

The Art Oasis Creative Studio



Located: Inside St Matthew's Lutheran Church
Street Address: 3668 Ridge Rd – Perkasio, PA 18944
Mailing Address: P.O. Box 191 Perkasio PA 18944
Studio Phone: (Ms Barb): 267-245-5938
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Website: www.theartoasis.net/preschool-enrichment

Welcome to Bright SPARKS - a unique, small-group, creative learning program that uses art, STEM, storytelling and cooperative games to nurture self-concept, creative thinking and social skills. We are located inside St Matthew's Lutheran Church Perkasio - but are not affiliated with nor do we operate as a religious program.

This year, we're offering a **Kinder-Ready** class for older 5/6-year-olds (and older 4's) on Mon & Wed - 9 AM -12 Noon with an optional extended session to 1 PM. In our extended session, we provide more customized activities that focus on literacy, writing and math for the students who are ready.

We also have a **Creative Foundations** class on Tues & Thurs mornings for 3 / 4-year-olds that also runs from 9 AM - 12 Noon with an option for an extended session to 1 PM. The extended session focuses on practical life skills, and social skills that are reinforced through Stories, STEM activities and dramatic play.

The information you share on this registration form helps us plan meaningful, engaging activities for your child to ensure he/she has a fun, engaging experience. All details are kept private and are only viewed by **Barbara and Lauren** for program purposes only. ****We never share or sell your information to any outside organization.***

We run 3 seasonal 12-week core sessions throughout the year with small 1-2 week breaks in between the sessions. Additionally, we will offer a 2-week Winter Camp in Dec (Camp Frost & Found) and will offer a 5-week Creative Camp in June & July of 2027. There are other series and sessions throughout the year that are not part of our Bright SPARKS program, that you are welcome to join! (Fun Fridays, Art Explorers Club, etc. All Bright SPARKS families receive 10% off regular registration for these classes.)

We have two adjoining rooms - one for art and one for STEM/dramatic play, with a child-friendly bathroom in between them. There is approximately 1200 sq/ft of space between the two rooms. Our maximum for the 5/6 class is 8 students and the maximum for the 3/4s class is 6 students.

All children must be fully potty trained before joining our programs. Our studio setup does not include a space for diaper changes, and children need to be able to independently manage bathroom routines. Students are encouraged to bring their own water bottle/snack (clearly labeled) and a change of clothes if desired.

Enrollment Steps: Enrollment opens in July/August and Nov/Dec.

1. Your first step is to read through our parent information packet, and schedule a personal tour so you can meet us, see the space, and ask questions.
2. When you're ready to enroll, we take a non-refundable \$150 deposit per family per year to reserve your spot. (\$50 for families already in the program)
3. Tuition is billed via invoice and is due by **August 20** for the Fall Session.
4. If you find the program isn't the right fit, we simply ask for **30 days' notice** to withdraw.

Tuition & Payments

Each 12-week session is **\$950** when paid in full (save \$25), or **three monthly payments of \$325**. A card on file is required for all enrollments.

The **Kinder Lab** and **Practical Play Lab extended sessions** are an additional **\$100** per session if paid in full (save \$20) or an additional \$40 / monthly for installment plans.

Automated Billing

To keep tuition simple and predictable for families, all enrollments require a **card on file**.

Tuition reminders are sent on the **15th** of each month. Your card on file is **charged on the 25th**.

Families who prefer to pay manually may do so **before the 25th**, and the card on file will only be charged if payment has not been received. You may also pay by check. (Payable to "Oasis Studios")

This system keeps billing seamless for you and ensures our small studio can plan staffing, materials, and programming without interruption.

If you prefer to pay manually before the charge runs, you may do so. A **\$10 late fee per week** applies to declined and past-due payments.

General Schedule:

Our general schedule is planned around spending one of the two program days in the STEM Studio, and the other day in the Art Studio. This schedule may vary depending on what the kids need that day. Sometimes we split the day and spend time in both rooms. Sometimes we go outside (weather permitting). We follow what they are asking for and engaging in, and use that as our vehicle for teaching.

