



# JEFFERSON TOWNSHIP

## JANUARY

### 2019 Newsletter

#### Organization & Appointments - Jan. 7, 2019

As required by state law, all municipalities must hold their organization meeting on the first Monday of the year unless it is a holiday (Monday was the observed holiday.) The Jefferson Township Organization meeting was held on Monday, Jan. 7, 2019 followed immediately by the regular meeting *as advertised* (no meeting on Jan. 14<sup>th</sup>.)

The Supervisors voted to appoint L. John Cypher as Chairperson and to appoint Lois J. Rankin as Vice-Chairman. Other Township officials were appointed or re-appointed *as follows*: Lois J. Fennell, Township Secretary/Treasurer and Planning Commission Clerk; Code.sys™ Code Consulting, Inc. as the building inspectors (including electric) for all permits under the PAUCC (residential, commercial & industrial) and BCO for all permits under the PAUCC with Dave McGuigan as our primary contact and BCO (building code officer); Danielle Sedlak as the Code enforcement Officer, Building Permit/Site Inspector, Stormwater Management and Flood Plain Administrator; D. Ben Cypher as fire marshal; Dillon, McCandless, King, Coulter & Graham as solicitors with Matt Marshall as our primary contact; Herbert, Rowland and Grubic, Inc. as the Township Engineers with Rob Arnold as our primary contact; Dennis Sybert as the dog control officer; Adam Hartwig as the emergency management coordinator; Eric Butler as the assistant emergency management coordinator; Keith Bachman, Danielle Sedlak and Kevin Miller as the members to the Appeals Board for 2019; and TJB Consulting (Tammy Boice) was appointed as our 'webmaster' for 2019. Brian Patten was re-appointed to the Recreation Committee for another 3-yr. term 2019, 20, & 21. Lois J. Fennell was re-appointed as primary delegate and Erma Mowry as alternate delegate to the Butler Co. Tax Collection Committee; and Lois Fennell and Lois Rankin were re-appointed as representatives to the Butler Co. Association of Township Officials. Doug Duncan was re-appointed as primary sewage enforcement officer (with a new 2019 fee schedule) with David Ice re-appointed as alternate. Evie Gross, Danielle Sedlak and Kay Foertsch were re-appointed to the Planning Commission for 4-yr. terms. The Supervisors appointed Merge & Hill, P.C. (certified public accountants) to examine and audit the 2018 accounts of the Township (for the DCED report due April 1, 2019.) The 'elected' auditors will meet only to set the 'working supervisors' pay'. Evie Gross was appointed as 'vacancy board member'.

Other decisions at the re-organization meeting included: re-appointment of the cleaning person (Lois Rankin - working-supervisor); keeping First Commonwealth Bank as our primary depository plus a CD at Nextier and savings accounts at PA Local Government Investment Trust (PLGIT); authorizing supervisors and secretary/treasurer to attend the annual state convention in Hershey (if they so desire) and pay the usual expenses (Supervisor Lois Rankin was appointed the voting delegate); setting the mileage reimbursement at going IRS rate (\$.58 cents per mile); setting the treasurer's bond at \$800,000.00; and setting the monthly meetings on the second Monday monthly at 7:00 P.M. except Jan. 7, 2019. The Planning Commission has changed their meetings to 7:00 P.M. on the 3<sup>rd</sup> MONDAY of each month. The Recreation Committee meets the 1<sup>st</sup> Wednesday at 8 P.M. (except Nov., Dec. and Jan.)

#### Road Foreman's Report

Chairman Cypher read the report submitted by Road Foreman William Foertsch. The snow fence installation was completed. The 2019 Ford F550 has been delivered and undercoated. The 2-way radio and Township 'lettering' should be completed this week. In regards to the tree cutting bid for Rennick, Alwine & Smith Roads: no bids were received last month. The Supervisors voted to re-bid the tree trimming for opening on Feb. 11th. In regards to the new mower, the Supervisors voted to move forward with the purchase of the Ferris 3200 zero-turn mower with the EZ Dump collection system. The best price is through J & J Power Equipment for \$14,400 setup and delivered (it is not a Co-Stars purchase, but it is under the bid threshold and several quotes were discussed last month.) The Road Crew expressed thanks to all three Supervisors for working together with them for the completion of the new labor contract. Chairman Cypher thanked the Road Crew as well and a special thanks for the work done due to the ice storm! He noted that the fire department had a record number of calls for it than any other event.

