

Captain Duties Checklist – Peach Orchard

1. The court gate is unlocked at 9am and locked again at 8pm by campground management
2. Arrive early, unlock cabinet door, leave door open
3. Place 2 balls in each of the ball holders, only on courts being used
4. Using the leaf blower blow debris off courts as needed. If courts are wet use squeegee and towels to ensure they are dry. Hang towels on fence to dry. NEVER play on a wet court
5. Organize play format and time limit: Gold-Silver, Round Robin (schedules are in a binder in the cabinet) or King's Court (playing cards are in the cabinet)
6. Remind all players: the AED and First Aid kit are located in the unlocked cabinet and eye protection is recommended

If you are the last pickleball group during the day (11am-1pm) or evening (6pm-8pm):

7. Collect all balls from the courts. Return balls to the cabinet. Cracked balls can be disposed of. Place lost and found items in the cabinet. Only dry towels should be returned (folded) to the cabinet
 8. Lock the cabinet door
- All guests must pay a \$5.00 drop in fee
 - Guests who are not members of Pickleball Canada must complete and sign a Guest Waiver form, located in the binder in the cabinet
 - Place the fee and Guest Waiver form in a zip lock baggy and put in the drop box at the Badminton Hall
 - Equipment (bags, backpacks) is not permitted on the courts. Bags may be hung on the fence. Non-glass water bottles are permitted on the courts
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- An incident report must be completed if there is an accident. Text or phone the **Club President** if any injuries occur
 - Any concerns regarding pickleball nets, balls or court conditions, text or phone the club **Facilities Director**

Thank You for Volunteering!