JEFFERSON TOWNSHIP

Butler County, PA

INSTRUCTIONS FOR OBTAINING TOWNSHIP REVIEW CERTIFICATE or BUILDING PERMIT

APPLICATION MUST BE MADE and SIGNED BY THE PROPERTY OWNER(S). APPLICANT IS RESPONSIBLE FOR ACCURACY OF PROPERTY LOT LINES, LOCATION OF BUILDINGS, AND SEPTIC SYSTEM OR LINES, ETC. IF NECESSARY, PROPERTY BOUNDARIES SHOULD BE SURVEYED PRIOR TO APPLICATION.

1. Complete and/or obtain the following for submission:
   a. Complete Application Package –
      1. FOLLOW "Construction Permit Instructions" – pg.5
      2. Attach or mail required submissions listed in "Construction Drawings Requirements" - pg. 6
   b. Attach Driveway Permit (either Township or PA Dept. of Transportation)
   c. Attach "On-Lot" Septic Permit or "Public" Sewage & Water Authorization
2. When complete, return the above (A,B,C) to: **Jefferson Township**
   157 Great Belt Rd.
   Butler, Pa 16002-9026
3. The Building Permit Officer will review your application and inspect the building location (site) to verify compliance with Township land development, building set-backs, driveway construction, sewage ordinances and other related regulations. Then, your application will be submitted to Code.sys Code Consulting, Inc. (BCO & Inspectors) and you will be notified if additional information is needed; of building permit approval or denial; the permit fee and available times to pick-up the permit. New buildings (regardless of size), adding to or renovating existing buildings, changing the use of an existing structure/building, and demolition of an existing structure **ALL REQUIRE PERMITS**. In addition, Multi-Family/Commercial/Institutional/Industrial ALL require certified professional and more detailed submissions including a land development application. *See page 2, 5 + 6.*

   ONLY the Township Review Certificate (permit) is needed for "a detached accessory structure" (such as: *garage, shed, carport, green house*) on a 'single family' residential lot that will be under 1,000 sq. ft. USE THIS SAME FORM!

   The building permit fee will be due upon issuance of the building/construction permit or review certificate. (Make this check payable to: Jefferson Township)
4. BE SURE TO REVIEW "FREQUENTLY ASKED QUESTIONS" regarding building permits on the website (www.jeffersonbutler.com) under 'More' then 'Forms'.

WARNING ! DO NOT BEGIN CONSTRUCTION BEFORE A PERMIT IS ISSUED

Construction begun before permit is officially given out is cause for the issue of a Commonwealth of Pennsylvania Non-Traffic Citation.

Conviction of a violation of this provision of the Building Permit Ordinance carries a fine.

Each day the violation continues is considered a separate offense.

Township PERMITS OFFICER . . . . . Leo Rosenbauer, 724-352-2324
And for driveway permits onto township road . . . . . Leo Rosenbauer, 724-352-2324
****for permit onto a state road you MUST contact Leo Rosenbauer before contacting:**
the PA Dept. of Transportation Dist.10, Indiana, PA 724-357-2898
Township Sewage Enforcement . . . . . Doug Duncan, Primary 724-679-4860
Township Secretary . . . . . Lois Fennell (Twp. office) 724-352-2324 (FAX 352-8850)
Code.sys, Inc. (Dave McGuigan, Inspector & BCO under PAUCC). . . . . 1-877-821-0337 ext.#24

RESIDENTIAL:

1. Lots served by a Public sewer & water system are required to be One-Half (½) acre or more in size.
2. Lots NOT served by a Public sewer and water must be One and One-Half (1 ½) acres or more in size.

Front Setbacks:

All structures must be FIFTY (50) Feet from the edge of any road, easement, or existing cartway prepared for vehicular use at the FRONT of the property.

Side and Rear Setbacks:

All structures must be TWENTY-FIVE (25) Feet from property lines and/or right-of- way, easement, or cartway at the SIDE or REAR of the property.

COMMERCIAL:

1. Commercial lots served by private water (well) and on-lot septic must be 1½ acre or more.
2. Commercial lots served by public water AND sewer must be at least 1 acre.
3. Multi-Family must be served by public water & sewer and must be located on a public road.

Front Setbacks:

All structures must be SEVENTY-FIVE (75) Feet from the edge of the right-of-way at the FRONT of the property.

