

Clairborne Maintenance Association

Minutes for Annual Meeting February 12, 2019

Officers/Board Members

President	Tom Sarnecky	19 Airdrie Dr	836-4455
Vice-President	Rich Boyer	15 Pegasus Place	836-9343
Secretary	Jim Metz	34 Eaton Place	832-5584
Treasurer	Cookie Burget	2 Whitaker Court	834-4252
Board Member	Mike Murray	9 Airdrie Dr	832-7345

Committees

Architectural Committee

Mike Hudson	834-6516
George Holstein	229-6580
Ed DeLooze	836-5727

Grounds & Maintenance Committee

Rich Boyer, Chair	836-9343
Jim Metz	832-5584

Tom called the meeting to order held at St. Margaret of Scotland at 7:00 p.m.

1. Introductions

All attendees knew one another so no introductions necessary.

2. Secretary's Report

- There were no minutes from January 8th, 2019 as the meeting was canceled due to a death in Tom's family. There was no call for the October meeting minutes, which are available on-line.
- Copies can be viewed [on-line](#).

3. Treasurer's Report

- Accounts
 - Savings: \$73,246.88 (01/31/2019)
 - Checking: \$20,017.62 (01/23/2019)
- Status of bills due in March: Franchise Tax and PO Box. All other bills paid.
- Assessment Review:

In arrears	Number of homeowners
1 year	13
2 years	2
3 years	1
4 years	2

Board discussed the following: to allow the procedure in the by-laws regarding applying interest and other appropriate fees (postage and handling) to the accounts of homeowners in arrears. It was agreed that a yearly fee of 8.0% (Federal Discount rate of 3.0% plus 5.0%) be charged and a miscellaneous fee up to a maximum of \$100. Cookie will reach out to our New Castle County contact for other information regarding this process.

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4. Elections

Of 215 houses, 160 responded with 158 “Yes” votes for the budget and 2 “No” votes

Four homeowners nominated a person for the vacant seat (with one vote each for Briscoe, Moore, Quickle, & Wright). The board voted unanimously to select Bev Wright to join the board.

Board voted the following officers for the 2019-2020 year:

Rick Boyer – President

Jim Metz – Vice-president

Cookie Burget – Treasurer

Bev Wright – Secretary

Mike Murray – at large

5. Old/New Business

Cookie noted that the signs for the Rt. 896 road construction had been removed by the contractor, Mumford & Miller, but the holes not properly filled in, leaving holes which were a safety hazard. Cookie called M&M office to complain. They will come back to fill the holes within the next two weeks.

Rich Boyer filed complaint with NCC Complaints department, regarding some deed restrictions in our community. Inspectors came out and verified the issues. Homeowners were contacted and the violations were resolved.

There remain several deed restriction issues including a work trailer in someone’s driveway along Eaton Place.

It was requested that a “No Soliciting” sign be added to the entrance sign. This will be evaluated by Rich and Jim in the coming months.

The wooded area along the walkway on Lexington Parkway past the open space needs attention, Work to be determined in early spring by the Grounds & Maintenance Committee. It will likely be necessary to use an arborist to help properly cut back the trees and undergrowth.

The main swale along Denny Road needs attention due to some collapse of the ground. Rich or Cookie to first contact DENREC to help determine the extent of the work that will be needed. Bids will then be sent to several contractors to determine the cost to repair.

The edging around the entrance sign is coming up and needs to be repaired or replaced.

The meeting adjourned at 7:40 p.m.

Next Meeting: Tuesday, April 9th, 7:00 pm, at St. Margaret of Scotland.

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