

JEFFERSON TOWNSHIP

REGULAR MEETING

March 13, 2017

CALL TO ORDER:

The regular meeting of the Jefferson Township Board of Supervisors, held at the municipal building on 157 Great Belt Rd., Butler, PA, was called to order by Chairman John Cypher at 7:02 P.M. on March 13, 2017. All rose to pledge the flag.

ROLL CALL:

Those present were John Cypher, Lois Rankin, Braden Beblo, and Sec/Treas. Lois Fennell.

ANNOUNCEMENTS:

Chairman Cypher noted that the Supervisors met for a brief executive session just prior to the meeting for notarization of the signatures on the park 'gas lease.'

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

MINUTES:

John Cypher *moved* to approve the Feb. 13, 2017 regular meeting minutes as written and distributed. Lois Rankin *seconded*. All agreed and *motion carried*.

FINANCIAL:

Bills paid between the Feb. 13th and March 13, 2017 meetings totaled \$45,688.96. This includes the 2017 insurance package and return of road escrow funds. Bills presented for payment from the General Fund this evening totaled \$12,612.36. No bills were presented from the State Fund this evening. Total of all funds after payment of the bills was \$1,587,301.25. *Motion* by John Cypher to pay the bills presented plus any regular bills that may become due before the April 10, 2017 meeting. *Seconded* by Lois Rankin. All agreed and *motion carried*.

PUBLIC BUSINESS OR COMMENT:

A letter was received from South Butler County Library Director, Michelle Lesniak, who indicated that she would attend this meeting. She was not present. John Cypher noted that in her letter she thanked the Township for the 2017 donation of \$7,500 to the library.

RECREATION COMMITTEE:

Recreation Committee Chairman, Brian Patten, reported on the March 1, 2017 meeting.

Baseball: They are waiting on required permits to move fill dirt/clay from the Rt. 228 'roundabout' project. Registrations remain open for the older groups (Colt & Legion Leagues)...go to www.saxonburgbaseball.com. Opening day is April 29th. They are planning an 11U tournament June 17-18. They have asked the Township to look at the drainage in the area between the T-ball and the Farm Fields (between fences) that is not draining well. They have offered to help with the installation of a drain, if needed. They were asked to mark it. Baseball is still pursuing the lighting of at least one field in order to hold night games.

Pool: They are in preliminary planning for the 50th Anniversary celebration. Details will be announced as they become available. The 2017 admission rates for the pool will be the same as in 2016. They are searching for life guards for the 2017 season. Applications are available on their website: www.sebcopool.com. They expressed thanks to the township road crew for addressing the water drainage behind the bath house. They would like the Township to look at the oak tree next to the fence, close to the sliding board, which is dying and asked if the road crew could cut it down. They are to mark the tree!

In regards to the Security Cameras, a meeting with Thrower Communications to review access to the security

RECREATION COMMITTEE, cont.:

cameras is to be set-up for all parties (Rec. Board, member associations, Supervisors and Road Foreman.) They will schedule this after the park opens for the season.

Softball: Softball registration is closed with 86 players, 13 more than in 2016. Renovations to the concession stand are almost completed. Jim Jones will coordinate unlocking the gates for the March softball activities since the road crew has not been authorized to do so, yet. Renovations to the concession stand are almost completed. They are still requesting signage to curb use of sidewalks by bikes, scooters, skateboards, etc. This subject was discussed at the workshop to review the "Park Rules & Regulations" prior to the regular Rec. Committee meeting. They have a tournament scheduled for July 21-23. Website: www.sagsa.org

Soccer: Soccer registration is closed; additional registrations will be accepted only if space permits. Total registration is 276 this spring. Spring clean-up is set for Sat., March 18th. Season opening is April 8th.

They are considering a tournament in July sometime. Website: www.knochsoccer.org

New Business: Automatic park gates were briefly discussed. They need to investigate this more, now that electricity is available near the gates. The need for improved park signage was also discussed. The Committee will investigate needs and options.

Old Business: Viki Nulph has the supplies needed to paint the entrance signs and will begin work on them when weather permits.

Park Projects: All member associations have agreed to hold *a coordinated, park-wide clean-up day on March 18th beginning at 10 AM*. Volunteers from the community are invited to participate. They may have some refreshments available at their concession stands. Rain/Snow date is March 25th, 10 AM.