Side and Rear Setbacks:

All structures must be FORTY (40) Feet from the property lines and/or right-of-way, easement, or cartway at the SIDE of the property and SIXTY (60) Feet at the REAR of the property.

SOIL DISTURBANCE:

Disturbing more than one (1) acre of ground requires permitting. Contact the Butler County Conservation District at 724-284-5270.

LAND DEVELOPMENT REQUIREMENTS:

If you plan to make improvements to your lot which is used for OTHER THAN A RESIDENTIAL single family dwelling, duplex or out-building, your 'improvements' are considered "land development." (See Land Development definition - Municipalities Planning Code, Article I, Section 107 *and* Chapter 22, Part 3, Jefferson Township Code of Ordinances; obtain a SUB*DIVISION/LAND DEVELOPMENT APPLICATION from the Township Office).* Land Development drawings submitted are reviewed (with few exceptions) by the township engineer or other professional, the cost of which is the responsibility of the land owner/developer. As a condition of acceptance, performance bonds may be required for determined improvements (Chap. 22, Part 10, Jefferson Township Code of Ordinances.)

"Improvements" include, but are not limited to: grading, paving, parking areas, curbs, gutters, storm sewers and drains, improvements to existing watercourses, sidewalks, crosswalks, street signs, monuments, water supply facilities, sewage disposal facilities, and storm water control facilities. (Chap. 22, Part 9, Jefferson Township Code)

This Application for a building permit if used for any non-residential structure must be accompanied by 3 sets of certified professional architectural plans. You, as the developer MUST submit these drawings directly to the PA UCC Plan Reviewer (currently Code.sys Code Consulting...*see page 6.*) Permits (septic or building) for such non-residential structures CANNOT be issued until the Land Development has been submitted, reviewed and approved by the Township.

ORDINANCES/CODE:

A copy of the Subdivision and Land Development Ordinance and related ordinances is available from the Township for a nominal fee (or find ordinances on website: www.jeffersonbutler.com A copy of the Uniform Construction Code can be obtained by contacting the following: www.dli.state.pa.us 717-787-3806, "1", "9"

DEMOLITIONS or RENOVATIONS:

Owners and operators of structures other than residential with 4 or less 'units' to be renovated or demolished MUST meet state and federal ASBESTOS requirements (*in addition to PA UCC requirements*). It is the responsibility of the property owner to contact DEP: 814-332-6940 or www.state.pa.us – select "search" and click the word "asbestos". A permit is still required under the PA UCC! In any case, building permit applications should be submitted to the township for 'all' demolitions or renovations. ALSO, renovations (specifically change of use of building) and demolitions are subject to review by the sewage enforcement officer (agency). In regards to demolitions, if abandoned AND no replacement building is planned, we recommend that wells be capped and septic systems be pumped and filled in.

JEFFERSON TOWNSHIP
Butler County, PA
TOWNSHIP REVIEW CERTIFICATION and/or BUILDING PERMIT
APPLICATION INFORMATION

1) PERMIT LOCATION_____ _____
(NUMBER & STREET CITY, STATE, ZIP
LOT NUMBER_____ SUBDIVISION (Name of Plan of Lots)_____

2) DIRECTIONS (from nearest intersection)_____
_____

3) APPLICANT
(Current name & address of **property owners**)
_____
FIRST NAME MI LAST NAME
_____
STREET ADDRESS
_____
CITY, STATE & ZIP
_____- _____-_____
TELEPHONE

4) CONTRACTOR INFORMATION
_____ _____
NAME OF COMPANY & Registration Number
_____
CONTACT INDIVIDUAL
_____
STREET ADDRESS
_____
CITY, STATE & ZIP
Telephone # _____-_____-_____
Email: _____

5) TYPE OF PERMIT
____ New Building
____ Addition
____ Alteration
____ Repair-Replacement
____ Demolition (Wrecking)
____ Mobile Home Transfer/Relocation
____ Foundation
____ Temporary/Hardship
____ Other:_____

6) PROPOSED USE
____ Single-Family
____ Duplex
____ Multi-Family
____Garage/Carport (Circle 1)
____ Barn
____ Pool (above/in ground) (Circle 1)
____ Porch/Deck (Circle 1)
____Shed/Greenhouse (Circle 1)
____ Other: _____

