

JEFFERSON TOWNSHIP

REGULAR MEETING

August 12, 2019

CALL TO ORDER:

The regular meeting of the Jefferson Township Board of Supervisors, held at the municipal building on 157 Great Belt Rd., Butler, PA, was called to order by Chairman John Cypher at 7:00 P.M. on August 12, 2019. All rose to pledge the flag.

ROLL CALL:

Those present were Chairman John Cypher, Vice-Chair. Lois Rankin, Supervisor Braden Beblo, Manager Leo Rosenbauer and Sec/Treas. Lois Fennell.

ANNOUNCEMENTS:

Chairman Cypher announced that the Supervisors met in brief executive session prior to and following the July 8, 2019 regular meeting, as well as on July 31st - all on personnel matters.

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

MINUTES:

John Cypher *moved* to approve the July 8, 2019 regular meeting minutes as written and distributed. *Seconded* by Lois Rankin. All agreed and *motion carried*.

FINANCIAL:

Bills paid between the July 8th meeting and Aug. 12, 2019 totaled \$7,039.67. Bills presented for payment from the General Fund totaled \$47,217.62. No bills were presented from the State Fund. The total of all funds after payment of the bills reported is \$1,885,982.32. John Cypher *moved* to pay the bills plus any regular bills that may become due prior to the Sept. 9, 2019 meeting. *Seconded* by Lois Rankin. All agreed and *motion carried*.

PUBLIC BUSINESS OR COMMENT:

Monica Rummel gave a brief update on the South Butler County Library. She thanked the Supervisors for their support. She explained that the entire Butler County Library computer system was hacked. The library has been packed 'daily' for adult programs, pre-k to 6th grade programs and other activities. She noted that "Booktoberfest" is Sept. 27th and noted that Jefferson Township donated a basket in the past for this fundraiser. *Motion* by Lois Rankin to donate a basket for the 2019 Booktoberfest (cost not to exceed \$40). *Seconded* by Braden Beblo. All agreed and *motion carried*.

Judy Wise was present to complain about the neighbor's failed septic system. Chairman Cypher noted that the Township has worked with SEO, David Ice and property owner, Mr. Spaulding to get the septic permit issued....from the survey and easement needed... to the recording of the easement prior to issuance of the permit. The new system is in progress.

Mr. and Mrs. Ron Geibel were present to request that the Township paint a single line down Frazier Rd. due to recent repaving and increased traffic. They asked if the bend could be marked (perhaps with arrows.) Chairman Cypher explained that there are no plans to 'add to' the list of road usually painted. With 46 miles of road, only those roads with the highest traffic volume have been lined. However, they will look at the bend to determine if signage is needed.

RECREATION COMMITTEE:

Recreation Committee Chairman, Brian Patten reported on the August 7, 2019 Recreation meeting. **Baseball:** Fall Ball sign-ups ended Aug. 10th. Games to start in late August-early Sept. through the end of October. See website: www.saxonburgbaseball.com The **Pool** Association will not be holding a 2019 Community Day Celebration. The pool will close at the end of the day, Sept. 2nd (Labor Day). They will advise the

township when they would like the pool cover to be delivered to them. It was noted that the bottom of the pool is in need of some repairs; this will be investigated further after the season is over to determine the best course of action. www.sebcopool.com The **Softball** Association has fall ball registration open until Aug. 19th with games to run Sept. 7th through Oct. 26th. They are reviewing plans to rehab. the area between Fields #5 and #6. They also plan to perform maintenance on the drains in the area between Fields #4 and #5. It was noted that the trees are gone (that had branches hanging over trail near first base of field #5. **Softball:** www.sagsa.info. **Soccer:** Nothing new. www.knochsoccer.org

ROAD FOREMAN REPORT:

Chairman Cypher read the report submitted by Road Foreman William Foertsch. The 2019 Paving project is completed. The Road crew is working on back filling the shoulders. The foreman asked for approval for the MC70 to be shot on the shoulders of those roads paved in 2019. Only one quote came in under the bid amount: Suit-Kote at \$3.39 per gallon for a total of \$18,645.00. *Motion* by John Cypher to proceed with hiring Suit-Kote as quoted. *Seconded* by Lois Rankin. All agreed and *motion carried*. The foreman obtained a quote from Williams and Willman Line Painting to paint the lines (single yellow) and legends on the same roads as last year. *Motion* by John Cypher to accept their quote of \$8,935.00 to proceed with the work. *Seconded* by Braden Beblo. All agreed and *motion carried*.