Misc. Business: The Committee still has a vacant "member at large" position and is considering Rod Miller or Roger Cypher. The Committee still needs to find a secretary to take minutes, etc. Viki Nulph said she is not able to do it.

Action Items: 1) The township road crew is to look at the drainage between the T-Ball and Farm Fields.

2) Consider and recommend possible signage to curb use of the sidewalks by bikes, scooters, skate boards, etc. 3) Coordinate a meeting with Thrower Communications to review access to the security camera footage. 4) The township road crew is to look at the dying oak tree next to pool fence, near slide. It is to be marked!

REC. COMMITTEE WORKSHOP: John Cypher mentioned that there are only 8 rules in the "Park Rules and Regulations" and commented on the signage and need to consider future possible uses and whether to allow or regulate (such as hover boards, segways, or drones.) He said the Township is not looking to police the park to cite and fine violators, but hopes people will have common sense. Lois Rankin attended the workshop and reported that they talked about: 1) maintenance at the park and possible part-time person; 2) hours of operation and possibly extending them; 3) opening and locking gates and looking into automatic gates; 4) signage needed (such as 'no animals on fields', 'dogs must be on leash', sidewalk use and directional signs; 5) finishing the gazebo; and 6) resuming rental of the pavilion. They discussed that all but baseball has a defibrillator available at their concession stands and that they could take the one at the township to have it checked (or re-certified.) They also reviewed the license agreements and noted that the pool's agreement says 'for members only.' This is not correct, it is open to the public, especially in light of the DCNR grants used at the pool. After some discussion, Lois Rankin *moved* to have the attorney look into revising the pool's license agreement. *Seconded* by John Cypher. All agreed and *motion carried*.

Chairman John Cypher said he proposed last month about looking into a 'rough' cost of paving the trail and stated this evening that it will be upwards of \$30,000. The width of the currently constructed trail and what it was 'set up for' needs to be determined (was it specifically for a walking trail or mixed used)? He also wants to find out if any CDBG funding can be used toward the trail paving. Leo Rosenbauer said we need to follow storm water regulations for any improvements as well as the 'park master plan.' Leo noted that when they looked into automatic (electromagnetic) gates in the past, the cost was upwards of \$7,000 for each gate. Brian Patten will write up a list of proposed changes and suggestions for the 'park rules and regulations.' Chairman Cypher said he appreciates the time and effort spent to review the rules and regulations and for their commitment to the park!

Chairman Cypher also mentioned that Butler County Community Corrections still offers the 'community service program' for work to be performed at no cost by inmates needing to do community

RECREATION COMMITTEE, cont.:

service. He said to contact him or the township office if interested. He mentioned that the pool dumpsters are to be delivered this week and asked if someone will be on site to direct the 'new driver.' Brian Patten said he provided aerial photos of each site to Vogel; no one is to be there, since we don't know what time of day. Lois Rankin asked about the 'lighting project' and Brian said it is very preliminary; they are still fundraising and they want to meet with the softball association to coordinate or partner with them. The project won't happen this year.

ROAD FOREMAN REPORT:

Chairman Cypher read the report submitted by Road Foreman William Foertsch. After receiving a variety of quotes and a wide range of 'trade values' for the 1998 JD 544H Wheel Loader, Bill has suggested it would be in the township's best interest to list the 98 JD Loader on Muncibid with a reserve of \$45,000. Bids could close on Friday April 7, 2017 at 3 PM and then the Supervisors can discuss and vote on the closing bids at their meeting on April 10th. *Motion* by John Cypher to list the 98 JD Loader on Muncibid as proposed. *Seconded* Braden Beblo. All agreed and *motion carried*.

After a brief discussion, John Cypher *moved* to list the 'trac-paver' again on Muncibid with no reserve, but with the stipulation that the Supervisors will vote to accept or deny bid(s) at their April 10th meeting. *Seconded* by Braden Beblo. All agreed and *motion carried*.

The road crew is still working on brush and tree cutting. They will start tearing down snow fence in late March or early April.

Bill Foertsch asked for approval to have an H-Vac come in to sweep the housing plans for the final spring clean-up in the first part of April. It will cost about \$1,500 to do the plans that were chip sealed in 2016 and about \$1,500 more to do the rest of the plans in the township. *Motion* by John Cypher to proceed. *Seconded* by Braden Beblo. All agreed and *motion carried*.

