

JEFFERSON TOWNSHIP

REGULAR MEETING

August 10, 2020

CALL TO ORDER:

The regular meeting of the Jefferson Township Board of Supervisors, held at the municipal building at 157 Great Belt Rd., Butler, PA, was called to order by Chairman John Cypher at 7:00 P.M. on August 10, 2020. All rose to pledge the flag.

ROLL CALL:

Those present were Chairman John Cypher, Vice-Chair. Lois Rankin, Supervisor Braden Beblo, Manager Leo J. Rosenbauer, III, and Sec/Treas. Lois Fennell.

ANNOUNCEMENTS: None.

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

MINUTES:

John Cypher *moved* to approve the July 13, 2020 regular meeting minutes as written and distributed. *Seconded* by Lois Rankin. All agreed/*motion carried*.

FINANCIAL:

Bills paid between the July 13th and the August 10, 2020 meetings totaled \$65,713.18 from the General Fund and \$270,000.00 from the State Fund (paving project.) Bills presented for payment from the General Fund this evening totaled \$36,167.18. No bills were presented from the State Fund. The total of all funds after payment of the bills reported is \$1,653,972.44. John Cypher *moved* to pay the bills plus any regular bills that may become due prior to the Sept. 14, 2020 meeting. *Seconded* by Braden Beblo. All agreed and *motion carried*.

PUBLIC BUSINESS OR COMMENT: None.

RECREATION COMMITTEE:

The Recreation Committee did not meet on August 5, 2020; therefore, no report.

PLANNING COMMISSION:

Leo Rosenbauer, P.C. Chairman, reported on the Planning Commission meeting on July 20, 2020. Michael and Barbara Kesler, 144 Blakley Rd., submitted two modification requests for review this evening: Pool - The P.C. discussed the proposed 33 ft. round above-ground pool to be only 5 feet from the property line of Bill and Mary Ellen Broman's property (a notarized letter of permission was presented.) After significant discussion on location of sewer line and basement door, the Planning Commission voted to approve the 20-ft modification for a 5 ft. set-back from 142 Blakely to right of the Kesler home.

The Keslers also requested a modification for side set-back on the other side of their house for a proposed two stall garage to be only 13 ft. from the property line of William and Amy Broman, 146 Blakely Rd. (a notarized letter of permission was presented.) After significant discussion regarding the need for sufficient access to the rear of the property, the P.C. moved to table the decision until the property line is established.

This evening, August 10, 2020, the Supervisors reviewed the modification request for the pool which was 'recommended for approval' by the P.C. Chairman Cypher expressed concern that a 5 ft. set-back would prohibit possible access for an ambulance or fire truck. The set-back regulations protect the property owner and the neighbor, especially in the case of future sale. Mrs. Kesler said because of the pie shape lot and the utilities in the front, the proposed pool needs to be behind the house, and location is limited due to the sand mound and septic clean-out locations. She said they did not know when they purchased the house 3 months ago, that a

PLANNING COMMISSION, cont.:

25 ft. set-back would be required for an above ground pool. Supervisor Beblo asked if there was room on the other side of the house and she said no. Supervisor Rankin asked if the pool could be downsized to 24 ft. instead of 33 ft.; but apparently the pool was already purchased by the property owners before inquiring about a permit/modification. *Motion* by John Cypher to deny the request from Michael & Barbara Kesler for a 5 ft. set-back for the proposed 33 ft. above ground pool. *Seconded* by Lois Rankin. All agreed and *motion carried*.

It was noted that the Keslers did get a survey to establish the property line on the other side of their house; as such they will propose to move the garage a bit and reduce the garage size to allow for the requested 13 ft. set-back. This modification request still must be reviewed by the Planning Commission for their recommendations prior to the Supervisors taking any action.