We start the day with a table activity, then a morning meet & greet or social story to set expectations for the day, and then intentional free play in centers, followed by snack, reading, planned learning activities and an afternoon meeting to talk about what they liked today and what we will do next time. Depending on the rhythm of the day, we may adjust this a bit but this is our general routine.

Drop Off/Pick Up:

To maintain a smooth, safe, and focused start to our day, we follow a structured drop-off and pick-up routine.

- **Drop-off is between 8:55–9:00 AM** in the STEM Studio.
- **Children must be in the room by 9:00 AM.**

This allows us to begin our morning meeting and transition into activities without disruption.

Because our studio is located down a secured hallway, staff are unable to leave the room after 9:00 AM to open the door. Once programming begins, our full attention is on the children, and we are not checking phones for late-arrival messages.

For these reasons, **entry after 9:00 AM cannot be guaranteed.**

Pick-Up

- **Pick-up is at 12:00 PM (or 1:00 PM for extended sessions)** in the building foyer.
- This consistent routine helps children transition calmly in the morning and at end of the day.

Our structured start supports:

- safety within the secured building
- smooth transitions
- reduced distractions in the STEM room
- a predictable routine that helps children feel grounded and ready to learn

We understand that occasional delays happen, and we're always here to support families. These guidelines simply ensure a safe, consistent experience for all children.

Sick/Vacation Days:

If your child is running a fever or otherwise sick, we ask that you keep them home for the day. If they are congested and feeling unenergetic, that means they need rest. Use your best judgement!

Please let us know if you are going on a planned vacation. We fully support family vacation time as we feel it creates so many opportunities for connection, learning and making important memories!

We do not offer credits for closures due to weather, holidays, sick days or for extended vacations during active sessions. However, we do offer a 1 week credit per family per year for planned vacations.

Food Allergies

We encourage each child to enjoy their own snack. Due to food allergies and special diet preferences, we discourage snack sharing. Please let us know if your child has any food allergies!

Attendance & Tuition Policy Reminder

To help our program run smoothly and to ensure we can plan materials, groupings, and staffing with care, here are a few reminders about our attendance and tuition policies:

Scheduled Session Breaks

Bright SPARKS builds family breaks into our calendar each year. These breaks are part of our program structure and allow us to reset the studio, refresh materials, and give families time together. **Tuition remains the same during scheduled breaks.**

Family Vacation Credit

Each family receives **one (1) week vacation credit per calendar year**, which may be used when your child misses a week of an *active* session due to family travel. This credit does **not** apply to holiday or scheduled program breaks.

Holding Your Spot

Because our class sizes are intentionally small, we cannot hold a spot without active enrollment.

If your child will not be attending for a month or longer, please let us know so we can offer the spot to another family.

Refund Policy

- Deposits are Non Refundable
- Tuition is Non Refundable

Weather Closures

Any weather-related closures are made with the safety of our families in mind and follow the Pennridge School District. These closures follow our standard policy and are not credited unless they fall during your one vacation week.

Communication

Clear communication helps us plan materials, projects, and groupings with intention. If your child will be absent or late, please let us know as soon as possible.

Withdrawal Notice

Because we prepare materials, projects, and developmental groupings in advance, we require **30 days written notice** for any withdrawal. This allows us to offer the space to another family and maintain the small-group environment that makes Bright SPARKS special.

If notice is given mid-session or with fewer than 30 days, the next month's tuition will still be due.

Session Enrollment Priority Policy - *Effective for the upcoming Fall Session*

To help us plan thoughtfully for groupings, materials, and developmental levels, we follow a clear priority system for fall enrollment. Our goal is to honor returning families while also welcoming new friends when space allows.

1. Priority Enrollment for Currently Enrolled Families

Families who are actively enrolled in the **Spring Session** receive first access to Fall enrollment. Priority enrollment opens in early **August** and remains open for one week.

2. Returning Families Not Currently Enrolled

Families who have previously attended Bright SPARKS but are not currently enrolled may request availability **after the priority window closes**. Spots will be offered based on remaining availability.

3. New Families

Any remaining openings will be offered to families on our waitlist and then to new inquiries.