7) CATEGORY
____ Single-family/Residential
____ Other/Residential
____ Church
____ Commercial
____ Industrial
____ Institutional
____ School
____ Public Utility
____ Other: _____

Is it in a floodplain?____ (yes or no)
PROVIDE A BRIEF DESCRIPTION OF PROJECT:
_____
_____
_____

8) BUILDING CHARACTERISTICS
____ Brick-Stone-Block
____ Wood Frame
____ Structural Steel
____ Reinforced concrete
____ Other:_____
____ Mobile Home Ser. No._____

9) CONSTRUCTION COSTS
A. Basic cost $ _____.00
B. Electrical _____.00 (complete application 9B-a)
Will there be electric? _____ ***IF NOT: MUST*** *complete*
"Affidavit of Exemption" before a notary (#2 on pg. 12)
C. Plumbing _____.00 (complete application 9C-a)
D. Heating/AC _____.00 (complete application 9D-a)
E. Other _____.00
TOTAL COST $ _____.00

10) NUMBER OF ROOMS
____ Bedrooms
____ Full Bathrooms

11) SEWAGE DISPOSAL
____ Public
____ Private

12) WATER SUPPLY
____ Public
____ Private

____ Half Baths Septic Permit #_____

JEFFERSON TOWNSHIP

TOWNSHIP REVIEW CERTIFICATION and/or BUILDING PERMIT APPLICATION INFORMATION

13) BUILDING SETBACKS **(enter feet)**

____ Ft. from Road/Street (Residential)
____ Ft. from Right-of-way (Commercial)
____ Ft. from left side
____ Ft. from right side
____ Ft. from rear
____ Acreage total or lot size

14) DIMENSIONS (*of structure to be built*)

A. _____ft. X _____ft.
B. Number of stories _____
C. Living space (incl. garage if attached) _____ sq.ft.
D. Garage (if unattached) sq. ft. _____
E. Basement sq. ft. _____
F. **TOTAL square footage under construction** _____
G. Decks/Porches only: Height from ground _____
(indicate 'inches' or 'feet'↑)

15) TYPE OF HEATING

____ Gas
____ Oil
____ Electric
____ Coal
____ Other: _____

16) TYPE OF MECHANICAL

____ Central Air Conditioning
____ Elevators
____ Special Equipment
_____

17) OTHER STRUCTURES ON PROPERTY

____ House
____ Mobile Home
____ Barn
____ In ground Pool
____ Shed
____ No other Structures on Property
____ Other: _____

17) *continued*

____ Provide TOTAL SQ. FT. of Existing Buildings
____ ** Provide SQ.FT. of Impervious surface (*see definition*) other than buildings (old & proposed)
____ PLUS 14) F above
____ *** Total

** Impervious Surface (Area) - surface that prevents the infiltration of water into the ground (i.e. roofs, additions, patios, garages, sheds, parking or driveway areas, sidewalks... including gravel or crushed stone or pavement areas.)

***If total of **existing** plus square footage **PLUS** the **new square footage** entered in 14) F above equals more than 5,000 sq. ft. you **MUST** complete Page 13 (Small Project Stormwater Management Application (Chap. 26/Appendix E/Jefferson Township Storm Water Ordinance.)

** Agricultural activities may be exempt per Chap. 26-302 - #8 ... please discuss possible exemption with the permits officer.

18) NUMBER OF PARKING SPACES

____ Off Street
____ Enclosed
____ Outdoors

19) DRIVEWAY PERMIT

____ State Road
____ Township Road
____ Private Lane
(Existing/New) (Circle 1)

20) OWNERSHIP

____ Private
____ Public
____ Corporate/Company
Provide Corp/Company Name below:
_____

THE UNDERSIGNED ATTESTS THE INFORMATION CONTAINED ABOVE IS TRUE AND ACCURATE UNDER PENALTY OF LAW.

_____ _____ _____ _____
Signature of APPLICANT DATE Signature of C0-APPLICANT DATE

_____ _____
(print) (print)

CONSTRUCTION PERMIT INSTRUCTIONS

ALL INFORMATION IS REQUIRED UNDER THE COMMONWEALTH OF PENNSYLVANIA UNIFORM CONSTRUCTION CODE, ACT #45 OF 1999.

1. "ALL" Building Permit Application(s) (residential or non-residential/commercial) are to be completed, signed by property owner dated, and filed with the Township.

