

**Sardis Lutheran Church
6103 NC Hwy 10 West
Hickory, NC 28602**

Part-time
Director of Music
Organist/Choir Director

Qualifications:

1. Experience and proficiency in choral directing, organ and piano
2. Reliability and punctuality in attendance for all services, rehearsals, and meetings
3. Ability to cooperate with the church in planning and leading the music program. The employee shall be directly responsible to the Worship & Music Committee and the Pastor.
4. Willingness to work with handbell choir and children's choir

Responsibilities:

1. Rehearse and direct choirs; lead worship for 10:30 Sunday service; lead worship for other services such as Ash Wednesday, Lenten, Thanksgiving, Christmas Eve, Easter Sunrise, etc.
2. Rehearse and direct handbell choir and children's choir
3. Provide music for funerals as per guidelines
4. Provide music for weddings as per guidelines
5. Oversee music programs and other activities at the church (exp. VBS)
6. Participate on Worship & Music Committee
7. Maintain instruments and arrange for tuning
8. Select music for preludes, postludes, anthems and hymns which reflect seasonal and lectionary themes
9. Report usage of all service music in onelicense.net (weekly) and/or ccli.com (when requested)
10. Secure permission for all music not covered by licensing
11. Provide at least two weeks' notice for vacation dates
12. Secure substitute organist

Benefits:

1. Compensation commensurate with education and experience
2. Four paid Sundays per year
3. Allowance for purchase of music and supplies as per budget
4. Continuing Education Allowance as per budget

Other:

1. A probationary period up to 90 days beginning on _____,
After which time Worship & Music Committee and Director of Music
will evaluate their relationship and agree to continue or terminate it.
2. There will be an annual employee review to evaluate working
relationships, job requirements, and performance.
3. Termination of this contract by either party will require 30 days
written notice to or from the Worship & Music Committee.

Employee Contract:

This contract and attached position description constitute the agreement between

Sardis Lutheran Church and _____.
Employee

This contract becomes effective on _____.
Date

Employee's Signature

Date

Church Council Chair Signature

Date