Enrollment Is Not Automatically Held

Because our class sizes are intentionally small, **spots are not automatically held** from one session to the next. Families must verbally confirm enrollment during the priority window to secure a space.

Withdrawal & Notice Policy

To maintain stable groupings and plan materials with care, we require **30 days written notice** for any withdrawal. If notice is given mid-session or with fewer than 30 days, the next month's tuition will still be due.

Our Commitment

This structure allows us to:

- maintain small, intentional groups
- prepare materials and developmental plans in advance
- offer a consistent, high-quality experience for every child
- honor the families who are committed to the program

Authorized Pickup & Alternate Pickup Procedures

To ensure the safety and well-being of every child in our program, we follow a strict release policy.

Children will only be released to adults (18+) who have been formally authorized by the enrolling parent/guardian.

Authorized Pickup List

At enrollment, each family provides a list of adults who are permitted to pick up their child. This list may be updated at any time in writing.

Same-Day Alternate Pickup

If someone *not* on your authorized list will be picking up your child:

- The enrolling parent/guardian must notify us **in writing** (text or email ok) **before pickup**
- The message must include the person's **full name** and **relationship** to the child.
- The alternate pickup person must present a **valid photo ID** at pickup.
- Staff will verify the ID before releasing the child.

Written Authorization

If we do not receive written authorization from the enrolling parent/guardian, **we will not release the child**, even if the adult is known to the family or has picked up in the past.

Late or Last-Minute Changes

We understand that schedules can shift unexpectedly. However, for safety reasons, we cannot accept verbal messages relayed by another adult or child. All changes must come directly from the enrolling parent/guardian.

These procedures are in place to protect your child. We appreciate your cooperation in helping us maintain a safe, calm, and predictable dismissal process for all families.

Age & Readiness Requirements

Children must:

- Be **3 years old by Sept 1, 2026**
- Understand and follow simple 1–2 step directions
- Be able to communicate their needs
- Be **fully potty trained** and independent in the bathroom (pulling clothing up/down, wiping, washing hands)
- Be comfortable in a small-group drop-off environment

To complete your enrollment please fill out and return the following:

1. Registration form
2. Program Selection
3. Image Consent & Release
4. Parent Questionnaire
5. Your Deposit

**Please Contact Barbara with questions, to schedule your tour,
or if you need other assistance: 267-245-5938**

www.theartoasis.net/preschool-enrichment

Program Selection: **(✓ Check which program(s) you are interested in)*

SEASONAL SESSION (Preschool Enrichment)	2 Mornings: Mon/Wed 4 ½ - 6 yrs old	2 Mornings: Tues/Thurs 3 & 4 yrs old	Pricing: Per Session Paid in Full	Pricing: 3 Payments (Per Month)
Fall Session 2026 Sept 14 - Dec 3 (12 weeks)			\$950	\$325
Winter Session 2026 Jan 4 - Mar 18 (12 weeks)			\$950	\$325
Spring Session 2027 April 5 - June 24 (12 weeks)			\$950	\$325
KinderLab Extended Day (5 + 6 year olds)			\$100	\$40
Practical Play Lab Extended Day (3 + 4 year olds)			\$100	\$40

Creative Camp Programs: **(Check which one(s) you are interested in)* Camp program deposits are waived for current students. Siblings receive a 10% discount.

SEASONAL CREATIVE CAMP (Ages 3 - 8)	2 Mornings: Tues/Thurs 9 - 12	3 Mornings: Tues/Wed/Thurs 9 - 12	Pricing: Paid in Full	Pricing: 2 Installments
Camp Frost & Found 2026 Dec 8 - 18 (2 weeks) \$50 deposit			\$150 - 2 mornings \$215 - 3 mornings <i>Due by Nov 25</i>	N/A
Summer Camp Create 2026 June 28 - July 30 (5 weeks) \$100 deposit			\$375 - 2 mornings \$535 - 3 mornings <i>By May 25</i>	\$188 - 2 mornings \$270 - 3 mornings <i>May 25 + June 25</i>
Extended Day	Call for availability	Call for availability	Call for pricing	Call for pricing

**Space is limited! Please reserve your child's spot early.*

I agree to pay for the above week(s) according to the 2026/27 Tuition Guide and payment schedule outlined above. I understand that my deposit is not refundable and is separate from the tuition. I will be invoiced for the future balances that will be due within 10 days of invoice.

