

JEFFERSON TOWNSHIP

REGULAR MEETING

February 11, 2019

CALL TO ORDER:

The regular meeting of the Jefferson Township Board of Supervisors, held at the municipal building on 157 Great Belt Rd., Butler, PA, was called to order by Chairman John Cypher at 7:00 P.M. on Feb. 11, 2019. All rose to pledge the flag.

ROLL CALL:

Those present were Chairman John Cypher, Vice-Chair. Lois Rankin, Supervisor Braden Beblo, and Sec/Treas. Lois Fennell.

ANNOUNCEMENTS:

Chairman Cypher announced that the Supervisors met in executive session just prior to this meeting in regards to personnel matters.

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

MINUTES:

John Cypher *moved* to approve the Jan. 7, 2019 organization & regular meeting minutes as written and distributed. *Seconded* by Lois Rankin. All agreed and *motion carried*.

FINANCIAL:

Bills paid between the Jan. 7th and Feb.11, 2019 meetings totaled \$4,868.39. Bills presented for payment from the General Fund this evening totaled \$45,316.02. No bills were presented from the State Fund. The total of all funds after payment of the bills reported is \$1,217,411.50. John Cypher *moved* to pay the bills plus any regular bills that may become due prior to the March 11, 2019 meeting. *Seconded* by Braden Beblo. All agreed and *motion carried*.

PUBLIC BUSINESS OR COMMENT:

Amy Gonzales introduced herself as the new liaison for PennEnergy Resources. She gave out business cards and indicated that she would be attending meetings from time to time. Chairman Cypher commented that we have, and appreciate, the good working relationship the Township officials have with PennEnergy.

RECREATION COMMITTEE:

Recreation Committee Chairman, Brian Patten, reported on the Feb. 6, 2019 meeting.

Baseball: Walk-in registration is at Knoch Cafeteria on Sat., Feb. 16th from 9 AM to 12 Noon. Field cleanup day is March 16, with a rain date of 3/20/19. www.saxonburgbaseball.com Pool: The 2019 entrance fees and pass costs will remain the same as in 2018. The 2019 "Community Day Celebration" is being planned for the 1st weekend in August. www.sebcopool.com Softball: Registration is now open, see their website for details. Clean-up day is March 23rd. They have a new 'president', Corey Purcell, who is taking over from Jim Jones. Jim will continue on the Recreation Board. www.sagsa.org Soccer: Spring registration is open for In-House recreation program until Feb. 28th; Travel registration has closed. www.knochsoccer.org
Action Items: 1) Request the Township remove the gate locks by March 1st. 2) Soccer Association requests assistance in increasing the upper parking lot. 3) Request the Township purchase and install security camera for Pool and for Softball areas. Chairman Cypher responded that additional electronic security monitoring is in the process of scheduled installation. 4) Request the Supervisors continue their review of the "Park Rules and Regs" so that revisions can be posted this spring or summer. 5) Chairman Cypher noted that for 9-1-1 compliance we need to consider location ID's within the park. He suggested this may be by 'area' rather than by building or site.

6) Mr. Cypher announced that the park master plan is in the process of being updated by our engineers, HRG, Inc.

ROAD FOREMAN REPORT:

Chairman Cypher read the report submitted by Road Foreman William Foertsch. The Ferris 0-Turn mower has been ordered. Delivery is expected late February or in March 2019. 300 ton of salt was ordered to meet our minimum purchase, however, only 100 ton has been delivered due to a shortage. The salt company is rationing it until they get restocked. In regards to the tree trimming bids expected tonight, each road was to be listed separately in case the cost was too much, giving the Supervisors the option to eliminate a road. West Jefferson and Golden City Road Bridges are due for safety inspections in July 2019. Davey Tree Service will be trimming trees for 1st Energy along various roads in Jefferson Township. They will NOT be cutting along the roads we have requested for tree trimming bids. There is an LTAP course on "Project Oversight" on Feb. 21st in Allegheny Co. (Schenley Park Skating Rink). *Motion* by Lois Rankin to send the road foreman (weather permitting). *Seconded* by Braden Beblo. All agreed and *motion carried*.

John Cypher noted that he, Braden Beblo and the road crew will attend flagger training in Saxonburg on Feb. 14th. Supervisors, road foreman, and sec/treas. will attend meeting with Allen Williams at Summit Township to talk about 'bid specs.' for the Bonniebrook Road project.

PLANNING COMMISSION:

Leo Rosenbauer reported on the January 21, 2019 Planning Commission (PC) meeting. They held their Election of Officers. The current slate of officers was 'retained': Leo Rosenbauer, Chair., Danielle Sedlak, Vice-Chair., and Evelyn Gross, Secretary.