2. **Two (2) sets** of building plans and/or specifications (if required) are to be submitted with the application for **residential construction** projects.

   Three (3) sets of **certified** professional building plans and/or specifications are to be submitted electronically for **commercial (or other non- residential) construction** projects. - (**see page 6** – Construction Drawings Requirements.)

3. If applicable, a site plan/survey shall be submitted with the application. For Township Review Permits a SIGNED "bird's eye view" plot plan drawing should be submitted (pg 7)

4. Sign OSHA Safety Standards sign-off form. (page 8)

5. Complete the Energy Code Compliance form. (page 9)

6. The Municipality MUST sign-off on the Flood Plain, Zoning, and Historic District 'sign-off' form. (Please **complete the top portion**). (page 10)

7. Provide proof of Workers' Compensation Insurance (page 11) or complete the "Affidavit of Exemption". (page 12)

8. Affidavit of Exemption (If applicable) for Workmen's Comp. Insurance, Contractor Registration Number, or Electric.) (page 12)

NOTE: This list is not all inclusive and the Municipality reserves the right to add, delete, and change this requirement list at any time. Additional information may be required by the Municipality in order to approve and issue a permit.

Your permit application will be processed within 5 to 7 working days, once it is deemed complete. You will be notified of all applicable fees at that time. Once the permit fees are paid, you will be given the Permit Placard(s) that is (are) to be placed in the window at the construction site and a list of all required inspections with the names and phone numbers of the inspector(s).

CONSTRUCTION DRAWINGS REQUIREMENTS

Drawings should be drawn to scale and shall provide the necessary information to verify compliance with the Pennsylvania Uniform Construction Code.

Two (2) sets of building plans and/or specifications shall be submitted for Residential Construction Projects.

Three (3) sets of certified professional building plans and/or specifications shall be submitted electronically for commercial (or other non-residential) construction projects.

All construction drawings shall include the following information:

-Site Plan Drawing: The construction documents submitted with the application for permit shall be accompanied by a site plan showing the size and location of new construction and existing structures on the site and distances from lot lines. In the case of demolition, the site plan shall show construction to be demolished and the location and size of the existing structures and construction that are to remain on the site or plot.

-Structural Drawings: To include footing construction detail, foundation construction details, framing construction detail, masonry construction detail, wood construction detail, steel construction detail, stair detail and chimney detail as apply.

-Foundation Drawings: To include all applicable dimensions including footing sizes with description of reinforcement (if applicable), layout and description of foundation drain system, and location of all slabs describing thickness of slab, base, reinforcement, vapor barrier and any slopes.

-Floor Plans: To include location and sizes of all doors, windows, closets, decks, and plumbing fixtures; wall and column sizes - thickness and material; and location and type of insulation. To include the use of all areas and means of egress components.

-Roof Framing Drawings: To include size, type, location and anchoring of roof trusses. NOTE: for "pre-engineered" trusses, floor joists and beams, all specifications, bracing and installation instructions must be available at time of inspection.

-Floor Framing Drawings: To include same as above (copy in correct information from above), except for floor joists on each floor!

-Electrical Drawings: To include all lighting facilities, smoke detectors, GFI and ARC fault protection, outlet box size, electrically operated equipment and electrical circuits required for all service equipment of the building or structure.

-Mechanical Drawings: To include size and type of appliances, construction of flues and chimney system, ventilation air provided, fresh air make-up provided and gas shut-off locations.

-Plumbing Drawings: To include a plan view and a riser diagram of waste and water piping, pipe sizing, grade of pipe, drainage fixture unit loads on stacks and drains, and water distribution design criteria.

It is the responsibility of the Owner/Developer/Applicant to ELECTRONICALLY FORWARD three sets of certified professional architectural drawings to the 'plan reviewer' for anything other than a single family dwelling or duplex. The plan reviewer is currently: Code.sys Code Consulting, Inc., Attn: Peg, 321 Grant St., Pittsburgh, PA 15209. Otherwise additional fees from the township will be applicable. WEBSITE: www.code-sys.com

JEFFERSON TOWNSHIP
BUTLER, PA
{ **REQUIRED - Plot Plan** }

N

BE SURE to double check your building and set-back dimensions BEFORE construction begins to avoid problems with non-compliance 'after' construction (i.e. footer/basement or any other) has been started!!!

