

JEFFERSON TOWNSHIP

REGULAR MEETING

July 9, 2018

CALL TO ORDER:

The regular meeting of the Jefferson Township Board of Supervisors, held at the municipal building on 157 Great Belt Rd., Butler, PA, was called to order by Chairman John Cypher at 7:00 P.M. on July 9, 2018. All rose to pledge the flag.

ROLL CALL:

Those present were Chairman John Cypher, Vice-Chair. Lois Rankin, Supervisor Braden Beblo and Sec/Treas. Lois Fennell.

ANNOUNCEMENTS:

Chairman Cypher reported that they met briefly in executive session just prior to this meeting to discuss ongoing legal matters.

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

MINUTES:

John Cypher *moved* to approve the June 11, 2018 regular meeting minutes as written and distributed. *Seconded* by Lois Rankin. All agreed and *motion carried*.

FINANCIAL:

Bills paid between the June 11th and the July 9, 2018 meetings totaled \$1,936.61. Bills presented for payment from the General Fund this evening totaled \$15,980.42. No bills were presented from the State Fund. The total of all funds after payment of the bills reported is \$1,786,011.53 (*which includes Impact Fee allocation received this month.*) *Motion* by John Cypher to pay the bills plus any regular bills that may become due prior to the August 13, 2018 meeting. *Seconded* by Lois Rankin. All agreed and *motion carried*.

PUBLIC BUSINESS OR COMMENT:

John Cypher noted that we received an email from DEP regarding a complaint from Fred Honzo, 1165 Saxonburg Rd. This is the same situation he inquired about 2 years ago. The problem was and still is that the neighbor's pipe bridge is deteriorated and it clogs up, causing flooding/pooling of water on Honzo's property. The Township has no jurisdiction or responsibility for this situation. It is a small spring fed stream on private property along State Rt. 2010 (Saxonburg Rd.) John also noted that the neighbor's property is being sold. John Cypher *moved* to authorize him to reply to DEP. *Seconded* by Lois Rankin. All agreed and *motion carried*.

RECREATION COMMITTEE:

The Recreation meeting was rescheduled for Wed., July 11th; therefore, there was no report this evening. John Cypher noted that the balance of the County Park Renovation Grant from 2016 has been approved for use to recap fall safe surface at the park playground. John Cypher thanked Danielle Sedlak for her work to secure quotes, etc. and also thanks to Lance Welliver, new Butler Co. Parks and Rec. Director for his assistance. Baseball: www.saxonburgbaseball.com Pool: www.sebcopool.com Softball: www.sagsa.org Soccer: www.knochsoccer.org

PLANNING COMMISSION:

Danielle Sedlak, Vice-Chair. of the Planning Commission reported on the June 18, 2018 Planning Commission (P.C.) meeting. The P.C. reviewed the Paul & Lisa Smith Land Development on 65.87 acres off Burtner Rd. (on Crider Lane.) They are adding 484 sq. ft. of impervious surface and the 'small project stormwater application' provides sufficient calculations. The P.C. approved use of 'paper plan' recording and approved the plan contingent upon the addition of signature blocks to the plan for recording purposes and upon

PLANNING COMMISSION, cont.:

receipt of the review letter from Butler County Planning. The Supervisors reviewed the land development. *Motion* by Lois Rankin to approve the Paul R. & Lisa Smith Land Development contingent upon the addition of signature blocks for recording and the receipt of the County Planning review letter. *Seconded* by Braden Beblo. All agreed and *motion carried*.

The P.C. discussed 4 modifications included in the responses from Olsen Craft (letter dated 6/14/18) to comments made by the township engineer (HRG letter dated 6/14/18) in regards to Stoneybrook Phase II. All other technical issues mentioned in the response letter need to be worked out between Olsen-Craft and HRG, Inc. The modification discussion included:

- 1) HRG, Inc. - SALDO Comment #8: The Ordinance requires that the minimum street right-of-way shall be 50' and the cartway width shall be 24' [Chap.22-903-11 (A)]. It was noted that the P.C. approved at a previous meeting to recommend that the Supervisors approve the 40 ft. r.o.w. modification for the remainder of Stoneybrook Drive (from the adopted section at temporary cul-de-sac to the Audrey Lane intersection including indication of 'station number' & a 20 ft. cart way with 1' side wedge curbs as to be revised. The Supervisors took no action on this recommendation.
- 2) HRG, Inc. - SALDO Comment #16: Sidewalks may be required on both sides of the street in subdivisions, where multifamily structures are planned [Chap.22-1006]. The P.C. noted that Phase I has a sidewalk only along east side; agreed that since the ordinance states 'may' they have no objection to the sidewalk continuing on the east side of Stoneybrook, possibly ending at Audrey.
- 3) HRG, Inc. - SALDO Comment #7: The minimum slope of street center lines grades shall not be less than two percent (2%) [Chap.22-903-10 (A)]. A portion of Stoneybrook Drive appears to be 1.46%; in addition, a proposed segment of Audrey Lane is set at 1.73%. Rob Arnold and the P.C. are okay with proposed as long as the slopes are over 1%.
- 4) HRG, Inc. - SALDO Comment #13: All inlets must be set back (or 'eared') as shown on the Jefferson Township Standard Details [Chap.22-1004-6 (A)]. Rob Arnold said there is no reason 'not to' require it; the P.C. agreed to check with the road foreman to determine if he has a preference. Phase I does not have eared inlets; requirement probably added to the SALDO after 2005. The road foreman has since indicated that he has no problem with the inlets as constructed in Phase I and prefers to continue the same in Phase II. The P.C. did not take any action at their June 18, 2018 meeting. There was no action for the Supervisors to take this evening, July 9, 2018.

The P. C. reviewed and approved the Rick Kelly side set-back modification request to build an addition (lower garage-upper living quarters) only 12 ft. from the property line of Nichol Szybka (a notarized letter of permission was submitted) contingent upon a more detailed hardship explanation. Mr. Kelly added to the hardship description satisfactorily. *Motion* by John Cypher to approve the Rick Kelly Side Set-Back Modification to be only 12 ft. from the side property line at 427 Great Belt Rd. *Seconded* by Braden Beblo. All agreed and *motion carried*.

The P. C. reviewed and approved the Melvin + Cindy Hoak side set-back modification to re-build a garage (replacing a carport that was knocked down) only 2.5 ft. from the property line of Jessica Trimble (a notarized letter of permission was submitted). *Motion* by John Cypher to approve the Hoak Side Set-Back Modification for the garage to be only 2.5 ft. from the side property line at 434 Freeport Rd. *Seconded* by Lois Rankin. All agreed and *motion carried*.

Leo Rosenbauer told the P.C. that he spoke to Attorney Marshall in regards to the conversation with Albert Caldwell at their May meeting about the possibility of subdividing his 2.87 acres at 400 Saxonburg Rd. Attorney Marshall did not recommend a modification. However the Board of Supervisors indicated at their June meeting that they would not consider a modification unless Mr. Caldwell can show a hardship and give proof that his neighbors refused to 'sell' him property to increase his lot to 3 acres. There has been no further contact from Mr. Caldwell.

The P.C. discussed the matter of several modifications recently where the owner needed the modification due to errors made by a contractor after construction was begun! They request that the Supervisors consider requiring 'something' from the contractor explaining the 'error'...in an effort to stop these types of situations.

Danielle Sedlak reported that she is working on driveway permits requested by ESI (Mr. Michael Wellman). She is currently waiting for a response from Rob Arnold (HRG, Inc.) in regards to the appropriate submission requirements for proposed driveways for 'non-residential' development.

ROAD FOREMAN REPORT:

Chairman Cypher read the report submitted by Road Foreman William Foertsch. The 'fog seal' repair to the 2016 chip sealed roads is complete. Repairs to the 2017 paving project are 80% complete. The second berm mowing is done; a third and final mowing is planned for September. The Creek Road stabilization project has not been completed due to the weather and other work demands. A second '60 day extension' to the Emergency Permit was applied for by the foreman.

The Road Crew would like to start looking at demonstration models of 'mowers' for the park. Something with a suspension and better stability/traction for steeper grades at the park is suggested. John Cypher *moved* to begin looking and pricing. Braden Beblo *seconded*. All agreed and *motion carried*.