Bill asked if the Board of Supervisors are interested in a spring road inspection? This was tabled, but may be considered later.

There is an LTAP class on Risk Management Strategies on March 15, 2017 at Ross Township. The Board does not want to send anyone.

Peoples TWP has requested a list of road projects for 2017. The Board said yes, send a copy of the list we are advertising (as suggested by Bill.)

Bill asked for approval for some vacation time and noted that the road crew would like to take Monday, July 3rd off with the holiday (Tues, July 4th). Two will be out of town, but Garry Foertsch will be local and available for any emergency. The Supervisors had no objections.

PLANNING COMMISSION:

Leo Rosenbauer reported on the Feb. 23, 2017 regular meeting and March 8, 2017 special meeting of the Planning Commission. The P.C. reviewed and approved the M.P. Saunders Subdivision located at the corner of Hannahstown Rd. and Fisher Rd. The original tract of 39.519 acres is on both sides of Fisher Rd. Tract 1 with dwelling and outbuildings (and existing driveway to Fisher Rd.) is 24.372 acres. Tract 2 with non-building waiver is 15.147 acres. The contingencies were: signing of Section B on Planning Waiver and labeling the plan in regards to 2 small sheds being located on Tract 2 but belonging to the adjacent property owner J. Parkinson (#1990-1F155-46C). The Supervisors reviewed the plan. *Motion* by John Cypher to approve the M. P. Saunders Subdivision **contingent** upon Mr. Saunders or the purchaser signing Section B of the Planning Waiver (Non-Building waiver). *Seconded* by Lois Rankin. All agreed and *motion carried*.

The P.C. talked to Bob and Gina Goodlin regarding a new business at 718 N. Pike Rd., Cabot, PA. They currently have at that address their residence, a residential detached garage, and the Goodlin Pool business in a former garage attached to the house. The new business would be a beverage distribution business. They have a preliminary license approval from the Liquor Control Board. The P.C. told them they need to submit a land development and a letter from PennDOT permitting the use of their current easement onto Rt. 356. They also must conform with the PA Uniform Construction Code for the change from residential garage to commercial business.

PLANNING COMMISSION, cont:

The P.C. spoke with Hal and Jaye D. Good about the Boldy property on Victory and Golden City Road located in both Clinton Township and Jefferson Township. They propose to divide off a lot in Jefferson Township with access to Golden City Rd. They were given a Subdivision and Land Development Application and some explanation of the ordinances involved.

On March 8th, the P.C. reviewed a land development from Mr. and Mrs. Victor Wilczynski. The drawings were submitted the week before, but did NOT meet the criteria per the Township's Subdivision and Land Development Ordinance. So, Chairman Rosenbauer spoke with Mr. Wilczynski several times prior to March 8th, and Mr. Wilczynski still must have misunderstood what was needed, and submitted 'revised' drawings on March 8th that still did not meet the SALDO criteria for a land development drawing. After much discussion the P.C. approved the 'intent' of the Austin's Place/Wilczynski Land Development contingent upon them meeting the requirements of Chapter 22; submission of the land development in the proper format according to Chap. 22; include on the drawing the approximate location of the septic system; and subject to review by the Township Sewage Enforcement Officer before the Supervisors meeting on March 13th. This evening, a revised land development drawing was submitted and Leo Rosenbauer said the drawing is sufficient. The drawing shows a handicapped parking area 20 x 16 ft. (320 sq. ft.) to be paved (over existing gravel) and next to existing concrete access to proposed new concrete ramp to the porch. The house, pool, garage (w/above apartment), and barn (with pastures) are located on the parcel consisting of 12.220 acres. The house is being converted to a day-care facility for adults with severe intellectual disabilities - Monday through Friday, no overnight or weekend use. Doug Duncan did a walk around and a maintenance agreement is needed for the existing EcoFlo septic system. *Motion* by John Cypher to approve the Wilczynski/Austin's Place Land Development as revised. *Seconded* by Braden Beblo. All agreed and *motion carried.* They still need to secure a building permit; Code.sys is currently doing the plan review.

