

# JEFFERSON TOWNSHIP

## REGULAR MEETING

February 12, 2018

### CALL TO ORDER:

The regular meeting of the Jefferson Township Board of Supervisors, held at the municipal building on 157 Great Belt Rd., Butler, PA, was called to order by Chairman John Cypher at 7:00 P.M. on Feb.12, 2018. All rose to pledge the flag.

### ROLL CALL:

Those present were Chairman John Cypher, Vice-Chair. Lois Rankin, Supervisor Braden Beblo, and Sec/Treas. Lois Fennell.

### ANNOUNCEMENTS:

Chairman Cypher announced that the Supervisors met in executive session just prior to this meeting in regards to on-going legal matters and pending litigation.

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

### MINUTES:

John Cypher *moved* to approve the Jan. 2, 2018 organization & regular meeting minutes as written and distributed. *Seconded* by Lois Rankin. All agreed and *motion carried*.

### FINANCIAL:

Bills paid between the Jan. 2nd and Feb.12, 2018 meetings totaled \$26,973.21. Bills presented for payment from the General Fund this evening totaled \$84,921.07. No bills were presented from the State Fund. The total of all funds after payment of the bills reported is \$1,330,058.80 (without Dec. interest from escrow accounts). The secretary/treasurer noted that the CPA is coming the week of Feb. 19th and he requested that the 2017 books not be closed yet. *Motion* by John Cypher to pay the bills plus any regular bills that may become due prior to the March 12, 2018 meeting. *Seconded* by Lois Rankin. All agreed and *motion carried*.

### PUBLIC BUSINESS OR COMMENT:

Mr. Joe Markus from Creek Rd. was present to ask about the plan for addressing the flooding and erosion problems along Creek Rd. He mentioned several things that the Board was considering: 10 years ago there was discussion on 'raising the road' and two years ago there were plans to do a 'stream restoration' (which had to be abandoned because one of the property owners refused to sign-off on the plan); and more recently the plans were to install large rock along the creek bank. John Cypher assured him that the Township has not forgotten about this matter. Leo Rosenbauer suggested that the township contact their engineer and get approval for a stream bank restoration through DEP.

### RECREATION COMMITTEE:

Recreation Committee Chairman, Brian Patten, reported on the Feb. 7, 2018 meeting. Baseball's new representative to the Recreation Committee for 2018 is Scott Kriley. *Motion* by John Cypher to approve the appointment of Scott Kriley as SABA's Recreation Board member. *Seconded* by Braden Beblo. All agreed and *motion carried*. They request the dumpsters to be delivered by March 24, 2018. They have planned a spring field clean-up day for Sat., March 24th at 10 AM. Opening day for games is May 5th. Registrations are now open, see website [www.saxonburgbaseball.com](http://www.saxonburgbaseball.com) for details. The Pool Association

## RECREATION COMMITTEE, cont.:

will have a new fee schedule for 2018. Applications are being accepted for Life Guards and Concession Stand Workers. See the pool website for details on both the fees and job applications [www.sebcopool.com](http://www.sebcopool.com) Softball registration is open, see [www.sagsa.org](http://www.sagsa.org) for details. They noted that BC3 will be using their fields for home games; spring training begins March 19th. Soccer has an 'in-house registration' scheduled for Feb. 28th (see website for details [www.knochsoccer.org](http://www.knochsoccer.org))

New Business: They are seeking additional quotes for a 'lightning warning/detection system'. The Park-Wide Spring Clean Up Day is Sat., March 24th at 10 AM. All interested community members are invited to come.

Misc. Business: Lois Rankin would like to move forward with renting out the Ladies' Aux. Pavilion again. After some discussion, John Cypher *moved* to make the pavilion available for a fee of \$75, with Danielle Sedlak coordinating (booking, preparation of shelter & restroom, opening and closing restroom, etc.) Roger Cypher will be Danielle's back-up for rental days. The associations are responsible to notify Danielle Sedlak of events in their organizations that could interfere with use of the pavilion. *Seconded* by Lois Rankin. All agreed and *motion carried*.