## Recreation Committee

The Recreation Committee does not meet in Nov., Dec. or January. Brian Patten had no report as there was no January meeting. The next meeting is Feb. 7th. Chairman Cypher noted that he met with Rob Arnold and Jim Feath from HRG, Inc. in regards to the 'park master plan update.' The current plan is about 10 years old. CDBG Admin. Funds from 2014 and 2015 will be used to reimburse the Township for the plan update for a cost of around \$25,000. He noted that 'construction and fields are basically at peak', so now we need to think about paving of the walking trail and perhaps a 'rain garden' (as an example of storm water controls) and placement of pre-fab cement out-houses (probably in the soccer area.) Having an updated master plan will support grant applications for these suggested improvements. He asked Mr. Patten to discuss this with the Recreation Committee and get back to him with questions or responses.

Pool: [www.sebcopool.com](http://www.sebcopool.com) Softball: [www.sagsa.org](http://www.sagsa.org) Soccer: [www.knochsoccer.org](http://www.knochsoccer.org) Baseball: [www.saxonburgbaseball.com](http://www.saxonburgbaseball.com)

## Planning Commission

Evie Gross, Planning Secretary, reported on the Dec. 17, 2018 Planning Commission (P.C.) meeting. The P.C. reviewed a modification request submitted for a shed to be installed at 185 Bonniebrook Rd. closer to the side of the neighbor's property (189 Bonniebrook Rd.) A notarized letter of permission from the neighbor was submitted. The modification was approved due to hardships listed, in particular the wet areas on the parcel. The Supervisors voted to approve the side set-back of 10 ft. (a 15 ft. modification) as requested for the shed at 185 Bonniebrook Rd. .

The P.C. reviewed and approved the Caldwell/Scott Plan No.2 on Saxonburg Rd. It is a lot line revision conveying 0.152 acre from Lot 1 owned by Scotts to Lot 2 owned by Caldwells. Lot 1 is reduced to 1.713 acres and Lot 2 is increased to 3.025 acres. The Supervisors voted to approve the Caldwell/Scott Plan No. 2 (a lot line revision) as presented.

Ms. Gross reported that there were 7 outstanding items on the Evan Toth Subdivision on Rennick Road. A letter was to be sent to Mr. Toth and Land Surveyors so that revisions can be made prior to the P.C.'s January meeting.

Ms. Gross reported that there were 5 outstanding items on the Harbison Lot-Line Revision on Jones Rd. at Bonniebrook intersection. A letter was to be sent to inform Mr. Harbison and the surveyor, Mr. Tezik of the revisions needed. Leo Rosenbauer also planned to contact Mr. Tezik by phone.

Leo Rosenbauer has been in contact with AT&T in regards to a land development at 750 Dinnerbell Rd. (Thoma property) regarding the proposed 4' x 10' pad with generator. The P.C. reviewed revised plans but the pad with generator appears to NOT be set back the required 40 ft. from the property line of the School District property. Leo Rosenbauer was to contact Rita Bailey and follow-up letter was sent.

## January 7, 2019 Unfinished Business

The final draft of the "Intergovernmental Cooperation Agreement" with Summit Township was provided by the Attorney. It is ready for signatures. The ordinance was adopted in December. The Supervisors voted to sign the agreement, provided Summit Township is agreeable to signing the final draft.

John Cypher reported that the Township has received an official letter and drawings in regards to the removal of pedestrian traffic signal at the light on Rt. 356 and Marwood Rd. This was discussed at the Dec. 2018 meeting. The Board agreed to attempt to sell the unit/parts via Municibid.

