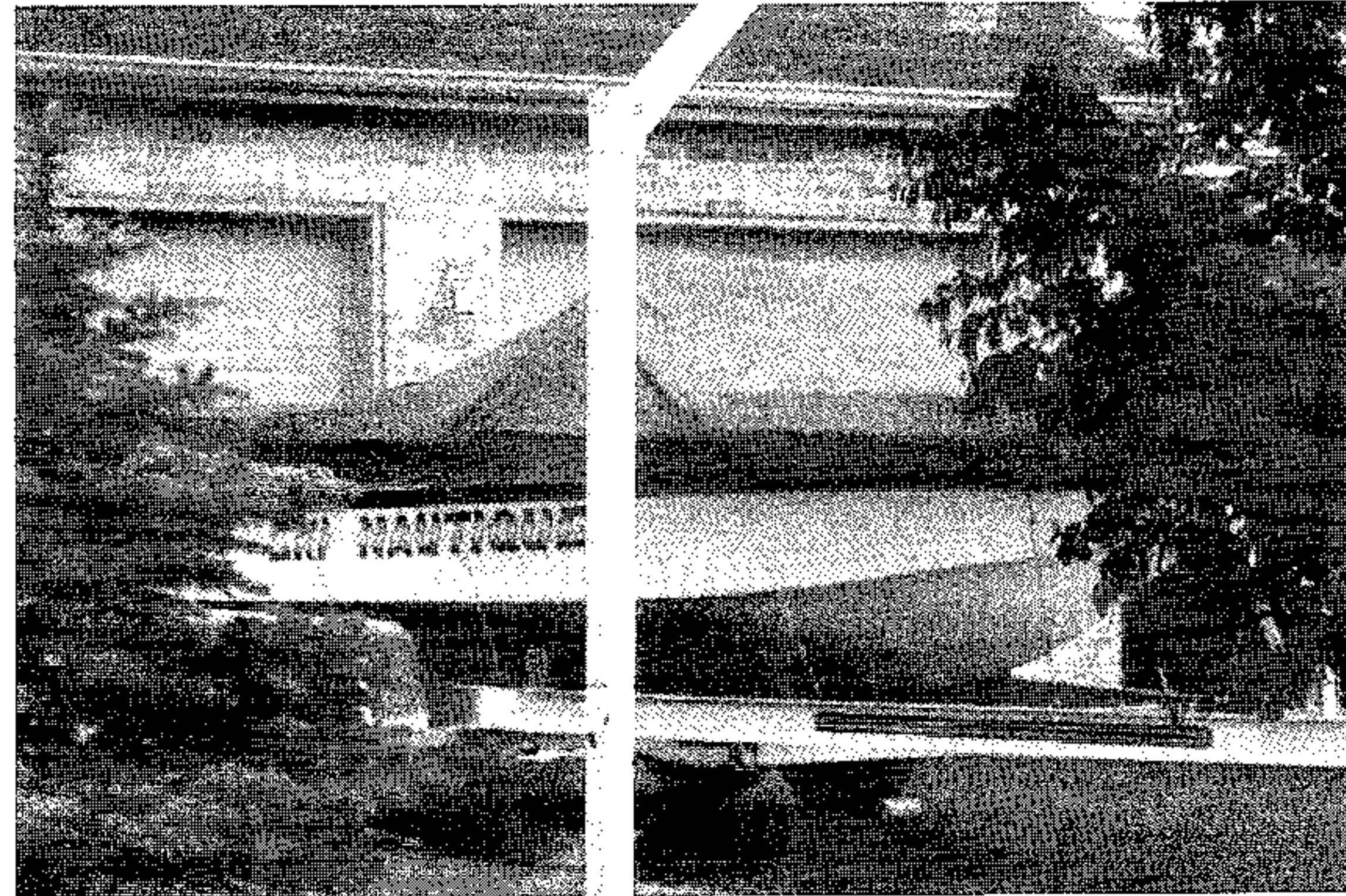
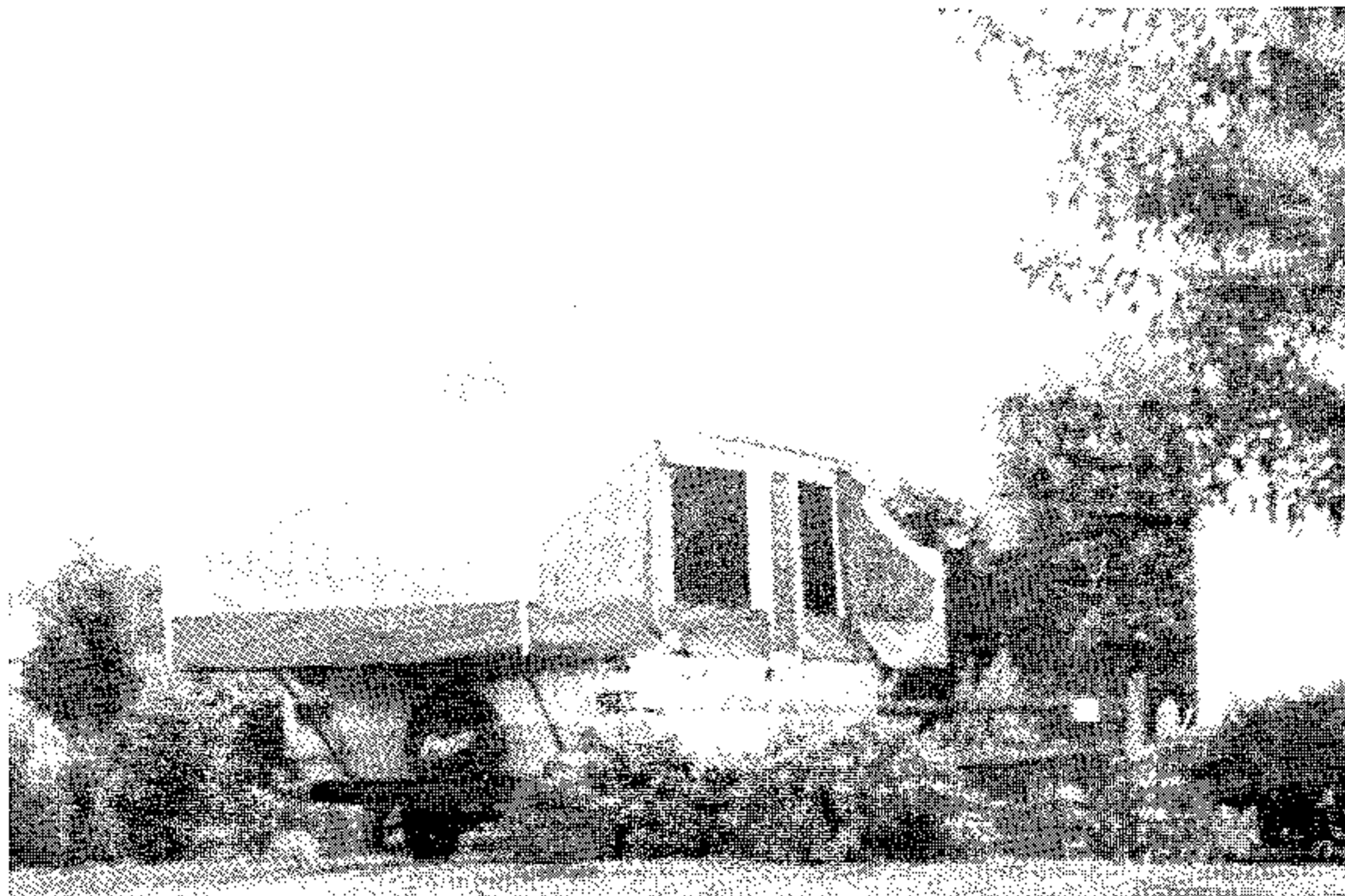
- Walkways along Lexington Parkway from Denny Road to Rose Hill
 - This may be funded through street fund allotment. Representative Lofink indicated he would work with Senator Amick but this type of funding would take some time.