Lois Rankin asked when the township plans to 'dedicate' the Wayne Deaner Gazebo. She said we talked about getting a plaque and doing some landscaping. John Cypher asked her if she would like to volunteer to coordinate that and she said yes. She was considering a date around the 3rd week of September.

John Cypher noted that Danielle Sedlak is now reviewing the Park Rules & Regs (as revised by the Recreation Committee) and she has already come up with some suggestions in addition to John Cypher's request to re-define 'motor vehicles'. He wants Danielle to finish her review to come up with a final document, which the Supervisors, Rec. Committee and Planning Commission can agree on, before sending it for the attorney's review.

John Cypher noted that snow mobiles have been going in and out of the park (the current Park Rules & Regs. neither prohibits or permits such). In January a 4 wheel vehicle drove around and around the gazebo, the cameras were checked, but this was during a snow storm and the type of vehicle, color, or the license plate could not be read. This is another matter for Danielle to review. In regards to the Butler Co. Park Renovation Grant, Danielle contacted Lance Welliver today to schedule a meeting, which was determined for Tues. at 3 PM at the park. The project has to be determined a.s.a.p. because the application is due Feb. 22nd. *Motion* by John Cypher to adopt the Resolution (#411) to apply for the grant contingent upon finding an acceptable project. *Seconded* by Braden Beblo. All agreed and *motion carried*.

## ROAD FOREMAN REPORT:

Chairman Cypher read the report submitted by Road Foreman William Foertsch. The Great Belt Road pipe-lining project was completed on Friday 2/9/18. The final bill has not come in yet (\$25,374.60 was paid this evening...the total amount should be around \$50,699.75.)

Wayne Township in Dayton, PA has offered to purchase Jefferson Townships two trucks: 96 International dump truck and 84 Ford bucket truck. Both are being sold 'as is/no warranty'. They have offered \$18,000 for both (\$3,500 for the bucket truck and \$14,500 for the 96 IH. They have requested that Jefferson Township deliver the 84 Ford truck and they will supply a check for \$4,000 upon delivery and transfer (\$3,500 for the 84 Ford and \$500 good faith deposit on the 96 IH). They understand that the 96 IH will not be available until about mid-summer. *Motion* by John Cypher to accept the \$18,000 offer for both vehicles (as is/no warranty) from Wayne Township. *Seconded* by Braden Beblo. All agreed and *motion carried*. *Motion* by John Cypher to authorize road foreman, Bill Foertsch, to execute paperwork needs to transfer the vehicles. *Seconded* by Braden Beblo. All agreed and *motion carried*.

The road foreman has spoken with Russell Standard about repairs to the 2016 double seal project and Jefferson Township is on their schedule for May or the first half of June 2018. Weather must be warm/hot and dry to do the planned 'fog seal' correctly.

The road foreman has had several discussion with Joe Wiest about the issues with the 2017 paving project and Mr. Wiest is not sure why this happened, but did say that Wiest Asphalt Products and Paving will fix it! We should know more by April's meeting.

## ROAD FOREMAN, cont.:

To date for this winter season, the township has used 1200 ton of salt and 350 ton of anti-skid material. John Cypher thanked the road crew!

Residents need to be reminded to NOT push snow onto the roads when clearing their driveway and to NOT park on any Township road or cul-de-sac from October through March. Motor vehicles need to be at least 4 ft. from the edge of the payment. Also, a reminder that damaged mail boxes 'caused by the snow, ice slush from the plowing' are NOT the Township's responsibility. These reminders have been in the newsletter for a few months now; the secretary and the road foreman revised the reminders for the February newsletter.

*Motion* by John Cypher to authorize Bill Foertsch, road foreman, to attend the March 22, 2018 PennDOT Outreach Session in Cranberry Township (Butler County) if the weather allows. There is no cost to the township. *Seconded* by Braden Beblo. All agreed and *motion carried*.