The P.C. reviewed and approved the revised Donald E. Toth Plan (Subdivision) on Rennick Rd. Leo reported that all of the outstanding matters had been addressed satisfactorily. *Motion* by Lois Rankin to adopted Resolution #428 (Plan Revision for New Land Development for this Donald E. Toth Plan) as required by DEP. *Seconded* by John Cypher. All agreed and *motion carried*. *Motion* by Braden Beblo to approve the Donald E. Toth Plan of Subdivision as revised and with modification allowing them to NOT provide contours (topography) map. *Seconded* by Lois Rankin. All agreed and *motion carried*.

Chairman, Leo Rosenbauer reported that the P.C. had to deny the Harbison Lots Plan (a lot line revision) due to the 90 day review window expiring soon and due to outstanding matters needed on the plan. Revisions to the "Owners' Acknowledgement" and to the lot labeling as requested in the P.C.'s letter to Mr. Harbison and Mr. Tezik (his engineer) dated 1/8/19. No revisions had been received for review Jan. 21, 2019 and none have been received as of this evening. *Motion* by John Cypher to deny the Harbison Lots Plan due to it being incomplete and due to the expiring 90 day review window. *Seconded* by Braden Beblo. All agreed and *motion carried*.

Bruce Dean talked to the P.C. concerning the Summit Presbyterian Church property located on Caldwell Dr. at Saxonburg Road. After some discussion, it appeared that the last plan, a lot-line revision to combine the 'church/parking lot/dwelling with 4.84 acres with Parcel A of 18.93 acres (approved in April 2001 by the Board of Supervisors) was **not** recorded! Mr. Dean will be confirming this with Butler County Mapping. He was advised to seek advice from a surveyor or engineer to determine best way to divide off the parcel between their two areas (1 story brick dwelling, septic system, alt. test site, garage and existing driveway) and still keep a strip of land which will 'connect' the two (even if they do not combine the acreage). The P.C. talked to them about keeping an 'easement' over the existing gravel drive for possible future use.

The P.C. approved a driveway permit application submitted by Civil and Environmental Consultants for Pine Run Midstream (for two driveway cuts on Riemer Rd.) with some contingencies. They have satisfied those contingencies per the Codes Officer, Danielle Sedlak. *Motion* by John Cypher to approve the CEC/Pine Run Midstream driveway application as revised and the codes officer can proceed. *Seconded* by Braden Beblo. All agreed and *motion carried*.

The P.C. discussed the need to revise Chap. 21 (driveway applications) not only in regards to 'review by the Board of Supervisors', but to include language or references/regulations pertaining to 'temporary' driveways.

Leo reported review of the revised AT&T Land Development received by e-mail for a small 4' x 10' pad with generator at the cell tower on Dinnerbell Rd. (Thoma property). Leo indicated that it was acceptable as they have moved the pad + generator out of the 'set-back' area. A land development had previously been approved with *contingencies* by both the P.C. and Supervisors previously and no further action is needed. They may or may not need a permit for electric inspection.

Chairman Rosenbauer and P.C. Secretary Gross completed the survey for Buffalo Creek Watershed Conservation Plan 10-Year Update (sent to municipalities by the Audubon Society).

UNFINISHED BUSINESS:

The Tree Trimming bids were advertised for this evening. Only one bid, from Olar's Tree Service and Shaping, was received. The total bid was \$22,000, which includes Alwine Rd. - \$8,000; Rennick Rd. - \$8,000 and Smith Rd. - \$6,000. After some discussion, John Cypher *moved* to reject the only tree trimming bid (Olar's Tree Service & Shaping) because the Board would like to see some cost comparisons. Braden Beblo *seconded*. All agreed and *motion carried*. John Cypher subsequently *moved* to obtain quotes on Alwine and Rennick Roads only. Braden Beblo *seconded*. Lois Rankin voted against getting quotes as she does not agree with the tree trimming. *Motion carried 2 to 1*.

NEW BUSINESS:

Notice from PennDOT District 10-0 states that work to be done in our area May 4 to Oct. 31, 2019. State Route # 2010/2005 (Jefferson & Saxonburg Borough - 3" bituminous overlay - 7.53 miles). John Cypher contacted them because the work on Saxonburg Rd. was indicated as 'Jefferson Township', but it actually spans Butler Township, Summit Township, Jefferson Township and Saxonburg Borough. When he called the PennDOT official to explain that, he was told they would not be doing that work this year after all.

PennDOT's Butler County Inspection Notification was received. Our two bridges Golden City and West Jefferson are listed for inspections in July 2019.