UNFINISHED BUSINESS:

The proposed paving for 2017 approved last month were: Great Belt Rd. (from Nursery Lane to Township Line), Becker Rd., Heller Rd., and Smith Rd. XTO Energy is offering to pay for 60% of bonded roads and Penn Township will reimburse Jefferson Township for their portion of Heller Rd. The double-seal for 2017: O'Hara Rd., Caldwell Dr., Simon Dr., Frazier Rd., Creek Rd. and Bullcreek Rd. (from Frazier to Mushrush). *Motion* by John Cypher to authorize advertisement for bids, which will be opened at 2:00 PM on Monday, April 10, 2017 prior to the regular meeting at 7 PM at which the Board will consider the bids for a decision. *Seconded* by Lois Rankin. All agreed and *motion carried.*

Herbert, Rowland and Grubic, Inc. (HRG) was appointed as our Township engineers for 2017. They have provided a 'no consideration' retainer agreement for the Supervisors to sign. *Motion* by John Cypher to authorize and sign the HRG Retainer Agreement. *Seconded* by Braden Beblo. All agreed and *motion carried.*

NEW BUSINESS:

Motion by John Cypher to acknowledge receipt of requests from Dave & Dane Fine and Raymond Sawyer to add acreage to the Ag. Security Area and table any action. *Seconded* by Braden Beblo. All agreed and *motion carried.* According to our 'procedure' the applications will be held for 180 days, until deemed approved, and then the Board will adopt a resolution to add them to the ASA and have them recorded.

A letter was received from Cristie Crytzer, Pres. of Knoch Cross Country Boosters, regarding the 17th Annual Roebbling's 5K Run/Walk on Sat., August 12, 2017 requesting permission to close Knoch Rd. from 7:55 AM to 9 AM (65 minutes.) They will, as in previous years, provide traffic control and signs to notify the traveling public and property owners in the area. They will also contact the PA State Police. They will be reminded to get approval from Clinton Township Supervisors for the other end of Knoch Rd. *Motion* by John Cypher to allow temporary closure of Knoch Rd. on Aug. 12, 2017 from 7:55 AM to 9 AM for this event. *Seconded* by Braden Beblo. All agreed and *motion carried.*

MISC. BUSINESS:

- Received NOTICE from Gannett Fleming that XTO is applying for coverage under the Erosion and Sediment Control General Permit (ESCGP-2) for Earth Disturbance Associated with Oil & Gas Exploration, Production, Processing or Treatment Operations..in regards to Hinch Smith to Bachelder Temporary Water line that branches into Jefferson Township to the existing Holy Trinity Monastery well pad.

- Received NOTICE from Gannett Fleming that Mountain Gathering, LLC has submitted a request to DEP for approval to 'terminate coverage of ESCGP permit number ESX14-019-0035, which was authorization for the Vadnal Gas Pipeline; all earth disturbance activities related to this project have since ceased and project area stabilized.

- Received NOTICE from Civil & Environmental Consultants, Inc. that PennEnergy Resources, LLC is applying to DEP for a Permit to Drill and Operate an Unconventional Well - PER W32 Well Pad, 6 gas wells on Bear Creek Rd., Winfield Township.

The Auditors completed the 2016 Audit and their final meeting was Friday, Feb. 17, 2017 (as advertised). They submitted their final letter to the Board of Supervisors. All is in order.

The Butler County Association of Township Officials' Spring Convention is Thurs., May 18th. The registration is \$28 per person. *Motion* by John Cypher to authorize the usual officials (supervisors, auditors, tax collector, sec/treas., and planning commission members) to attend and the township will pay the registration and usual expenses. *Seconded* by Lois Rankin. All agreed and *motion carried*.

The first Public Hearing on the 2017 CDBG (Community Development Block Grant) funds is scheduled for April 10th at 6:50 PM prior to our regular meeting. The Supervisors can talk to Wendy Leslie about the 'cap' amount placed on the rehab funds being increased or eliminated at that time.

ATTENDANCE:

Brian Pattern, Sue Hartzell, Victor Wilczynski, Leo Rosenbauer, Roger Cypher, Dennis Kriley, Jim Rankin, Eleanor Chmiel (for Michael Saunders), Tina Zacherl, Stan Graff and Evie Gross.

ADJOURN:

Motion by Lois Rankin to adjourn at 8:30 P.M. John Cypher *seconded* the motion. All agreed and *motion carried*. The 1st Public Hearing on the 2017 CDBG funds is scheduled at 6:50 PM just prior to our next regular meeting at 7 PM on Monday, April 10, 2017 at the Township Building, 157 Great Belt Rd., Butler.

Respectfully submitted by Sec/Treas., Lois Fennell