

# JEFFERSON TOWNSHIP

## REGULAR MEETING

May 14, 2018

### CALL TO ORDER:

The regular meeting of the Jefferson Township Board of Supervisors, held at the municipal building on 157 Great Belt Rd., Butler, PA, was called to order by Chairman John Cypher at 7:00 P.M. on May 14, 2018. All rose to pledge the flag.

### ROLL CALL:

Those present were Chairman John Cypher, Vice-Chair. Lois Rankin, Supervisor Braden Beblo, Sec/Treas. Lois Fennell and Attorney Matt Marshall.

### ANNOUNCEMENTS:

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

### MINUTES:

John Cypher *moved* to approve the April 9, 2018 regular meeting minutes as written and distributed. *Seconded* by Lois Rankin. All agreed and *motion carried*.

### FINANCIAL:

Bills paid between the April 9th and May 14, 2018 meetings totaled \$10,735.25. Bills presented for payment from the General Fund this evening totaled \$16,455.60. No bills were presented from the State Fund. The total of all funds after payment of the bills reported is \$1,558,929.56. *Motion* by John Cypher to pay the bills plus any regular bills that may become due prior to the June 11, 2018 meeting. *Seconded* by Lois Rankin. All agreed and *motion carried*.

### PUBLIC BUSINESS OR COMMENT:

Several residents were present concerning the proposed seal coat to Alana Dr. John Cypher responded to Mr. Pletcher's inquiry, that yes, the Supervisors did receive a copy of their 'petition' requesting that the Township NOT 'seal coat' Alana Dr. Chairman Cypher explained: the road was installed by the developer, Roger Fleming about 20 years ago and dedicated to the township as a public road. The Township treats all public roads the same; the program is to pave and then seal in following years. This year, however, Alana Drive is among other roads seal coated in 2016 that will receive a 'fog seal coat' for corrective repairs. It is a layer of tar and fine stone topped with a quick dry black emulsion surface coating. Once dry (about one hour) the surface should be better with no excess stone left to be swept-up. This work is planned for early June.

### RECREATION COMMITTEE:

John Cypher read the Recreation Committee report received from their chairman, Brian Patten, this afternoon in regards to their May 2, 2018 meeting.

Baseball: Opening day for games is May 5th. Check website for registration that may be open. 10U Tournament June 29 to July 1. 9U Tournament July 5 to July 8. [www.saxonburgbaseball.com](http://www.saxonburgbaseball.com)

Pool: They are researching replacement of some of the water features at the pool for 2018. The pool has been uncovered. They are discussing possibility of having another "Community Day" in mid-August; nothing firm yet. They are still taking applications for life guards. [www.sebcopool.com](http://www.sebcopool.com)

Softball: Registration for 2018 is now closed. They will NOT hold a tournament in July as in previous years. They are looking at holding a tournament August 24th -26th, but this is still at the discussion stage. They thanked the road crew for removing the trees from outside the fence near the center field area of Field #4.

[www.sagsa.org](http://www.sagsa.org)

## RECREATION COMMITTEE, cont.:

Soccer: They have 260 players registered for this spring, with 7 travel teams and 17 in-house teams selected. Opening day has been delayed one week due to the weather. A sink hole developed in the parking lot; the road crew has taken care of it. [www.knochsoccer.org](http://www.knochsoccer.org)

New Business: Automatic park gates - on hold; bleachers for Pony Baseball field utilizing Wayne Deaner memorial funds - still being researched; lightning detection/warning system - still being researched.

Park Projects: Park Rules and Regs. - John Cypher reported that this is still being reviewed by CEO, Danielle Sedlak - then they will be reviewed by 'all' before sending to the Attorney for final review.

Misc. Business: They discussed renting of the Ladies' Aux. Pavilion and ALL association were advised to notify the Township of all known/planned tournaments to prevent any conflicts with the pavilion rental.

Action Items: Supervisors to advise on the request from Josh Goldscheitter to build 2 park benches along the walking trail as his Eagle Scout project. Location and design plans were submitted. The 6' x 3' benches made of pressure treated 2" x 4" lumber will be located on gravel (crushed concrete) pads with treated 4x4 boarders.

