

# Clairborne Maintenance Association

Minutes for Quarterly Meeting January 09, 2018

## ***Officers/Board Members***

President	Tom Sarnecky	19 Airdrie Dr	836-4455
Vice-President	Rich Boyer	15 Pegasus Place	836-9343
Secretary	MaryJo Metz	34 Eaton Place	832-5584
Treasurer	Cookie Burget	2 Whitaker Court	834-4252
Board Member	Keith Snyder	6 Whitaker Court	836-1956

## ***Committees***

### **Architectural Committee**

Mike Hudson	834-6516
George Holstein	838-5343
Ed DeLooze	836-5727

### **Grounds & Maintenance Committee**

Rich Boyer, Chair	836-9343
Jim Metz	832-5584

Tom called the meeting to order held at St. Margaret of Scotland at 7:05 p.m.

#### 1. Introductions

There were four board members present and five other homeowners.

#### 2. Legislative Update

- There was no update as the General Assembly just started its 2018 session.

#### 3. Secretary's Report

- The minutes from the October meeting were available; there were no additions or corrections.
- Copies can be viewed [on-line](#).

#### 4. Treasurer's Report

- Accounts
  - Savings: \$73,183.33 (12/31/2017)
- Checking: \$19,318.95 (12/18/2017)
- There are no outstanding bills due.
- Assessment Review:

In arrears	Number of homeowners
1 year	>35
3 years	2

One (1) homeowner went bankrupt and the assessments in arrears have been declared a bad debt. The loss was of \$500.

Liens are placed typically on homeowner in arrears 2 years or more.

Franchise tax payment is due in March.

Audit of the books is planned for early February.

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## 5. Grounds and Maintenance Committee

- The board selected a snowplow contractor and will start the process to select a contractor for grass cutting.
- It was requested that a grass killer be used on the sideways along Lexington Parkway this year: Agreed.
- Committee will determine what if any weed killer will be used in the open space. Decision expected in April.

## 6. Architectural Committee- Deed restrictions

- No issues brought forward at the meeting.
- One home is in violation of deed restrictions. They have been requested to comply immediately.

## 7. Old/New Business

- Proposed 2018-2019 budget:
  - Tom Sarnecky presented a budget proposal to the board, adding funds to Open Space and Snow plowing. The new funds would be carried over from the previous year. He also proposed lowering the assessment to \$70. The budget was discussed by all attendees. Most board members did not agree with reducing the assessment. It was agreed to leave the assessment at \$80 and to accept the other changes. The proposed budget will be submitted for approval by the association.
- Board absenteeism: it was brought up by Tom Sarnecky that Keith Snyder had not attended any board meetings in the last 3 years. The by-laws allow the removal of a board member for failure to attend meeting. Tom Sarnecky moved that Keith be removed from the board. All four board members agreed. This created a new open board seat for the elections.
- Nominations for the board.
  - Tom Sarnecky nominated Rich Boyer for another term.
  - MaryJo Metz stated she will not run for another term. Tom Sarnecky acknowledged MaryJo Metz long service on the board and suggested her husband, Jim Metz run. Jim Agreed and Tom Sarnecky nominated him.
  - Rich Boyer nominated Mike Murray for a term on the board. Mike is a past board member with experience assisting on Grounds and Maintenance.
  - There were no more nominations.

The meeting adjourned at 7:35 p.m.

Next Meeting: Tuesday, 13 February 2018, 7:00 pm, at St. Margaret of Scotland.

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