The Road Crew has done some repairs to the 'anti-skid' building roof. Nails are pulling through the fiberglass sheeting which is damaged by the sun, wind/rain & movement (weather.) Some fascia boards and other lumber may need replaced. In 2009 the road crew strung cables below the rafters to help strengthen and stabilize the structure. It has been six years since the foreman first began asking for the structure to be replaced. John Cypher said we should start looking at options and costs. Braden Beblo agreed.

The Road Foreman would like the Supervisors to consider bidding out tree cutting/trimming of Alwine, Rennick and Smith Roads this 2018-2019 winter season. John Cypher noted that these roads have 'high canopies'. The road crew will continue to trim other roads as they always do. The Supervisors will take a look at the roads and consider a decision for next month.

The new 2019 Mack truck should be at the Super City MFG this week. The Road Foreman will be going there for a 'pre-build meeting' on Wed., July 11th with a salesman from Walsh and Tri-County Mack.

There has been no update from HRG, Inc. on the GP11 permit for Alwine Rd.

The Road Crew is currently finishing prep work, patching and crack sealing to the 2018 chip seal road project list. Chip seal is expected to begin the first half of August 2018.

Danielle Sedlak complimented the road crew for addressing several issues at the park recently that she noticed due to preparing for pavilion rentals (i.e. gravel washed out and swings needing repair, etc.) She suggested that the four associations (pool, baseball, softball, and soccer) check their areas (i.e. nails sticking up from steps or other issues that are their responsibility to correct.)

The Road Foreman is getting quotes for some damage to Victory Road that was caused by a resident. So far he has one quote from Russell Standard (double seal coat at \$2.457 sq. yd.) Once he has the quote from Holbein's, he'll submit both quotes to the property owner's insurance company.

The Road Foreman has contacted Jon Hood from XTO Energy. XTO has agreed to split the cost 50/50 with the Township for chip seal of Burtner Rd. (based on the price of \$2.46 sq. yd.) This will be done along with our chip seal project in August.

UNFINISHED BUSINESS:

The Revised Floodplain Ordinance was advertised for public hearing this evening to be followed by adoption of the Ordinance, #416. John Cypher called the Public Hearing to order at 7:55 P.M. He asked if there were any questions or comments in regards to the proposed Floodplain Ordinance Revision. There being none, he closed the Public Hearing at 7:56 P.M. *Motion* by John Cypher to adopt Ordinance #416 revising the Floodplain regulations. *Seconded* by Lois Rankin. All agreed and *motion carried*.

The stone bids were advertised for opening and vote this evening. Three bids were publicly opened and read as follows:

<u>M & M Lime Co., Inc.</u> -	Item 1)	Approx. 100 TON AASHTO #10 Limestone	FOB/unit \$12.50	del./unit \$16.67
"	"	Item 2) Approx. 500 TON AASHTO 2A Limestone	FOB/unit \$14.85	del./unit \$19.02
"	"	Item 3) Approx. 500 TON AASHTO 2RC Limestone	FOB/unit \$13.25	del./unit \$17.42
"	"	Item 4) Approx. 400 TON AASHTO #3 Limestone	FOB/unit \$15.35	del./unit \$19.52
"	"	Item 5) Approx. 100 TON AASHTO R3 Rip Rap Limestone	FOB/unit \$17.95	del./unit \$22.12
"	"	Item 6) Approx. 100 TON AASHTO R4 Rip Rap Limestone	FOB/unit \$19.50	del./unit \$23.67
"	"	Item 7) Approx. 300 TON AASHTO #57 Gravel	FOB/unit \$29.25	del./unit \$33.42
"	"	Item 8) Approx. 300 TON AASHTO #3 Gravel	NO BID	
"	"	Item 9) Approx. 800 TON AS1 Anti-Skid Gravel	NO BID	

Cashier's check was enclosed (submitted in lieu of 10% bond.)

UNFINISHED BUSINESS, cont.:

<u>McClymonds Supply & Transit</u>	-Item 1)	Approx. 100 TON AASHTO #10 Limestone	NO FOB	del./unit \$20.56
"	"	Item 2)	Approx. 500 TON AASHTO 2A Limestone	NO FOB
"	"	Item 3)	Approx. 500 TON AASHTO 2RC Limestone	NO FOB
"	"	Item 4)	Approx. 400 TON AASHTO #3 Limestone	NO FOB
"	"	Item 5)	Approx. 100 TON AASHTO R3 Rip Rap Limestone	NO FOB
"	"	Item 6)	Approx. 100 TON AASHTO R4 Rip Rap Limestone	NO FOB
"	"	Item 7)	Approx. 300 TON AASHTO #57 Gravel	NO FOB
"	"	Item 8)	Approx. 300 TON AASHTO #3 Gravel	NO FOB
"	"	Item 9)	Approx. 800 TON AS1 Anti-Skid Gravel	NO FOB

All items, bid only delivery price. A 10% Bid Bond was submitted with bid.