## January 7, 2019 New Business

Fees for the Attorney, Engineer, and Sewage Officer have changed. In addition, the electric inspection fees need to be added to the fees from Code.Sys Code Consulting. The Supervisors voted to adopt Revised Professional Services Fee Resolution #424 (to reflect the 2019 attorney's fees and engineering fees); Revised Sewage Fee Resolution #425 (to reflect the 2019 SEO rates); and Revised Building/Construction Inspection Fee Resolution #426 to include electric inspections by Code.sys Code Consulting.

After some discussion, and in agreement that the Township is not collecting enough in relation to the cost involved for the work done by the codes officer for building permit and driveway permit issuance, the Supervisors voted to adopt a revised 'general' Fee Resolution #427 which includes an increase from \$30 to

\$60.00 for minimum building permit fee and an increase from \$25 to \$50.00 for driveway permit fee. This Resolution (#427) also refers to the Resolutions #424, 425, and 426 adopted above.

## **Public Business and Miscellaneous Business - January 7, 2019**

- Notice received from Gannett Fleming, Inc. of XTO Energy's proposal to construct an above ground temporary water pipeline in Butler, Jefferson & Penn Townships.

- Notice received from Beran Environmental Services of PennEnergy's proposal to permit & drill the W15-5H -West (Well) Pad 15 (Armstrong Cement property on Cornetti Rd.) Clearfield Township.

- Notice received from Civil & Environmental Consultants that PennEnergy is applying to DEP for permit to Drill & Operate an Unconventional Well - on existing Well Pad W7(well#3H) off Golden City Rd.

Lois Rankin is planning to register for the PSATS Conference. She noted that if the other Supervisors or Sec/Treas. intend to register.... on-line registration for the PSATS Conference is Monday, Jan. 14th at 9:30 AM. Supervisor Rankin also noted that the Butler County Association of Township Officials Spring Convention is Thurs., May 16th (week before Primary Election- May 21st.)

### **Major Expenditures since the Dec. 10th meeting through Jan. 7, 2019**

|  |              |
|--|--------------|
| Code.sys Code Consulting - Nov. invoice for code inspections       | \$ 4,436.62  |
| Tri-Star Motors - new 2019 Ford F550 truck                         | \$ 73,022.00 |
| American Rock Salt - road salt                                     | \$ 12,939.66 |
| Hunter's Truck Sales and Service - tank fuel                       | \$ 1,244.94  |
| PSATS - 2019 Dues & Member Services                                | \$ 1,701.00  |
| Teamsters Union# 261 Employee Health & Welfare Fund - March 2019\$ | 3,334.23     |

### **MONTHLY MEETINGS**

#### **Board of Supervisors – 2<sup>nd</sup> Monday of each month at 7:00 P.M. (except Jan.)**

L. John Cypher, Chairman      Lois Rankin, Vice-Chair.      Braden Beblo, Supervisor

#### **Planning Commission – 3<sup>rd</sup> Monday at 7:00 P.M.**

Members: Leo Rosenbauer (Chair.), Danielle Sedlak, (Vice-Chair), Evelyn Gross (Secretary), Kathryn Foertsch, James Jones, Brian Noah, Robert Wetzal, Robert Williams and Dan Driscoll.

#### **Recreation Board – 1<sup>st</sup> Wednesday at 8 P.M. Feb. to Oct. (rescheduled July's to 7/11/18) (no meetings Nov., Dec. & Jan.)**

Members: Brian Patter (Chair.), -vacant- (Secretary), Viki Nulph, Greg Bauer (Pool), Scott Kriley (Baseball), James C. Jones (Softball), and Shane Huffman (Soccer)

*Location for all meetings listed: 157 Great Belt Rd., Butler, PA 16002*

*Any changes are advertised and posted.*

### **TOWNSHIP OFFICE HOURS**

Monday through Thursday - 7:30 AM to 4:30 PM (CLOSED on Fridays.)

Office phone #724-352-2324 Fax #724-352-8850

Holidays, Vacation, & other days off/office closures are posted on the door and noted on the answering machine.

### **TAX COLLECTOR**

**Nadine Grabe, 245 Heller Rd., Butler, PA 16002 - 352-3288 - Pay by mail or call for an appointment.**

#### **NEVER leave unstamped envelopes in the Tax Collector's mailbox.**

The Tax Collector is NOT responsible for envelopes left there by individuals other than the Mail Carrier.