Chris Remley from CEC (engineering firm) was present with Sister Katherine and Sister Christina from the Nativity of the Theotokos Monastery to discuss their land development. It was approved in February by the Planning Commission with 8 contingencies and there have been two extensions approved, the last one expiring today, Aug. 10, 2020. Leo Rosenbauer, Township Manager, reported that three contingencies remain to be resolved: 1) an easement must be given and indicated on the plan for the septic system to be on one parcel 190-2F10-30B for the new construction on the other parcel 190-2F10-30 (since the lots were not combined!) 2) Pit and Perk locations must be indicated on the plan and in the DEP Component with satisfactory review by the SEO, Doug Duncan. 3) The water well capacity is needed. Mr. Remley said that this is not anticipated be a problem, however, it cannot be provided until the contractor is done. Mr. Rosenbauer noted that the O & M agreement is signed and notarized, however, it needs to be executed by the Township and then recorded. *Motion* by Lois Rankin to approve the Nativity of the Theotokos Monastery Land Development with the three contingencies discussed and listed (above.) *Seconded* by Braden Beblo. All agreed and *motion carried*.

ROAD REPORT:

John Cypher read the Road Report as submitted. Vegetation was removed for safety concerns at 103 Great Belt Rd. Sweeping on Hannahstown, Great Belt and Nursery Lane was done in preparation of seal coat project. Some patch work was also completed. Chip seal 2020 started this afternoon 8/10/20 and should be completed tomorrow 8/11/20.

The manager met with Summit Township officials Larry Osche and Roxanne Stickney to review the 'payment application/request' from BOVA Construction. Storm pipes were measured prior to the discussion. The manager noted that Summit Township's deposit on the project for which they requested State reimbursement (of the 70%) should be received soon; it took about a month.

Dead tree limbs were removed on Bonniebrook Rd. The road crew repaired a culvert crossing at Robinson's on Bonniebrook Rd. (due to complaints about a bump). The second road-berm mowing is in progress. Alwine and Riemer Roads were bermed, backfilled and rolled after completion of the paving project. Stone has been applied 'as needed' to chip sealed roads as needed during hot weather. Salt (164.42 tons) and antiskid (112.32 tons) were delivered. The park is being mowed. High vegetation at Nittany Lane was removed. The road crew picked up parts for the sweeper broom. The recall on the track loader was completed at no charge (hose covering on the engine.) Signage was installed prior to the chip sealing project start. Graffiti on the Creek Rd. bridge was removed.

UNFINISHED BUSINESS:

The consulting firm, Mullin & Longeran, is to provide the 'needs assessment' for the CDBG-CV19 funding (\$5,000 & \$48,130 activity and \$11,615 admin. available) *Motion* by John Cypher to approve use of funding for: \$5,000 for the 2-1-1 system to cover increased calls (279%) since Coronavirus started and the remainder for community rent, mortgage and utility assistance to be processed by the Housing Authority and the Center for Community Resources. *Seconded* by Braden Beblo. All agreed and *motion carried*.

UNFINISHED BUSINESS, cont.:

Motion by John Cypher to adopt Resolution #454 authorizing submission of the application to DCED for funding through the CDBG-Coronavirus (CDBG-CV) Program. Braden Beblo *seconded*. All agreed; *motion carried*.

Motion by John Cypher to adopt Resolution #455 designating the County of Butler to administer the CDBG-CV Program funding for Jefferson Township. *Seconded* by Braden Beblo. All agreed; *motion carried*.

The Community Development Block Grant Funds (CDBG) for 2020 regular funds total \$107,993 (projects \$88,620 and administration \$19,373): *Motion* by John Cypher to designate the 2020 CDBG Funds for 'park restroom renovations' as advised by Wendy Leslie, CDBG Coordinator. (Note: all of 2017's funding and most of 2018's funding is spent or has several contracts already underway; and 2019's funding is already under a cooperation agreement for housing rehab. A little over \$11,000 may be needed from 2019 CDBG by change order (or from our general funds) to complete the proposed park restroom renovations.) *Seconded* by Lois Rankin. All agreed and *motion carried*.

Motion by John Cypher to adopt the Fair Housing Resolution # 456 (non-discrimination). *Seconded* by Braden Beblo. All agreed and *motion carried*.