<u>I.A. Construction Corp.</u>	- Item 1)	Approx. 100 TON AASHTO #10 Limestone	NO BID	
"	"	Item 2)	Approx. 500 TON AASHTO 2A Limestone	FOB/unit \$15.50 del./unit \$28.55
"	"	Item 3)	Approx. 500 TON AASHTO 2RC Limestone	FOB/unit \$15.50 del./unit \$28.55
"	"	Item 4)	Approx. 400 TON AASHTO #3 Limestone	NO BID
"	"	Item 5)	Approx. 100 TON AASHTO R3 Rip Rap Limestone	FOB/unit \$18.00 del./unit \$32.75
"	"	Item 6)	Approx. 100 TON AASHTO R4 Rip Rap Limestone	FOB/unit \$19.00 del./unit \$33.75
"	"	Item 7)	Approx. 300 TON AASHTO #57 Gravel	NO BID
"	"	Item 8)	Approx. 300 TON AASHTO #3 Gravel	NO BID
"	"	Item 9)	Approx. 800 TON AS1 Anti-Skid Gravel	NO BID

Bid only Items 2, 3, 5 and 6. A 10% Bid Bond was submitted with bid.

Motion by Lois Rankin to award the bids to the apparent low bidders on a line-item basis (subject to further review) as follows: M & M Lime Co. for Item #1 (FOB or Delivered), Item #2, Item #3 and Item #4 at delivered prices (marked in bold type above); and McClymonds Supply & Transit for Items #5, #6, #7, #8, and #9 at delivered prices (marked in bold type above.) *Seconded* by John Cypher. All agreed and *motion carried*.

NEW BUSINESS:

The Impact Fee allocation has been received (total \$138,067.73). This is \$43,067.73 more than the budgeted \$95,000 income for 2017. *Motion* by John Cypher to adopt Resolution #417 - Impact Fee Supplemental Budget stating such. *Seconded* by Braden Beblo. All agreed and *motion carried*.

MISC. BUSINESS:

The Township received notice on 6/25/18 from II-IV, Inc. that they would test their "community early warning system" on Fri., June 29th + Sat., June 30th at Noon. The Newsletter Recipients were notified 6/25/18.

An e-mail was received from Michelle Lesniak, South Butler Community Library Director reporting on library activities and including a summary of June 14th Library Board of Trustees Meeting.

The Supervisors signed a bank acknowledgement that the Laidlaw Sewage Escrow is to 'be returned' to active status. It was noted that all of these escrows are to be held by the Township indefinitely!

Lois Rankin asked whether 25 MPH speed signs were posted on Stoneybrook Dr. (as discussed last month - 6/11/18). The road foreman will look into this.

Lois Rankin asked if the Winfield Fire Dept. donation check (\$1,600) was ever cashed. The secretary said it had not cleared the bank as of the 5/31/18 bank statement; she will check the June bank statement.

Danielle Sedlak reported that she received a 'flyer' from Viki Nulph (Recreation Committee) that the pool will hold their 'Community Day' on Sat., August 18th from 12 to 4 PM. They did not report an anticipated 'attendance' figure. They will have 4 or 5 food trucks, which are self sufficient (own water & electric). Need gates opened and closed for that day's use only. They are still working on traffic flow and parking matters. The flyer will be distributed to the Newsletter Recipient List with the July Newsletter.

ATTENDANCE: Roger Cypher, Bill & Mandi Foertsch, Danielle Sedlak, Stan Graff and Evie Gross.

ADJOURN: Lois Rankin *moved* to adjourn at 8:24 PM. *Seconded* by Braden Beblo. All agreed & *motion carried*.

The next regular meeting is scheduled for Mon., August 13, 2018 at 7 P.M. at the Township Building, 157 Great Belt Rd.

Respectfully submitted by Sec/Treas., Lois Fennell