The foreman ordered in 200 ton of salt from the 2018/2019 State Co-Stars contract for delivery and 400 ton of anti-skid from McClymonds to prepare bins for the upcoming winter season. The Alwine Road pipe project is on hold due to the weather and paving project. The third and final berm mowing will start after the shoulders are back filled and road crew hopes to have mowing done by Labor Day. Boom mowing will take longer due to break downs on the boom mower. The O'Hara Rd. guide rail is completed (for a cost \$11,757.50.)

PLANNING COMMISSION:

Leo Rosenbauer reported on the July 15, 2019 Planning Commission meeting. They reviewed the Kriley/Ambrose Plan (a Lot-Line revision) for John A. Kriley and Edward E. Ambrose on Kriley Lane off Freeport Rd. Lot 1D originally 3.289 acres will be increased by proposed Tract A of 0.048 ac. but reduced by Tract B (0.041 ac.) and by Tract C (0.118 ac.) for a new LOT 1 total of 3.178 acres with existing dwelling. Lot 1C originally 0.499 ac. will be reduced by proposed Tract A (0.048 ac.) and Tract B (0.041 ac.) but increased by Tract C (0.118 ac.) for a new LOT 2 total of 0.610 acre with existing dwelling. Plan to be revised as follows: Shed on west side of Lot 1 to be labeled 'non-conforming'; well location on Lot 2 to be added; 'storm water clause' to be added on the plan; and the driveway access exiting north to be labeled 'designated right-of-way' as well as the driveway exiting south onto Rt. 356. The P.C. approved the plan contingent upon the revisions noted. Those revisions have been completed. After some discussion, Lois Rankin *moved* to approve the Kriley/Ambrose Plan (Lot-Line Revision). *Seconded* by Braden Beblo. All agreed and *motion carried*.

The P.C. reviewed a land development submission from Pine Run Midstream (PennEnergy Resources) via Civil & Environmental Consultants, for two proposed structures (a compressor station and a Conex building which holds the electrical, fans and valves for the compressor station) on the existing gas well site off Dinnerbell Rd. (on Korim and America First Enter. LLP properties). An electronic submission was submitted to the Township Engineers, HRG, Inc. Chairman Rosenbauer read the comment letter received from HRG dated July 12, 2019. The developers indicated this evening that this 'compressor' is for this pad only; it will not serve multiple sites. It was noted by HRG, Inc. that the storm water is not adversely impacted by the construction of these two buildings. Wetlands and floodplain areas are already indicated on the plan. However several items are missing that 'are required' by the Subdivision and Land Development Ordinance: 1) bearings and distances need to be indicated; 2) building dimensions (location of buildings on the property) relative to the property lines needs to be indicated; 3) power/utility line from existing 'pole' to new building needs to be indicated; 4) indicate where roof leader (downspout) discharges onto existing storm water facility; 5) add notary, dedication and signature lines for 'recording' of land development (per SALDO Appendix) (plan can be reduced to one sheet for recording purposes); and 6) show acreage. The P.C. approved the plan with 6 contingencies, which Leo reported were satisfied, including stormwater notes being added to the plan. It was recommended that the O & M (Operations and Maintenance) Agreement be executed and recorded for the 'stormwater plan.' *Motion* by

John Cypher to approve the Pine Run Midstream (PennEnergy Resources) Land Development **contingent** upon execution and recording of the O & M Agreement. *Seconded* by Braden Beblo. All agreed and *motion carried*.

UNFINISHED BUSINESS:

The first Public Hearing on the 2019 CDBG Grant Application was held in April. The Supervisors voted to designate the funds for housing rehab. at their May 2019 meeting. The 2019 CDBG total is \$105,407.00 (\$86,496 for projects and \$18,910 for admin.) The following resolutions are needed for the 2019 CDBG funding application.

Motion by John Cypher to adopt Resolution #435 designating the County of Butler to administer the CDBG and authorize entering into contract (signing the contract) with the County. *Seconded* by Lois Rankin. All agreed and *motion carried*.

