

Clairborne Maintenance Association

Minutes for Quarterly Meeting 13 January, 2015

Officers/Board Members

President	Tom Sarnecky	19 Airdrie Dr	836-4455
Vice-President	Mary Joe Metz	34 Eaton Place	832-5584
Secretary	Sharon Massello	66 Eaton Place	834-1889
Treasurer	Cookie Burget	2 Whitaker Court	834-4252
Board Member	Keith Snyder	6 Whitaker Court	836-1956

Committees

Architectural Committee		Grounds & Maintenance Committee	
Mike Hudson	834-6516	Cookie Burget, Chair	834-4252
George Holstein	838-5343		
Ed DeLooze	836-5727		

Tom called the meeting to order at the New Castle Conservation District Building at 7:00 p.m.

1. Introductions

- The only attendees were three of the board members.

2. Secretary's Report

- The minutes from the October meeting were accepted as written. Copies are on-line.

3. Treasurer's Report

- Cookie Burget reported.
 - Checking account balance of \$5,398.88.
 - Savings account balance of \$81,990.47.
- Billing review:
 - 25 homeowners still owe 2014 assessment.
 - 3 homeowners in two or more years' arrears.
 - Still exploring local attorneys to help in collections, or to handle in small-claims court ourselves.
- Proposed Budget for 2015 – 2016 was discussed. Agreed to maintain budget from the past year. Special item to be noted regard expenses for any repairs to swales.

4. Grounds and Maintenance Committee

- Snow removal contract approved with same service provider.
- Grass cutting contract for 2015 will be renewed since no further bids received.
- Board will initiate process to evaluate the condition of the large swale at the entrance. There are numerous burrows from groundhogs and some of the rip-rap appears to have sunk in.

5. Architectural Committee – Deed restrictions

- One question was raised this last quarter regarding a playhouse recently placed in a

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backyard. Committee did not find any violations since it is not a “deed covered” structure.

- Several deed restrictions violations have been noted. Homeowners will be notified.

Reminder – boats are not allowed by deed restriction.

6. Old/New Business

- Brief review of the New Castle County Police report – a burglary was reported in late December. (see web site)
- Nominations for Board: Snyder, Burget, and Sarnecky.

The meeting was adjourned at 7:25 p.m.

Note: Please help us with snow removal: when the weather forecast states snow, try to remove all cars off the road and you are encouraged to have the curb markings at the street.

The next meeting of the Clairborne Maintenance Association will be Annual Meeting Tuesday, 10 February 2015 at 7:00 p.m. at the New Castle Conservation District Building All homeowners/members are welcome!

The Agenda will be:

1. Introductions
2. Secretary’s report –
 - a. Review of minutes
 - b. At meeting voting for 3 board positions
 - c. At meeting voting for Budget for 2015 - 2016
3. Any other Business