*Motion* by John Cypher in favor of allowing Josh Goldscheitter to proceed, however he is responsible for costs or fund raising, planning, labor, and securing Boy Scout approval. They would like to be updated on the matter before the project begins. *Seconded* by Lois Rankin. All agreed and *motion carried*.

## PLANNING COMMISSION:

Leo Rosenbauer reported on the April 16, 2018 Planning Commission (P.C.) meeting. They reviewed the 'walking trail' location map and email from Rob Arnold, HRG, Inc. The Township is applying for the DCED "Greenways, Parks & Trails" grant and need the P.C. to review and recommend. The P.C. voted to recommend approval contingent upon HRG, Inc. providing acceptable plans for the DCED grant application when completed.

A letter of interest was received for the vacant position on the P.C. The P.C. voted to recommend appointment of Brian J. Noah, from West Jefferson Road; a civil engineer working for Crawford County. *Motion* by Lois Rankin to appoint Brian Noah to the P.C. to fill the vacant position left by Gary Stone, his term ends Dec. 2019. *Seconded* by John Cypher. All agreed and *motion carried*.

The P.C. reviewed the notice from Gateway Engineers regarding submission of application to DEP for Concordia's Sewage Treatment Plan UV Upgrade (modifications to existing WQM Permit No. 1090402.)

Danielle Sedlak updated the P.C. on work and progress on the Burning Ordinance revisions; the driveway permit form revisions; and the building permit revisions being made to track 'storm water'.

The P.C. discussed future need in the park for 'small flow treatment facility' to better serve the public. They also discussed installing landscape, flower gardens, and 'rain gardens' or other 'best practices' to handle storm water in the park.

## ROAD FOREMAN REPORT:

Chairman Cypher read the report submitted by Road Foreman William Foertsch. Road and housing plan sweeping has been completed. Berming ditch line on all targeted roads for 2018 is complete.

A GP11 Permit needs to be applied for from DEP, for replacement of a culvert/bridge on Alwine Rd. (near Penn United.) *Motion* by John Cypher to have the Township Engineer, HRG, Inc., prepare the GP11 Permit application, etc. *Seconded* by Lois Rankin. All agreed and *motion carried*.

Regarding the previously discussed replacement of the 2004 F550 with a purchase of a 2019 F550, 4 x 4, 4-door, gasoline truck: If the Board approves proceeding with order of the new truck, the cost of \$73,022 will be part of the 2019 budget. Current trade value is \$4,500 or the Board can decide to sell it via Municibid. *Motion* by John Cypher to proceed. *Seconded* by Braden Beblo. All agreed and *motion carried*.

Great Belt Road will have road closures to thru traffic between May 29 and June 8th due to extensive repair and replacement of catch basins and culvert pipe. One crossing is between Chick Lane and Dreher Rd. and the rest is between Nursery Lane and Hannahstown Rd.

Russell Standard is preparing to apply the Grip Tight Fog Seal on certain roads the first week of June, weather permitting. This should take about one week. Wiest Asphalt Products and Paving hopes to have repairs done to roads paved in 2017 done by the end of May 2018.

## ROAD REPORT, cont.:

An additional 400 ton of salt will be delivered to stockpile before July 15th under the current 2017-2018 contract. The road crew hopes to have the first round of berm mowing done by the end of May.

Supervisors will begin considering whether and when to replace the Hustler zero-turn mower, which is now 11 years old with 1,650 hours and using motor oil.

The road crew repaired a sink hole that developed at the soccer field. Ruts near the Gazebo have been rolled, but more top soil is needed to finished the job. The trees at Field #4 have been removed, but grading and grass seeding still need done. Both jobs will be completed as time and weather allow. The pool cover was picked up and stored for the summer. The walking trial has been patched and several fallen trees have been removed. Mowing and trimming continue to be done by the road crew.