PennDOT District 10-0 - Outreach event - Apr. 23rd.....save the date, more info. to come.

Butler County Parks Renovation Grant is available for application. The county will pay 75%/local match 25% up to \$2500 for projects up to \$10,000. We propose to recap fall safe surface on two playgrounds (as done last year on the one beside the ladies' pavilion). Total \$9,234.96 (our local match will be \$2,308.74 or 25%) *Motion* by John Cypher to Adopt Resolution #429 authorizing this grant application. *Seconded* by Braden Beblo. All agreed and *motion carried*. Application and resolution are due by Feb. 21st.

Motion by John Cypher to adopted Resolution #430 authorizing Disposition of Records (as listed) per the PA Municipal Records Manual adopted by the Township in December 2008 (Res. #285). *Seconded* by Braden Beblo. All agreed and *motion carried*.

The March 2019 to March 2020 Liability/Automotive Insurance Renewal proposal was received from C. W. Howard Insurance Agency via Selective Insurance. Total is \$19,153.00; it is up about 2% from prior year. *Motion* by John Cypher to accept the proposal. *Seconded* by Braden Beblo. All agreed and *motion carried*.

MISC. BUSINESS:

- Received NOTICE from HRG, Inc. that PennEnergy Resources is applying to DEP for a permit to drill and operate an unconventional gas well - West Pad 69, Well 7H - 300 Victory Rd. in Jefferson & Clinton Townships.

John Cypher offered the following "Statement of the Township Address":

We are finishing another decade of history this year. The Township of Jefferson, the County of Butler, the State of Pennsylvania, the United States of America, and the World move on! Each day brings another challenge and opportunity for all.

In Jefferson Township, all is well. We have been able to move forward, again, without any property tax increase. The frugal efforts of prior Supervisors and our current Supervisors have allowed fiscal responsibility to prevail. No deficit spending and no borrowing of funds have resulted in a 'no-nonsense' balanced budget year after year.

Of note, the Supervisors, the paid employees and the volunteer staff have been able to 'leverage' funds of the Township via grants and contributions. Examples this past year are: 1) Creek Road re-vamp and creek bank stabilization via Butler County Conservation District Grant (Dirt & Gravel Road/Low Volume Road) funding; 2) fall safe surface re-cap at the Township park via Butler County Parks Renovation Grant program; 3) receipt of funding through the PennDOT Multimodal Grant program for Bonniebrook Road rehab (2019 and 2020); and 4) contributions from Marcellus developers for infrastructure and paving improvements.

This year your Supervisors hope to apply for grants for:

1) additional fall safe re-capping at two township park playgrounds;
2) walking trail paving and drainage; and 3) park master plan update for 2019 and beyond. These funds are being sought through funding via County and State programs.

The Jefferson Township Board of Supervisors request that every resident please consider volunteering services to the Township cause: of future continued success! Needed are Township positions on the

1) Planning Commission Board and 2) Park/Recreation Committee Board. Also, please financially support or volunteer for the local Volunteer Fire Departments, South Butler Community Library or the Butler County Humane Society.

Motion by John Cypher to authorize the 2018 Delinquent Per Capita list (prepared by the Tax Collector, Nadine Grabe) to be submitted to Sharp Collections, Inc. *Seconded* by Braden Beblo. All agreed and *motion carried*.

The Real Estate Tax Collector spring discount and face hours are: March 19, 20, 21, 26, 27 & 28 and April 16, 17, 18, 23, 24, 25 and 30...all from 4:30 PM to 7:30 PM. Other times call for an appointment. Office closed May 24-June 2.

The South Butler Community Library update 'summary' for municipalities was received. Some highlights will be placed in the Jefferson Township Newsletter.

Chairman Cypher commented that 9-1-1 had asked the Township to 'name lanes' that have multiple residences/structures. Codes Officer, Danielle Sedlak, has sent letters, received responses, made inquiries to the County and 9-1-1, viewed the properties/lanes in questions with Supervisor Cypher, and compiled a report. Chairman Cypher asked the Board to review her report this month prior to further discussion at the March meeting.

ATTENDANCE:

Brian Patten, Leo Rosenbauer, Clair Smith and Amy Gonzales.

ADJOURN:

Motion by Lois Rankin to adjourn at 8:06 P.M. *Seconded* by Braden Beblo. All agreed and *motion carried*.

The next regular meeting is scheduled for Monday, March 11, 2019 at 7 P.M. at the Township Building, 157 Great Belt Rd., Butler.

Respectfully submitted by Sec/Treas., Lois Fennell