A vehicle damaged the park 'area' around the Deaner Gazebo. Security camera shows it happened during a snow storm in January, but poor visibility made it impossible to see the type of vehicle, color, or license plate. Repairs (to level and re-seed the yard) will have to wait until spring when the ground dries up.

The road crew had two complaints on winter maintenance: One was from Bonniebrook Rd. for not plowing, when actually the road crew had already done one 'run' and they were just beginning their second run. There were three runs that day. The other was about a vehicle parked on Golden City Rd. (at least 3 ft. into the cart way.) The owner was not happy about the verbal reminder and 'warning ticket' put on his car. John Cypher commented that the road crew is doing an excellent job and thanked them again!

The road crew was unable to attend the J & J Open House due to the inclement weather and preparing for the following day's snow storm.

## PLANNING COMMISSION:

Leo Rosenbauer reported on the January 15, 2018 Planning Commission (PC) meeting. The P.C. reviewed and approved a modification request from Luke and Cathryn Heakins, 136 Great Belt Rd., Butler. The new house construction (permit already issued) on Lot 1 of Raymond Sawyer Plan approved Sept. 11, 2017 - 3.60 acres. One corner of the house, as built so far, is less than the required 50 ft. front set-back. A notarized letter of permission was submitted from the neighbor, Raymond Sawyer. The Supervisors reviewed the modification request. *Motion* by John Cypher to approve the 45.3 ft. front-set back. *Seconded* by Braden Beblo. All agreed and *motion carried*.

The P.C. welcomed new member, Dan Driscoll. They voted to keep the same officers this year: Leo Rosenbauer, Chairman; Danielle Sedlak, Vice-Chair.; and Evelyn Gross, Secretary.

## UNFINISHED BUSINESS:

The Federal Emergency Management Agency (FEMA) has notified us of the 'final flood hazard determination' for Jefferson Township, Butler County. Actually this affects is all of Butler County. The Township has 180 days from Feb. 2, 2018 (or until Aug. 2, 2018) to pass a revised Flood Plain Ordinance. We have been contacted by Leslie Rhoads and she has indicated that the draft prepared by our attorney's office several years ago is not current with the state's regulations and she will be proceeding with the update (at no cost to the township), but had several questions to be discussed and answered by the Board:

1. Danielle Sedlak is the new flood plan administrator, but who will be the back-up or alternate? *The Supervisors agreed to name the township engineer.*
2. Do you have a zoning hearing board? *There is no zoning in Jefferson Township, Butler County.*
3. What is your decision making body? *Three member elected Board of Supervisors.*
4. Is your penalty for violation an offense, summary offense, or misdemeanor? *The Supervisors agreed that we will have to check with the township attorney on this and what our process should be for Administration/Application and Enforcement/Penalty sections are...which should match what is in the revised ordinance.*
5. Who signs/number of signature lines? *Three/as this is an ordinance.*
6. How restrictive? *The Supervisors have indicated that 'minimum standards' should be*

## UNFINISHED BUSINESS, cont.:

*applied, but include 1.5 ft. freeboard (under definition of "regulatory flood elevation". 7. Will you want the new ordinance to become effective upon signing, or a # of days after signing, or the same date as the new maps? The Supervisors questioned that 'shouldn't the effective date and the date of the new maps be the same...as we could not enforce new ordinance unless the maps are 'effective.'*

*Motion by John Cypher to appoint Lois Rankin as voting delegate to the 2018 PSATS Conference in April, since she has registered to attend. Seconded by Braden Beblo. All agreed and motion carried.*

John Cypher reported that we have received two invoices totaling \$91,559.75 from the County for the Hannahstown Road bridge project. An insurance claim of \$11,185.50 is pending.