Motion by John Cypher to adopt the "three year plan" Resolution #436 (which designates the use of the funds.) *Seconded* by Lois Rankin. All agreed and *motion carried*.

Motion by John Cypher to adopt the Fair Housing Resolution #437 (non-discrimination). *Seconded* by Lois Rankin. All agreed and *motion carried*.

In addition, the 2019 Cooperation Agreement between the County and the Township, for the County to administer the 2019 CDBG funding, needs executed. *Motion* by John Cypher to sign the 2019 Cooperation Agreement for the 2019 CDBG funding. *Seconded* by Lois Rankin. All agreed and *motion carried*.

An update on the Spaulding sewage matter was on the agenda at this point, but was discussed during the 'Public Business or Comment' earlier in the meeting.

NEW BUSINESS:

The worker's compensation insurance renewal policy was received. The premium of \$11,362.00 is about \$4,000 less than last year (a reduction due to our claims history!)

Motion by John Cypher to advertise the diesel, gasoline and no-ethanol fuels the same amounts as last year. *Seconded* by Lois Rankin. All agreed and *motion carried*.

Chairman Cypher said is happy to announce the hiring of Leo Rosenbauer as the new Township Manager, as a result of various executive sessions last month. *Motion* by John Cypher to add Leo Rosenbauer as signer on the township bank accounts. *Seconded* by Lois Rankin. All agreed and *motion carried*.

Chairman Cypher reluctantly announced the resignation of one of our road laborers. The position has been advertised (published in the Butler Eagle through Aug. 15th). The applications are due by Aug. 23, 2019.

The 2020 Minimum Municipal Obligation (MMO) for the Jefferson Township Pension Plan is \$16,000.00. *Motion* by John Cypher to accept the report from Thomas J. Anderson & Associates and authorize the amount of \$16,000 to be included in the 2020 budget. *Seconded* by Lois Rankin. All agreed and *motion carried*.

A letter was received from Ray's Automotive requesting a letter from the Township to state that the business location (902 North Pike Rd., Cabot, PA...previous Westerman's) has the proper zoning and is in compliance with the land use. The draft response was read: *Jefferson Township, Butler County does not have zoning. Our records show the use of the building has historically been for commercial purposes. Therefore the existing building would be considered grandfathered for similar use by the Township. Internal modifications may require State Building Code approval. Any additions to the building or improvements to the lot would require land development submission, review, and possibly building permits.* *Motion* by John Cypher to send the letter of response. *Seconded* by Braden Beblo. All agreed and *motion carried*.

MISC. BUSINESS:

The Township received NOTICE from Civil & environmental Consultants re: application to DEP on behalf of PennEnergy Resources for an ESCGP Permit Major Modification for W70 Well Pad - 240 Golden City Rd., Saxonburg, PA

A letter received from UGI Energy Services notifies the Supervisors about the purchase of "Big Pine" system (a 57 mile gas gathering pipeline in Butler, Armstrong and Indiana Counties). Mr. Rosenbauer said they are not presently located in Jefferson Township.

MISC. BUSINESS, cont.:

The Butler County Safety Seminar coming up - Oct. 9th and the Butler County Association of Township Officials' Fall Convention is being planned for Oct. 22.

Glenn Heilman submitted his report as quality control person for the paving project. They put down 13,000 ton of asphalt (which would fill 547 trucks). The project went over by only 6 loads even with the addition of aprons to two intersections. The contractor did a good job. The only problem was limbs needing trimmed on Caldwell Drive. John Cypher thanked him for the good job and for his completion report.

ATTENDANCE:

Amy Gonzales, Mrs. Wise, Brian Patten, Darlene & Ron Geibel, Monica Rummel, John A. Kriley, Jay Cornman, Glenn Heilman, and Evie Gross.

ADJOURN:

Motion by John Cypher to adjourn at 8:10 P.M. *Seconded* by Lois Rankin. All agreed and *motion carried*. The next regular meeting is scheduled for Monday, Sept. 9, 2019 at 7 P.M. at the Township Building, 157 Great Belt Rd., Butler.

Respectfully submitted by Sec/Treas., Lois Fennell