I have read and understand the policies as outlined above.

Parent/Guardian Signature_____Date_____

Bright SPARKS/Art Oasis Authorized Signature_____Date_____

Fall 2026 Session Registration: (12 Weeks)

September 14 - December 3, 2026

Mornings - 9:00 AM -12:00 PM - Optional Extended Day to 1 PM.

Child's Name _____ Date of Birth _____ Age _____

Home Address _____ City _____ Zip _____

List Allergies if any _____

Mother's Name _____ Phone Number _____

E-Mail _____

Father's Name _____ Phone Number _____

E-Mail _____

Emergency Contact _____ Phone _____

E-Mail _____ Relationship to child _____

Other Notes _____

IMAGE RELEASE & CONSENT FORM

As part of our programs, we take photographs and videos of explorers in action as they participate in our learning studio activities and special events. Most of these photos are taken in such a manner that you cannot see the child's face, or it is cropped/covered.

Please indicate below what uses of images of your child you are willing to consent to. (Check all that apply). We will only use the photographs in ways that you agree to.

In any use of these images, names and other personal information will not be identified unless we first discuss it with you. (For example: press releases or local newspaper articles if an activity or event is published with photos.) When posting on public platforms, we will use photos without children's faces unless we have direct permission to use a photo with your child's face in it.

***PLEASE CHECK ALL THAT APPLY THEN SIGN AND DATE BELOW.**

- ☐ Images of my child(ren) may be used as part of brochures or ads.
- ☐ Images of my child(ren) may be used for press releases/newspaper publications announcing activities or events.
- ☐ Images of my child(ren) may be used in public presentations during conferences and events intended to promote programs (such as posters/brochures that may be displayed)
- ☐ Images of my child(ren) may be used on the Art Oasis/Art Explorers Club/BrightSPARKS website, Facebook, and Instagram platforms and/or newsletters.
- ☐ Images of my child(ren) may only be used on the private Facebook Group for parents
- ☐ Images of my child(ren) may be used in studio books (scrapbooks) to preserve/document projects
- ☐ Please do not use ANY images of my child(ren) in any way.

I have read the above description & give my consent for the use of the images as indicated above.

Child(ren)'s name(s): (please print) _____

Parent/Guardian Signature _____

Parent/Guardian Name (please print) _____

Date _____ (rev 7/2026)

Parent Questionnaire: Getting to Know Your Child Personalized Enrichment Experiences

At Bright SPARKS, we believe every child shines in their own unique way! In addition to our regular art, science, and movement activities, we thoughtfully tailor parts of the program to reflect your child's passions, personality, and developmental needs.

Whether it's making a colorful collage, adding space-themed sensory tables for our young astronomers or building friendship-focused games for growing social confidence—your child's interests help us co-create a meaningful experience.

Please take a few minutes to fill out the questionnaire below. Your insights allow us to better support and celebrate your child!

Child's Name: _____ Birthdate: _____

Personal Interests

1. What topics, themes, or activities does your child enjoy? (e.g., dinosaurs, dance, space)

2. Are there certain colors, sounds, or materials your child especially loves or avoids?

Social & Emotional Development

3. How does your child tend to make friends or connect with peers?

4. Are there any areas where your child could use a little extra support (e.g., confidence, sharing, expressing feelings, holding a pencil, etc)?

5. What helps your child feel safe, calm, and comfortable in a new environment?

Learning Style & Strengths

6. How does your child learn best? (e.g., watching, doing, playing. etc.)

8. Siblings names/pets names:

7. Is there something you'd love for us to notice, nurture, or celebrate about your child during our time together?

9. Is there anything else you would like us to know?

*If you ever have any questions or would like to update this information please contact Barbara or Lauren at 267-245-5938 or e-mail create@theartoasis.net

OUR MAILING ADDRESS:
P.O. Box 191 Perkasio, PA 18944
(We do not receive mail at the church)