## NEW BUSINESS:

The deputy tax collector (appointed in Dec. 2014) is no longer the tax collector in Penn Township and cannot continue as deputy tax collector. Nadine Grabe contacted Winfield's Tax Collector, Donna Nagle, and she is will to do it. John Cypher, due to expediency, signed the form for Nadine to approve the new deputy tax collector. *Motion by John Cypher to 'ratify' this approval appointing Donna Nagle, Winfield Tax Collector, as the deputy tax collector for Jefferson Township's Tax Collector. Seconded by Braden Beblo. All agreed and motion carried.*

*Motion by John Cypher to authorize forwarding the 2017 delinquent per capita tax list to Sharp Collections, Inc. for collection. Seconded by Braden Beblo. All agreed and motion carried.*

*Motion by John Cypher to authorize review of the new cable franchise agreement and proposed ordinance to Attorney Marshall for review. The current agreement expires 9/15/18. Seconded by Braden Beblo. All agreed and motion carried.*

Labor & Industry sent an inspector out to inspect the 'boiler'. John Cypher said that there are minor repairs to be made and blamed himself for the oversight when the garage was renovated. *Motion by John Cypher to have the repairs done by Peters Refrigeration & Heating. Seconded by Braden Beblo. All agreed and motion carried.*

John Cypher asked Evelyn Gross if she was willing to be named 'vacancy board member' for 2018, and she said yes. *Motion by John Cypher to appoint Evelyn Gross as Vacancy Board Member for 2018. Seconded by Braden Beblo. All agreed and motion carried.*

## MISC. BUSINESS:

- Received NOTICE from HRG, Inc. that PennEnergy Resources will be applying to DEP for Permit Applications to Drill and Operate Unconventional Gas Wells at 559 Marwood Rd., Cabot (Winfield Twp.) PER W34 8H Well Permit Renewal

- Received NOTICE from Civil & Environmental Consultants, Inc. that PennEnergy Resources is applying to DEP for renewal of coverage for a Permit to Drill and Operate an Unconventional Well - Bear Creek Rd., in Winfield Twp. - PER W32 Wells 5H & 7H.

Danielle Sedlak, the new Codes Enforcement Officer, has prepared a form (notification letter) to use as an enforcement tool in regards to Chap. 15:701 parking and snow removal. It was noted that there is a penalty section in the current ordinance.

Lois Fennell, Sec/Treas., noted that the annual agreement from Butler County Humane Society has not arrived yet. *Motion by Braden Beblo to authorize signing the agreement, if it is similar to the prior years' agreements, when it arrives. Seconded by Lois Rankin. All agreed and motion carried.*

## MISC. BUSINESS, cont.:

John Cypher offered the following "Statement of the Township Address":

"As we move from 2017 to 2018, the Jefferson Township Supervisors congratulate and thank all newly elected officials and appointed township officials, committee members and volunteers. Everyone joins the team of personnel that is necessary to continue the function of the township business. We remain committed to keeping Jefferson Township a most desirable place to live.

Recently I reviewed Township meeting minutes from 20 years ago. The topics covered included the completion of the Rt. 356 traffic signal, heavy commuter traffic on Bonniebrook Rd., continued development of the township park, scores of residential building permits, subdivision & land development submittals of applications for approval, and water run-off & storm water issues. **Today we face the same issues!** In reflection, it must again be noted, we must continue to prepare for the future with what we plan today. We must uphold federal, state, county and township laws and regulations to do so.

Our property tax remains at 1 mill. Our 2018 Budget is balanced.

Let us all have Hope and Faith and pray that 2018 will bring prosperity and health for all."

## ATTENDANCE:

Brian Patten, Sue Hartzell, Mandi & Bill Foertsch, Lil Bachman, Joe Markus, Roger Cypher, Dennis Kriley, Leo Rosenbauer, Jim Rankin, Luke Heakins, and Evie Gross.

## ADJOURN:

*Motion* by Braden Beblo to adjourn at 8:53 P.M. *Seconded* by Lois Rankin. All agreed and *motion carried*.

The next regular meeting is scheduled for Monday, March 12, 2018 at 7 P.M. at the Township Building, 157 Great Belt Rd., Butler.

*Respectfully submitted by Sec/Treas., Lois Fennell*