All needed materials are stock piled along Creek Road for the stabilization project. The road foreman has received the permit extension for another 60 days. Work will begin as weather and time permit, keeping in mind that this can only be accomplished while Thorn Creek is low.

## UNFINISHED BUSINESS:

The Armstrong Cable Franchise Renewal Agreement and Ordinance (#415) have been completed by the Attorney and approved by Armstrong. *Motion* by John Cypher to authorize advertisement for adoption on June 11, 2018. *Seconded* by Braden Beblo. Lois Rankin *abstained* as her son works for Armstrong. *Motion carried 2 to 1.*

Attorney Matt Marshall submitted a clean draft of the Flood Plan Ordinance Revision. He has scheduled a conference call with Leslie Rhoads to clear up a few matters. Then the final draft should be provided to the Butler County Planning Commission and the Township Planning Commission for review and comment (both are to received by May 25th and have 45 days to respond.) The Board will plan to authorize advertisement at the June 11th meeting, for the public hearing and adoption on July 9th.

After some discussion, John Cypher *moved* to apply for the Greenways, Trails & Recreation Grant that is due by the end of May. *Seconded* by Lois Rankin. All agreed and *motion carried.* *Motion* by John Cypher to adopt Resolution #414 and to sign a letter to DCED committing to the 15% matching funds (which is \$26,550 of the estimated \$177,000) for the "Greenways, Trails & Recreation Grant" application. *Seconded* by Braden Beblo. All agreed and *motion carried.* *Motion* by John Cypher that he be authorized to sign the grant application and any other paperwork required for the DCED grant. *Seconded* by Lois Rankin. All agreed and *motion carried.* *Motion* by John Cypher to authorize forwarding letters requesting 'support' for the grant with copies of the grant application to Senator Don White and Representative Brian Ellis. *Seconded* by Lois Rankin. All agreed; *motion carried.*

NEW BUSINESS: None.

## MISC. BUSINESS:

- Received NOTICE from Gateway Engineers that Concordia is applying to DEP for Modification to Existing Water Quality Management Permit.

- Received NOTICE from HRG, Inc. that PennEnergy Resources is applying to DEP for a Permit to Drill & Operate Unconventional Gas Wells in Winfield Township at 1) 133 Darby Lane, Sarver PER W57 10H Well and 2) 458 North Pike Rd., Sarver PER W56 3H Well.

- Received NOTICE from Civil & Environmental Consultants, Inc. that PennEnergy Resources is applying to DEP for a permit to Drill & Operate an Unconventional Gas Well (W70 well 6H) in Jefferson Township, off Golden City Rd. on an existing well pad.

- Received NOTICE from DEP re: 'acknowledged receipt of Filmtronics 'no exposure certification', which needs to be renewed every 5 years.

Secretary and CEO will view a PSATS' "learning at lunch" webinar on May 30th - 'Computer Security Steps Every Township Should Take'. No cost for registration.

## MISC. BUSINESS, cont.:

The Supervisors were contacted by ECS&R about 'hosting' a recycling event at the Township. They are looking for sites to do these events throughout the county. Penn Township's manager contacted Jefferson Township about participating in the one they are having in August. After significant discussion, the Board said no, they do not wish to host one or participate in one with another township. The Board noted that ESC&R on Ash Stop Road is always available to Township residents and either way, there is a cost for resident to recycle items.

Lois Rankin questioned the 'temporary water storage tank' that XTO has on the property behind theirs. Evie Gross from the Planning Commission said it would not need a land development if it is 'on the well site'.

## ATTENDANCE:

Eve Gross, Leo Rosenbauer, Bill & Mandi Foertsch, Joseph & Nora Puskas, Ben Pletcher, Roger Cypher and Dennis Kriley. No others signed in.

## ADJOURN:

Lois Rankin *moved* to adjourn at 8:28 PM. *Seconded* by Braden Beblo. All agreed and *motion carried*.

The next regular meeting is scheduled for Monday, June 11, 2018 at 7 P.M. at the Township Building, 157 Great Belt Rd., Butler.

*Respectfully submitted by Sec/Treas., Lois Fennell*