

Clairborne Maintenance Association

Minutes for Quarterly Meeting October 14, 2014

Officers/Board Members

President	Tom Sarnecky	19 Airdrie Dr	836-4455
Vice-President	Mary Joe Metz	34 Eaton Place	832-5584
Secretary	Sharon Massello	66 Eaton Place	834-1889
Treasurer	Cookie Burget	2 Whitaker Court	834-4252
Board Member	Keith Snyder	6 Whitaker Court	836-1956

Committees

Architectural Committee		Grounds & Maintenance Committee	
Mike Hudson	834-6516	Cookie Burget, Chair	834-4252
George Holstein	838-5343		
Ed DeLooze	836-5727		

Tom called the meeting to order at the New Castle Conservation District Building at 7:20 p.m. Meeting was delayed due to issues opening the building. While waiting outside the local state legislators (Representative Jacques and Senator Hall-Long) and Ruby Dilmore, Legislative Aid to County Councilman Powers, provided updates. Work is now starting on the alignment of Denny Road and Howell School Road. Repairs to sinkholes in open space completed. State is working on local response plan for any viral outbreak. Local crime report was provided.

1. Introductions
 - Some introductions were made.
 - Four board members were in attendance and seven homeowners.
 - The local officials left before the start of the meeting
2. Secretary's Report
 - The minutes from the July meeting were dropped at most of the homes. Copies were available and they are posted on-line.
3. Treasurer's Report
 - Cookie Burget reported.
 - Checking account balance of \$4,020.43.
 - Savings account balance of \$82,070.14.

Question was asked regarding the large funds in savings. It was stated these are the funds needed to maintain the open space, in particular the large swale at the entrance. That swale is now in need some repair that should be planned for the spring of 2015.

- Billing review:
 - 46 homeowners still owe 2014 assessment.
 - 10 homeowners in two or more years' arrears.
 - A local attorney's name was recently provided to help in collections.

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4. Grounds and Maintenance Committee

- Snow removal contract was submitted for the same price as last year. Agreed. **Post meeting note:** snow removal was the only topic to be commented on during the budget and elections in February. There were concerns raised by a small number of homeowners that snow removal was inadequate.
- Grass cutting contract for 2015 was also received. A separate bid will be obtained from a local business since they have expressed interest.

5. Architectural Committee – Deed restrictions

- No report. One comment was raised about the color of shutters and doors should still meet original designs. There may be a few homes that are not in compliance.
- Several deed restrictions violations have been noted. Homeowners will be notified.

Reminder – boats are not allowed by deed restriction.

6. Old/New Business

- It was noted that there is a tree growing up through the guardrail at Rt. 896. Rep. Jacques will contact DelDOT to have it removed.

The meeting was adjourned at 7:45 p.m.

Note: Please help us with snow removal: when the weather forecast states snow, try to remove all cars off the road and you are encouraged to have the curb markings at the street.

The next meeting of the Clairborne Maintenance Association will be Tuesday, 13 January 2015 at 7:00 p.m. at the New Castle Conservation District Building
All homeowners/members are welcome!

The Agenda will be:

1. Introductions
2. Secretary's report –
 - a. Review of minutes
 - b. Call for nominations – 3 positions are open, currently held by Sarnecky, Burget, and Snyder
3. Treasurer's report –
 - a. Accounting of funds
 - b. Updates on dues
 - c. New Bills
 - d. Proposed Budget for 2014 - 2015
4. Grounds and Maintenance
5. Architectural Committee
6. Old / New Business