MAIL your taxes, or bring them 'in person' or put them in the 'Drop Box' in front of the house!!!!

⇒ **During the winter months, as per the Township Ordinances, NO ONE is to park on the cul-de-sacs so that the road can easily be cleaned of snow. Please DO NOT PUSH SNOW ONTO THE ROADS when plowing your driveway. Should this cause an accident, you could be named in a claim or lawsuit. In addition, this is a reminder that the Township is NOT responsible for replacing or repairing mailboxes damaged during the plowing/salting process. Residents living along the Butler-Freeport Community Trail are being asked to be considerate when plowing snow from their property. Some residents are plowing snow onto the trail and in front of the gates, which blocks emergency vehicle access. If there would be an emergency, Emergency Services / First Responders would have difficulty getting to the scene.**



## Jefferson Township Burning Ordinance

The Township Burning Ordinance limits burning of 'ordinary' (domestic) waste materials (paper, cartons, boxes, leaves, wood and other similar items) by residents to between the hours of 6 AM to 6 PM from Monday through Saturday. Items intended to be 'excluded' from burning are: sewage, all putrescible animal & vegetable matter resulting from handling, preparation, cooking and consumption of food, rags, old clothes, leather, rubber, carpets, furniture, tin cans, glass, crockery, masonry, metals, chemicals, tires, shingles and petroleum products such as (but not limited to) paint, grease, oil and plastic products. PLEASE use common sense! Many items that cannot be burned can be recycled. All fires are to be completely extinguished no later than 6 P.M. PLEASE be considerate of your neighbors and do NOT permit leaves and other 'allowed' materials to be left smoldering after 6 PM.

**BUSINESSES/COMMERCIAL (ALL non-residential) and MULTI-FAMILY, according to the PA Dept. of Environmental Protection, are PROHIBITED from ANY burning at ANY time.**

**TIRES are NEVER to be burned by ANYONE. Dumping of Tires is ILLEGAL and subject to fines.**



## Butler County's Household Hazardous Waste and Electronics Collections:

**2018: Saturdays: Dec. 15, 2018**

**By Appointment (pre-registration required) CALL 1-866-815-0016; Location: 129 Ash Stop Rd., Evans City, PA 16033**

Butler County Department of Recycling & Waste Management

124 West Diamond St. PO Box 1208

Sheryl Kelly, Environmental Specialist, Recycling & Waste Mgt. Coordinator

Butler, PA 16003

PROP-Certified Recycling Professional

Phone 724.284.5305

Email [skelly@co.butler.pa.us](mailto:skelly@co.butler.pa.us)

Web Site [www.recyclebutler.us](http://www.recyclebutler.us)

**THE NEWSLETTER** is only available On-line OR via e-mailing OR can be picked up at the Township Office. Our Web Site is: [www.jeffersonbutler.com](http://www.jeffersonbutler.com) If you want to have the newsletter e-mailed to you or if you have not received your e-copy, please contact the Township Secretary: [jefftwpbutlerpa.@zoominternet.net](mailto:jefftwpbutlerpa.@zoominternet.net) - 352-2324.

**Do you live in Jefferson Township?**  
*You may be eligible to have your windows, furnace, roof or more replaced!*



**The Owner Occupied Rehabilitation Program**  
*assists homeowners in renovating their homes!*

**APPLY TODAY:**  
*financial grants up to \$12,500 to assist eligible low to moderate income homeowners with home improvements including making your home more Energy Efficient. Also, if applicable, an additional \$2,500 is available to make handicap accessibility modifications to your home.*

**Don't miss your chance to make some home improvements before the cold weather hits!**

**Call, Stop-in, or Email:**  
**Redevelopment Authority County of Butler**  
**114 Woody Drive □ Butler, PA 16001**  
**724.287.6797/1.800.433.6327/TDD: 1.800.545.1833 x772**  
**[www.housingauthority.com](http://www.housingauthority.com)**

