### **Union of Saints**

How To Handle An Aggressor At Work

# 1. Assess the Aggression

- **Types of aggression**: Verbal hostility, intimidation, undermining, exclusion, gossip, physical posturing, or more subtle harassment.
- **Pattern vs. incident**: Is it a one-off bad day, or repeated behavior? Repetition matters for HR and legal remedies.
- **Intent vs. impact**: Even if the aggressor claims they "didn't mean it," the *impact on you* is what counts in workplace policy.

# 2. Respond in the Moment (If Safe)

- Stay calm, control tone. Don't mirror aggression.
- Use clear, neutral language to set boundaries:
  - "I don't appreciate being spoken to this way."
  - "Let's stay professional and focus on the task."
- If escalation seems likely, disengage instead of pushing back right there.

### 3. Document Everything

- Keep a dated log: what was said/done, when, where, witnesses.
- Save emails, messages, or any written record.
- This becomes crucial if HR or legal action is needed.

# 4. Escalate Through Workplace Channels

- HR / Supervisor: Most companies require reporting harassment or aggression.
- **Formal complaint**: Many workplaces have anti-harassment or anti-bullying policies that protect you.
- **Legal protections**: If aggression is tied to race, gender, age, disability, or other protected traits, it can fall under discrimination law (e.g., Title VII in the U.S.).

## 5. Protect Your Role and Reputation

- · Keep professionalism high, even if they don't.
- Avoid engaging in gossip or counterattacks.
- If others are witnessing the behavior, quietly enlist allies who can corroborate events if needed.

# 6. Safety First

- If aggression escalates into threats or physical intimidation, involve security or law enforcement.
- You never have to tolerate threats in the workplace.

## 7. Long-Term Strategies

- **Conflict resolution**: Some workplaces offer mediation. This can work if the aggression is low-level but chronic.
- HR follow-through: Insist on written outcomes of complaints.
- Mental health: Aggression at work is draining; counseling or employee assistance programs can help.
- **Exit planning**: In cases where leadership tolerates or ignores aggression, sometimes the healthiest option is planning a transition out.

#### Key Principle:

You are not responsible for "fixing" an aggressor's behavior. Your responsibility is to protect your wellbeing and career by documenting, reporting, and maintaining professionalism while the organization enforces its obligations.

Union of Saints can help you document your case and serve as your witness, though we are legal advocates, we cannot offer legal advice at this time, however, for a small donation, we *can* offer pastoral counseling.