REQUIRED INFORMATION CHECK LIST

_____ Lot Shape
_____ Lot Dimensions
_____ Building Location
_____ Driveway Location
_____ Distances to property lines
_____ Water Supply
_____ Sewage/Septic Location
_____ Road/Street Name

Construction Location: _____
Drawing Completed by: _____
Address: _____
_____
_____

REQUIRED Signature_____
(Property Owner) Date Completed: _____

BP.complete app.REV 2-17-2026

OSHA SAFETY STANDARDS SIGN-OFF

LOCATION OF PROPERTY: _____
(LOT # AND STREET NAME or Street Address)

MAP & PARCEL NUMBER: _____

MUNICIPALITY: _____ COUNTY: _____

I AM FULLY AWARE OF THE U.S. DEPARTMENT OF LABOR, OCCUPATION SAFETY AND HEALTH ADMINISTRATION (OSHA) STANDARDS AND UNDERSTAND THAT I MUST COMPLY WITH THESE STANDARDS FOR THE DURATION OF MY CONSTRUCTION PROJECT.

_____ _____
(SIGNATURE OF APPLICANT/OWNER) (DATE SIGNED)

ENERGY CODE COMPLIANCE

LOCATION OF PROPERTY: _____
(LOT # AND STREET NAME or Street Address)

TAX **MAP & PARCEL** NUMBER: _____

MUNICIPALITY: _____ **COUNTY:** _____

Important: Section N1102.4 of the 2015 International Residential Code requires that: An Air Leakage Test is performed by an approved third party testing and verifying that the building has an air leakage rate of not exceeding 5* air changes per hour. (*as amended by PA-UCC)

**********SELECT TYPE OF ENERGY CODE COMPLIANCE **********

☐ REScheck ATTACH COMPLIANCE CERTIFICATE

REScheck SOFTWARE CAN BE OBTAINED AT: www.energy/codes.gov

NOTE: Section N1101.14 of the 2015 International Residential Code requires that: A permanent certificate shall be posted on a wall where the furnace is located. The certificate shall be completed by the builder or registered design professional. The certificate shall list the predominate R-values of insulation installed in or on ceiling/roof, walls, foundation (slab, basement wall, crawlspace wall and/or floor) and ducts outside conditioned spaces; U-factors for fenestration; and the solar heat gain coefficient (SHGC) of fenestration.

========== OR ==========

☐ SIMPLIFIED PRESCRIPTIVE BUILDING ENVELOPE THERMAL COMPONENT CRITERIA

CLIMATE ZONE 5 REQUIREMENTS

FENESTRATION – (WINDOWS)	U-0.32	SKYLIGHTS	U-0.55
CEILING	R-49	WOOD FRAME WALLS	R-20 OR R-13 & R-5h
MASS WALLS	R-13/17	FLOORS	R-30g
BASEMENTS	R-15/19c	SLABS	R-10 – 2' d
CRAWLSPACES	R-15/19c		

c. 15/19 means R-15 continuous insulation on the interior or exterior of the home or R-19 cavity insulation at the interior of the basement wall. 15/19 shall be permitted to be met with R-13 cavity insulation on the exterior of the basement all plus R-5 continuous insulation on the interior or exterior of the home.
d. R-5 shall be added to the required slab edge R-values for heated slabs. Insulation depth shall be the depth of the footing or 2 feet, whichever is less in Zones 1 through 3 for heated slabs.
g. Or insulation sufficient to fill y=the framing cavity, R-19 minimum
h. The first value is cavity insulation, the second value is continuous insulation, so "13+5" means R-13 cavity insulation plus R-5 continuous insulation.

SIGN ENERGY COMPLIANCE FORM

My signature below, as owner or contractor on behalf of owner, for this building permit, constitutes that I will comply with the energy code as outlined in the REScheck certificate or the climate zone checked above.

