

# JEFFERSON TOWNSHIP

## REGULAR MEETING

June 8, 2020

### CALL TO ORDER:

The regular meeting of the Jefferson Township Board of Supervisors, held at the municipal building at 157 Great Belt Rd., Butler, PA, was called to order by Chairman John Cypher at 7:00 P.M. on June 8, 2020. All rose to pledge the flag.

### ROLL CALL:

Those present were Chairman John Cypher, Vice-Chair. Lois Rankin, Manager Leo J. Rosenbauer, III, and Sec/Treas. Lois Fennell. Supervisor Braden Beblo was absent.

### ANNOUNCEMENTS:

John Cypher noted that the all three Supervisors met on May 21, 2020 at 2 PM in an emergency executive session to discuss hiring an inspector for the Bonniebrook Road 'drainage' project. Following the advice from PennDOT Municipal Services it was agreed that he will be an 'independent contractor' hired through Summit Township. Jefferson Township will pay Summit Township for hours worked on the project in Jefferson Township. (During the 'road report' the Supervisors voted to ratify this decision.)

John Cypher attended the on-line CDBG-CV19 'first public hearing' with Wendy Leslie on May 14<sup>th</sup> at 10 AM. John Cypher and Lois Rankin attended the on-line Community Outreach meeting with other municipal officials through out the County on May 21, 2020 at 1 PM. John Cypher attended the Outreach Meeting on June 4, 2020 at 1 PM.

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

### MINUTES:

John Cypher *moved* to approve the May 11, 2020 regular meeting minutes as written and distributed. *Seconded* by Lois Rankin. All agreed/*motion carried*.

### FINANCIAL:

Bills paid between the May 11<sup>th</sup> and the June 8, 2020 meetings totaled \$69,839.05 (includes the \$61,650.46 for the new Bobcat). Bills presented for payment from the General Fund this evening totaled \$4,510.74. No bills were presented from the State Fund. The total of all funds after payment of the bills reported is \$1,796,923.65. John Cypher *moved* to pay the bills plus any regular bills that may become due prior to the July 13, 2020 meeting. *Seconded* by Lois Rankin. All agreed and *motion carried*.

PUBLIC BUSINESS OR COMMENT: None.

### RECREATION COMMITTEE:

Leo Rosenbauer, Township Manager, reported that he met with Wendy Leslie, Lance Welliver and Dan Sell (Widmer Engineering) to consider use of CDBG funding for a possible addition to the restrooms with ADA compliancy. He noted that we need: 1) a general cost estimate; 2) an architect (noting that Widmer will 'consider' hiring as a sub-consultant; 3) depending on the estimated cost; the use of 2-years CDBG project funding may be needed; engineer/architect can be paid from the Admin. Funds. The Supervisors will have to vote to designate the funds for use on this proposed project. Leo asked Brian Patten if perhaps volunteers could do painting and landscaping to complete the project if we proceed, and he said he was sure that could happen. Leo would like to include lockable storage for restroom supplies (summer) and possible changing table(s). Leo has been in contact with Dave from Code.sys about building code issues. If the Township proceeds with the project, it will likely be done late 2021.

## RECREATION, cont.:

The Recreation Committee met on June 3, 2020. Brian Patten was present to give the report. Baseball plans to re-open season with practices beginning June 5<sup>th</sup> and games starting June 15<sup>th</sup>. The season is expected to last through July. They hope to host a couple of tournaments, 12U 6/19-6/21/20 and other dates to be determined. [www.saxonburgbaseball.com](http://www.saxonburgbaseball.com)

The Pool will open on July 1<sup>st</sup>, following State and CDC guidelines (which are not completely known yet, but *could* include limited attendance and time limits for attendees.) There will be no group lessons; parties (i.e. birthday) will have an attendance limit. Attendees need to bring their own chairs; the township will store the pool's chairs for the time being. [www.sebcopool.com](http://www.sebcopool.com)

Softball plans to re-start with practices beginning June 6<sup>th</sup> and games starting July 6<sup>th</sup>. The season is expected to last through August. They hope to have their 'large tournament' on July 17, 18 and 19...status to be determined. [www.saga.org](http://www.saga.org)

Soccer has cancelled their spring season and refunds were issued to registrants...due to the COVID 19 lockdown. They are planning a Fall season with registration to open soon. See website: [www.knochsoccer.org](http://www.knochsoccer.org)

Park Projects: Residents Cale and Dara Patten completed the annual rehab of the mulch and flowers at the park entrance signs. Chairman Cypher said they did a 'wonderful job' and *moved* to send a letter of thanks to them. Lois Rankin *seconded* the motion. All agreed and *motion carried*.

