**Change of Ownership**

Date of Notice: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear: Empire Realty & Management Services

This notice is to inform you that the ownership at the property located at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has been transferred effective on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Below is the new owner(s) name and contact information for your reference:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If you have any questions or concerns do not hesitate to contact me.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner Signature