Sign:_____ Print Name_____ Date_____

FLOOD PLAIN, ZONING, and HISTORIC DISTRICT SIGN-OFF

LOCATION OF PROPERTY: _____
(Site Address --- LOT # AND STREET NAME or Street Address)

MAP & PARCEL NUMBER: _____

MUNICIPALITY: _____ **COUNTY:** _____

OWNER NAME: _____
ADDRESS: _____
CITY: _____**STATE:** _____ **ZIP:** _____
PHONE: (____) _____

APPLICANT NAME (if not owner): _____
APPLICANT'S ADDRESS: _____
CITY: _____**STATE:** _____ **ZIP:** _____
PHONE: (____) _____

- **ZONING AND/OR HISTORICAL DISTRICT COMPLIANCE CERTIFICATES WILL BE ACCEPTED IN LIEU OF THIS FORM.**

- **APPLICANT/OWNER IS RESPONSIBLE FOR OBTAINING REQUIRED HIGHWAY OCCUPANCY PERMITS FROM THE PA DEPT. OF TRANSPORTATION AS REQUIRED UNDER SECTION 402 OF THE STATE HIGHWAY LAW (36 P.S.§ 670-420) AS WELL AS COMPLIANCE WITH THE REQUIREMENTS OF THE MUNICIPAL SEWER AND WATER AUTHORITY WHETHER SPECIFIED OR NOT.**

- **FLOOD PLAIN MAPS are available for review at www.dced.maps.arcgis.com**

==========↓ **BOTTOM SECTION FOR MUNICIPAL COMPLETION** ↓==========

FLOODPLAIN SIGN-OFF by Township ☐ APPROVED ☐ DOES NOT APPLY
ADDITIONAL COMMENTS: _____

HISTORICAL DIST. Township SIGN-OFF ☐ APPROVED ☐ DOES NOT APPLY
ADDITIONAL COMMENTS: _____

ZONING SIGN-OFF by Township ☐ APPROVED ☐ DOES NOT APPLY
ADDITIONAL COMMENTS: _____

BY: **TOWNSHIP SIGNATURE**:_____TITLE: _____
PRINT NAME: _____ DATE: _____
PHONE NUMER: (____) _____ - _____

WORKER'S COMPENSATION INSURANCE COVERAGE
LIABILITY INSURANCE COVERAGE and
CONTRACTOR'S REGISTRATION INFORMATION

(General Contractors MUST complete & Sign and supply information for all sub-contractors.)

A. Insurance Information: (*Insurance Certificates may be submitted in lieu of completion.)*

Name of Property Owner _____

Name of Contractor/Developer_____

Federal or State Employer I.D. Number_____

Applicant is a qualified self-insurer for worker's compensation: Yes_____ No _____

Name of Worker's Compensation Insurer_____

Worker's Compensation Insurance Policy Number _____

W/C Ins. Policy Expiration Date _____

Name of Liability Insurance Carrier/Company _____

Liability Insurance Policy Number _____

Liability Ins. Policy Expiration Date _____

B. **PA STATE "Contractors Registration Number" _____ as required by the Home Improvement Consumer Protection Act 132 of 2008, effective 7/1/09 -** www.attorneygeneral.gov

(You may attach copy of certificate from the Office of the Attorney General.

Contractor 'doing business as' *(please print):* _____

(Contractor please sign.)_____

Complete information below if the Contractor is 'exempt' from being registered under the Pennsylvania "Home Improvement Consumer Protection Act 132 of 2008" (contractor's registration law):

____ due to my income for performing home improvements being less than $5,000 per year; or

____ other (explain)_____

_____.

C. ***Affidavit of Exemption: Required if workmens compensation coverage (see A above) is not applicable.*** *(See and use form on page 12 of Building Permit Application, #1)*

Affidavit of Exemption

ATTENTION: <u>*Y*ou are required to have your signature notarized.</u>

1) **Affidavit of Exemption from Workers' Compensation Insurance**: *(If applicable)*
The undersigned affirms that he/she is not required to provide worker's compensation insurance under the provisions of the Pennsylvania Worker's Compensation Law for one of the following reasons, as indicated:

_____ <u>Property owner is performing own work</u>**.** If property owner later hires a a contractor to perform any work pursuant to building, the owner <u>must</u> have the contractor provide proof of worker's compensation insurance to the municipality. The property owner assumes liability for the contractor's compliance with this requirement. *(In this case the property owner's signature must be notarized.)*

_____ <u>Contractor has no employees</u>**.** The contractor is prohibited by law from employing any individual(s) to perform work pursuant to this building permit unless the contractor provides proof of insurance to the municipality. *(Contractor's notarized signature is needed.)*

