

# Clairborne Maintenance Association

Minutes for Quarterly Meeting January 12, 2016

## ***Officers/Board Members***

President	Tom Sarnecky	19 Airdrie Dr	836-4455
Vice-President	Mary Joe Metz	34 Eaton Place	832-5584
Secretary	Vacant		
Treasurer	Cookie Burget	2 Whitaker Court	834-4252
Board Member	Keith Snyder	6 Whitaker Court	836-1956

## ***Committees***

### **Architectural Committee**

Mike Hudson	834-6516
George Holstein	838-5343
Ed DeLooze	836-5727

### **Grounds & Maintenance Committee**

Cookie Burget, Chair	834-4252
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Tom called the meeting to order held at St. Margaret of Scotland at 7:05 p.m. The meeting location has changed due to difficulties getting into the New Castle Conservation Building.

#### 1. Introductions

There were three board members present.

- Two homeowners

#### 2. Secretary's Report

- The minutes from the October meeting were briefly discussed. The October meeting was held outside the New Castle Conservation Offices since we were locked out. Copies can be viewed on-line.

#### 3. Treasurer's Report

- Cookie Burget reported the balances in the accounts.
  - Savings: \$82,060.67 (12/31/2015)
  - Checking: \$4,227.80(12/10/2015)
- No outstanding bills due.
- Assessment Review:  
23 homeowners still owe the 2015- 2016 assessment which was due in September. Of these, one homeowner is in arrears for the second year. Currently anticipate two homeowners to remain in arrears for the quarter.
- Budget for 2016-2017 has been prepared and sent to homeowners for approval. (see attached)

#### 4. Grounds and maintenance Committee

- Snow removal contract is effective with same firm as past years.
- We just received new contract with Clean Cutt Lawn Care for grass cutting in 2016.
- Two sinkholes were noted at the corner of Pegasus and Lexington Parkway. These will be reported to New Castle Conservation Office to determine if DelDot is accountable. .

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5. Architectural Committee- Deed restrictions

- Committee reviewing recent request for a front porch.

6. Old/New Business

- Nomination for board: MaryJo Metz agreed to serve another 2 year term. We are still looking for one more homeowner to step forward for the one board vacancy.
- A general discussion was held with the neighbors in attendance.
- It was noted that construction at [Colony at Summit Bridge West](#) has started.
- The [Howell School Road Project](#) work is expected to start in early 2016. Impact to the neighborhood should be low until work is started on the Denny Road side.
- No actionable items.

The meeting was adjourned at 7:25 P. M.

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