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- New discussion - Banking options were discussed. The treasurer was granted permission to open an Internet banking account. This could increase the return on our emergency funds without affecting our ability to pay bills.
- New item - Recreation / Activities committee will host a back to school picnic in September.
 - Funding is through the monies (\$2K) carried over from the Civic Association.
 - A separate line item will be included in the 2006 – 2007 budget.
 - A flyer will be out in August. Contact Susan Moats to help, call @ 354-3316.

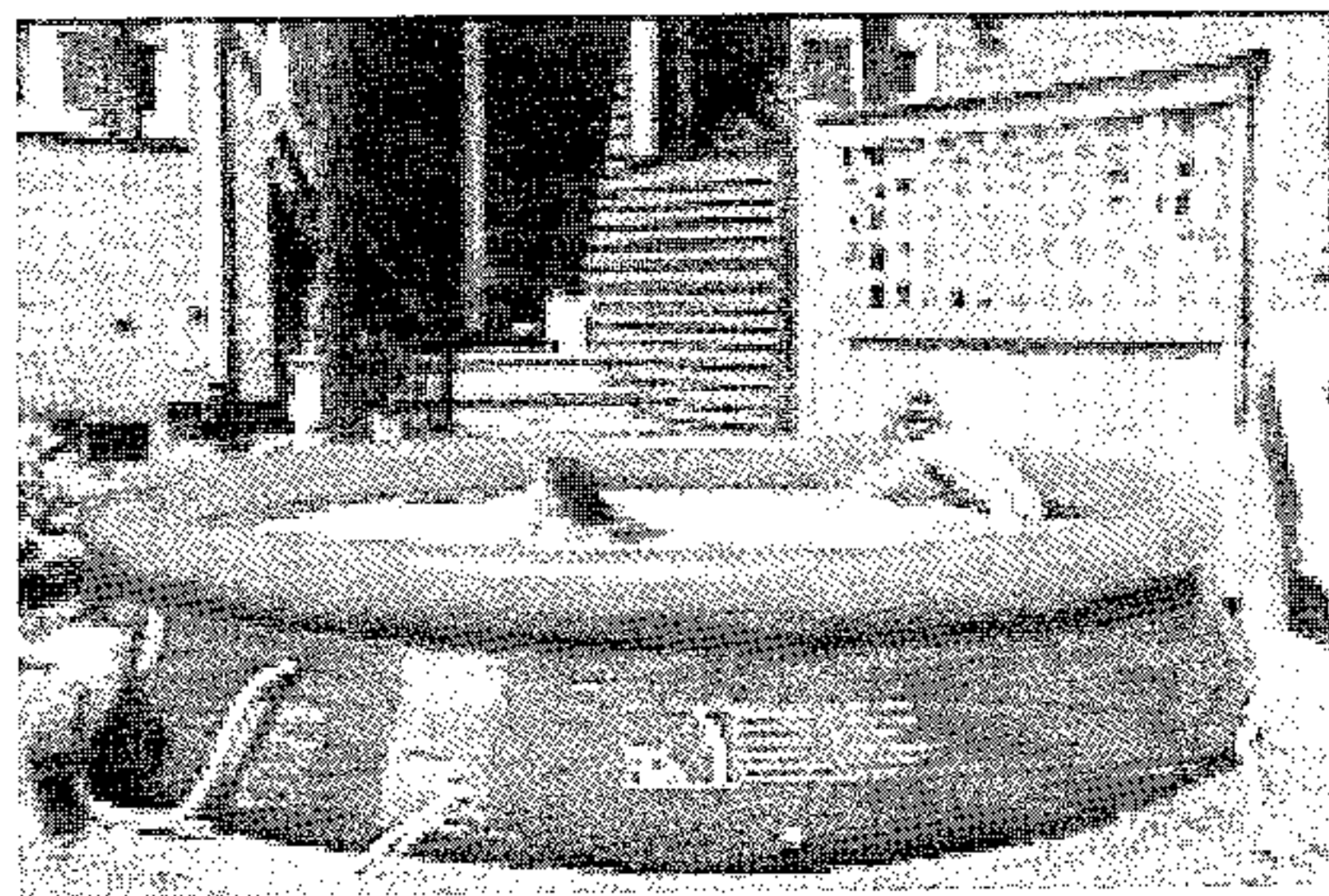
Post meeting note: reminder that boats, campers, and trailers are not allowed to be stored in your driveways per the deed restrictions. Please be considerate to your neighbors and honor your legal contract. Violations of this



restriction may be subject to penalties.

Post meeting note: please be courteous to your neighbors, when walking your dog please remember to clean up after your pet. Per county and state laws, dogs must be on a leash.

Post meeting note: several calls have been received regarding blue inflatable pools. Our deed restrictions do not allow any above ground pools (Item 4 c). It has been also noted that all pools fall under New Castle County code (Section 3109.4) and are subject to county inspection and compliance through the NCC Code Enforcement Office (395-5555). Pools that do not meet county requirements are considered an emergency issue requiring immediate attention. A May 2006 CBC article highlights the safety concerns sometimes overlooked with these types of pools, <http://www.cbc.ca/news/background/consumertips/inflatable-pools.html>.



The meeting adjourned at 9:03 p.m.