_____ <u>Religious exemption under the Worker's Compensation Law</u>**.** All employees of the contractor are exempt from worker's compensation insurance (*attach copies of religious exemption letters for all employees – ref: 304.2 of PA Law.* *(Contractor's signature must be notarized.)*

2) **Affidavit of Exemption from Residential Electrical Inspection**: (*IF applicable*)
_____ The undersigned affirms and certifies that NO ELECTRIC will be installed in the proposed structure (that is 1,000 sq. ft. or over) - type of structure:_____) (pools CANNOT be exempted) for which I am applying for a building permit at my residence at (Address & Phone #:_____ _____.)
Furthermore, I hereby acknowledge that should I decide to install electric in said structure at a later date, I must contact the township inspector for an electrical inspection according to the PA Uniform Construction Code adopted by Jefferson Township. *(In this case the property owner' signature must be notarized.)*

_____
*Signature of Property Owner or Contractor (as implied/checked above)

COMMONWEALTH OF PENNSYLVANIA}
} SS:
COUNTY OF BUTLER }

On this ____day of _____, _____, before me the undersigned officer,

personally appeared, _____, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he executed the same for the purposes herein contained.
IN WITNESS WHEREOF, I hereunto set by hand and official seal.

SEAL _____
Notary Public

* **Copy this form to accommodate quantity of signatures needed (***i.e. if both the Owner + Contractor need to sign.)*
* ***Original signatures to be provided to the Township***.

STORMWATER MANAGMENT
Chap. 26 Attachment 5
Township of Jefferson
Appendix E

Small Project Stormwater Management Application

Per Jefferson Township's Act 167 Stormwater Management Ordinance, an Applicant is required to submit this Small Project Application whenever Regulated Activities involving the creation of new impervious surfaces equal to, or greater than 2,500 square feet and less than 5,000 square feet. Impervious surfaces are areas that prevent the infiltration of water into the ground and shall include, but not be limited to, roofs, patios, garages, storage sheds and similar structures, and any new streets or sidewalks.

To Calculate Impervious Surfaces Please Complete This Table					
Surface Type	**Length (feet)**	**X**	**Width (feet)**	**=**	**Proposed Impervious Area**
Building (area per downspout)		x		=	
		x		=	
		x		=	
		x		=	
Driveway		x		=	
		x		=	
		x		=	
Parking Areas		x		=	
		x		=	
		x		=	
Patios/Walks		x		=	
		x		=	
		x		=	
		x		=	
Other		x		=	
		x		=	
		x		=	
Total Impervious Surface Area to be managed (sum of all areas)					

For all Regulated Activities that involve creation of new impervious surface areas EQUAL TO or GREATER than 5,000 square feet, the Applicant MUST submit a Stormwater Management Site Plan and Report as defined in Article VIII of the Ordinance and implement volume and rate controls.

If the Total Impervious Surface Area is LESS THAN 5,000 square feet, or the proposed development is a Single Family Residential Activity implementing the minimum measures in Section 302.E. read, acknowledge and sign below.

Based upon information you have provided, a Stormwater Management Site Plan and Report **IS NOT** required for this Regulated Activity. Jefferson Township may request additional information and/or a SWM Site Plan for any reason.

Applicant or Property Owner certifies that Sections 302.A., 302.B., and 302.C. have been adequately addressed and acknowledges that submission of inaccurate information may result in a stop work order or permit revocation. Acknowledgement of such is by signature below. I declare that I am the Owner or Owner's legal representative. I further acknowledge that the information provided is accurate and employees of Jefferson Township are granted access to the above described property for review and inspection as they deem necessary.

_____ Owner Date: _____

ELECTRICAL PERMIT 9B-a

****

Check here _____ if Contractor is SAME AS BUILDER on page 1 of Building Permit Application

Otherwise complete: **CONTRACTOR**: _____

Address: _____

City: _____

Phone: _____ Fax: _____

TYPE OF ELECTRICAL WORK: New _____ Replacement____ Repair/Alterations_____

UTILITY COMPANY: _____

WORK ORDER NUMBER: _____

DESCRIPTION OF CONSTRUCTION: _____

_____

ESTIMATED COST OF ELECTRICAL WORK: $_____

NO.	EQUIPMENT	NO.	SIZE	EQUIPMENT	NO.	SIZE	EQUIPMENT
_____	Luminaries	_____	_____	AMP Service Panel	_____	_____	KW Electric Range Receptacle
_____	Receptacles	_____	_____	AMP Sub-Panels	_____	_____	KW Oven/Surface Unit
_____	Switches	_____	_____	AMP Sub-Panels	_____	_____	KW Electric Water Heater
_____	Detectors	_____	_____	KW Dishwasher	_____	_____	HP/KW Space Heater
_____	Pole Luminaries	_____	_____	HP Garbage Disposal	_____	_____	KW Electric Dryer Receptacle
_____	Spa/Hot Tub	_____	_____	KW Central A/C Unit	_____	_____	DW Baseboard Heat