Motion by John Cypher to adopt Resolution # 457 designating the County of Butler to administer the CDBG and authorize 'entering into contract' (*signing the contract*) with the County. *Seconded* by Braden Beblo. All agreed and *motion carried*.

Motion by John Cypher to adopt the "three-year plan" Resolution # 458 (which designates the use of the funds). *Seconded* by Braden Beblo. All agreed and *motion carried*.

The 2020 Cooperation Agreement will be executed later, per Wendy Leslie, CDBG Coordinator.

Regarding the Bonniebrook Road invoicing, the manager reported that there are some discrepancies; they will ask BOVA Construction for a 'final' invoice/payment application.

There was a lengthy discussion on the proposed Burning Ordinance revisions. The manager spoke with Denise Campbell, DEP Solid Waste Specialist. Her e-mail response: "If not already in the ordinance it may be helpful to include what 'residential waste is limited to, which would be basically paper – no glass, plastic, metal or any large items like furniture. Never tires. Also that burning for disposal is never permissible for commercial establishments."

NEW BUSINESS:

The 2021 Minimum Municipal Obligation (MMO) for the Jefferson Township Pension Plan is \$19,400. *Motion* by John Cypher to accept the report and authorize the amount to be included in the 2021 Budget. *Seconded* by Braden Beblo. All agreed and *motion carried*.

The manager noted that he and the road foreman discussed 'line painting' for this year and determined that it may not need to be done this year. The decision does not have to be made immediately; action tabled.

Due to using a different 'berm oil mix', it appears that oiling berms on Alwine and Riemer may not need done this year. It was agreed to save funds for 'other expenses.'

The manager reported on the 331 Hannahstown Road (Boltz) multiple sewage and basement drain lines within township right-of-way. This should be corrected via the sewage module, which has been submitted to DEP for review and is currently under public comment period. The DEP regulates that the Township allow discharge to the public storm system, which will be accomplished by installing piping within the township road right-of-way.

Current fuel bid expires in September 2020. As of July 23rd, we spent only \$8,400 on fuel. The amount allowed in 2020 without quotes is \$11,200 and the bid threshold is \$21,000. The Supervisors agreed to 'not bid' this year (for 9/2020-9/2021).

NEW BUSINESS, cont.:

The Township received an email from So. Butler Community Library director Michell Lesniak with a summary of their 7/8/20 meeting. Their website is www.southbutlerlibrary.org to obtain information.

The manager explained that we received a phone call from Rick Emery regarding his parent's house on Bonniebrook Rd. He would like to know if the Township is interested in purchasing the house (as previously discussed in 2010). Discussion included: the cost of appraisal(s); cost of purchase; possible problems and costs to acquire additional right-of-way from the Waddingham property or the 'old personal care home property; coupled with astronomical costs to straighten the road. All three Supervisors agreed that they have no interest in pursuing the possible purchase of the Emery property. The manager is to respond to Rick Emery's inquiry.

MISC. BUSINESS:

Received notice from Gateway Engineers re: PennEnergy Resources proposed gas well sites (W46-2H, 3H, 4H, 5H + 6H) on Cornplanter Rd. in Winfield Township.

Supervisor Rankin asked for an update on the E & E Auto Salvage (junkyard) permit renewal. The Manager reported that the bond (prepared by the Township attorney) was executed and submitted and the license renewal was issued for 8/1/20 to 8/1/21.

Supervisor Rankin reported that the Butler County Association of Township Officials has cancelled the 2020 Safety Day and the Fall Convention due the COVID19 restrictions.

ATTENDANCE:

Chris Remley (CEC), Sister Katherine and Sister Christina (Nativity of the Theotokos Monastery), Barb Kesler and Jim Rankin.

ADJOURN:

Motion by Lois Rankin to adjourn at 8:59 P.M. *Seconded* by John Cypher. All agreed and *motion carried*.

The next regular meeting is scheduled for Monday, Sept. 14, 2020 at 7 P.M. at the Township Building, 157 Great Belt Rd., Butler.

Respectfully submitted by Sec/Treas., Lois Fennell