
Job Posting: Board of Directors

Organization: Sault Community Health Centre

Location: 120 Brock Street Sault St. Marie

Position Type: Volunteer (Governance Role)

Term: 3 Years with option to renew

Time Commitment: Monthly Board Meetings & Emails

About Us

Sault Community Health Centre is a community-governed, non-profit organization dedicated to improving the health and well-being of individuals and families in our community. We provide accessible, integrated, and culturally responsive primary health care, health promotion, and community development services, with a focus on equity and underserved populations.

Role Overview

The Board of Directors provides strategic leadership and governance to ensure the long-term sustainability, effectiveness, and accountability of the SCHC. Board members act in the best interests of the organization and the communities it serves, supporting its mission, vision, and values.

Key Responsibilities

Board members are expected to:

- Provide strategic direction and oversight for the organization
- Ensure sound governance, financial stewardship, and risk management
- Support and evaluate the performance of the Executive Director/CEO
- Approve policies, budgets, and strategic plans
- Act as ambassadors for the organization within the community
- Participate in board meetings, committees, and key events
- Uphold principles of equity, inclusion, and community accountability

Desired Skills and Experience

We welcome applicants from diverse backgrounds and lived experiences. Skills and experience of interest include (but are not limited to):

- Community health or social services
- Knowledge of Ontario Not-for-Profit Corporations Act (ONCA)
- Finance, accounting, or audit
- Legal or governance expertise

- Human resources or organizational development
- Public health, health equity, or lived experience accessing community health services
- Indigenous health, newcomer/immigrant services, or cultural leadership
- Fundraising, communications, or advocacy

Previous board experience is an asset but not required. Orientation and ongoing training will be provided.

Eligibility

- Commitment to the mission and values of a Community Health Centre
- Ability to work collaboratively and respectfully
- Willingness to maintain confidentiality and meet fiduciary responsibilities
- Residency or connection to the service area

Commitment to Equity

The Sault Community Health Centre is committed to equity, diversity, and inclusion. We strongly encourage applications from individuals who reflect the communities we serve, including Indigenous peoples, racialized communities, people with disabilities, 2SLGBTQIA+ individuals, newcomers, and people with lived experience of health or social inequities.

How to Apply

Interested candidates are invited to submit:

- A brief letter of interest outlining your motivation and relevant experience
- A résumé or summary of background

Please send applications to:

Attention Heather O'Brien

Email: board@saultchc.ca

Deadline:

For more information, visit www.saultcommunityhealthcentre.ca