_____ Swimming Pool Above Ground____ OR In-Ground_____

_____ Other: _____

_____ Other: _____

_____ Other: _____

I hereby certify that the above information is true and correct and acknowledge the smoke detector requirements involved with alteration, repair and addition permits:

_____ _____ _____

APPLICANT/AGENT SIGNATURE PRINT NAME DATE

******** FOR DEPARTMENT USE ONLY ********

Electrical Permit Application: Approved ____ Denied ____ BUILDING PERMIT NO. _____

Date:_____ BY: _____

Reason(s) for Denial:_____

_____

PLUMBING PERMIT 9C-a

****

Check here _____ if Contractor is SAME AS BUILDER on page 1 of Building Permit Application

Otherwise complete: **CONTRACTOR**: _____

Address: _____

City: _____

Phone: _____ Fax: _____

PLUMBING SYSTEM: New _____ Additional____ Alterations_____

TYPE Public Sewer _____ Private Septic _____

TYPE Public Water _____ Private Well _____

DESCRIPTION OF CONSTRUCTION: _____

_____

ESTIMATED COST OF PLUMBING WORK: $_____

NO.	FIXTURE	NO.	FIXTURE	NO.	FIXTURE
_____	Water Closet	_____	Urinal/Bidet	_____	Bath Tub
_____	Lavatory	_____	Shower	_____	Floor Drain
_____	Sink	_____	Dishwasher	_____	Drinking Fountain
_____	Washing Machine	_____	Hose Blbb	_____	Water Heater
_____	Fuel Oil Piping	_____	Gas Piping	_____	Hot Water Boiler
_____	Steam Boiler	_____	Sewer Pump	_____	Interceptor/Separator
_____	Backflow Preventer	_____	Greasetrap	_____	Sewer Connection
_____	Water Service Connection	_____	Stacks		

_____ Other _____

_____ Other_____

_____ Other_____

I hereby certify that the above information is true and correct and acknowledge the smoke detector requirements involved with alteration, repair and addition permits:

_____ _____ _____

APPLICANT/AGENT SIGNATURE PRINT NAME DATE

******** FOR DEPARTMENT USE ONLY ********

Plumbing Permit Application: Approved _____ Denied _____ BUILDING PERMIT NO. _____

Date:_____ BY: _____

Reason(s) for Denial:_____

_____

MECHANICAL PERMIT 9D-a

****

Check here _____ if Contractor is SAME AS BUILDER on page 1 of Building Permit Application

Otherwise complete: **CONTRACTOR**: _____

Address:_____

City: _____

Phone: _____ Fax: _____

HEATING SYSTEM: New _____ Replacement_____ Electric _____ Solar_____

FUEL Gas _____ Oil _____

TYPE Hydronic _____ Forced Air _____

DESCRIPTION OF CONSTRUCTION:_____

_____

ESTIMATED COST OF MECHANICAL WORK: $_____

NO.	EQUIPMENT	NO.	EQUIPMENT	NO.	EQUIPMENT
_____	Water Heater	_____	Fuel Oil Piping	_____	Gas Piping
_____	Steam Boiler	_____	Hot Water Boiler	_____	Hot Air Furnace
_____	Oil Tank	_____	LPG Tank	_____	Fireplace

_____ Other_____

_____ Other_____

I hereby certify that the above information is true and correct and acknowledge the smoke detector requirements involved with alteration, repair and addition permits:

_____ _____ _____

APPLICANT/AGENT SIGNATURE PRINT NAME DATE

******** FOR DEPARTMENT USE ONLY ********

Mechanical Permit Application: Approved _____ Denied _____ BUILDING PERMIT NO. _____

Date:_____ BY: _____

Reason(s) for Denial:_____

_____