Action Items: Road crew was asked to pick-up the pool chairs for storage at the township building this summer.

## ROAD REPORT:

John Cypher read the Road Report as submitted. Traffic control and other issues on Bonniebrook Rd. drainage project will be on-going. Manager Rosenbauer reported that the new 'inspector' is doing a good job and reiterated that it was a good move to hire someone to keep an eye on the project. *Motion* by John Cypher to ratify the hiring (via Summit Township) of the inspector (Jim Michael) for the project. *Seconded* by Lois Rankin. All agreed and *motion carried*.

The first berm mowing should be completed this week. The 2019 F550 needed a front-end alignment. The Sweepster broom has not been repaired yet...due to other work scheduled, etc. The track loader (Bobcat) finally arrived. Inlet and storm pipe scheduled for installation on Bullcreek Rd. this week. Pipe was purchased for this project on Bullcreek. The manager agreed to check with Brian Noah to help determine what size pipe 'replacement' would be best for O'Hara Rd.

The road crew cleaned up at the park and pavilion for summer rentals. The 2017 Mack was inspected and the 1999 IH is now in for inspection. The road crew returned the 'digital rented sign' for the Bonniebrook Rd. closure notice. The manager will contact Penn Township about seeing a demo of their 'turbine blower' being considered for 'our' park. Paving is rescheduled for June 25<sup>th</sup> start; chip seal to begin July 1<sup>st</sup>.

Manager Rosenbauer reported that additional milling and fill is needed on Riemer Rd., Nursery Lane and in the salt storage building area; estimate at \$11,709. Our budget will allow the additional cost IF the paving and chip seal projects do not go over the bid by more than 5%. However, if we consider using 'fiber material' it would cost an additional \$17,000. Manager Rosenbauer said rather than do it all with fiber material, perhaps a portion of Riemer could be done to see how well it holds up under 'overweight vehicle use'. The manager and the foreman are to meet with Shields Paving this week to discuss the matter. The Supervisors said to do what he thinks is best.

## PLANNING COMMISSION:

The Planning Commission did not meet on May 18, 2020, therefore no report.

## UNFINISHED BUSINESS:

The CDBG-CV funding (Covid-19) 'needs assessment' was discussed. We were encouraged to 'think out of the box' but it feels like 'creating a new reason to spend money'. The one item Wendy Leslie suggested, hand sanitizers throughout the park, was not agreed to by Supervisors Cypher and Rankin. It was noted that HUD still has not given Wendy the waiver 'guidelines' to determine possible use of the funds. Subsequent to the Public Hearing (on-line) on May 14<sup>th</sup> with Wendy Leslie, at which the Township had proposed using some of

## UNFINISHED, cont.:

the funds for volunteer fire and ambulance, we received a response from Wendy that the CDBG will not allow it. No further discussion on the 'needs assessment'.

The CDBG 2019 'Cooperation Agreement' was signed this evening by the chairman. The Board had already voted/designated the 2019 funding for housing rehab.

NEW BUSINESS: None

## MISC. BUSINESS:

Notice received from Endeavor Professional Services re: PennEnergy Resources application to DEP for a permit to Drill and Operate Unconventional Gas Wells at 458 North Pike Rd., Sarver, PA 16055 in Winfield Township.

NOTED: The Spring PSATS Conference was cancelled. They will not have a conference this year; but plan on having 'on-line' classes this summer. Supervisors were not interested in these.

The Spring BCATO Convention was cancelled. It is now being planned for Oct. 29<sup>th</sup> as a full day "Fall Convention" at the Butler Country Club. Lois Rankin noted that the Safety Seminar is still being planned for Oct. 14<sup>th</sup> at Roebing Park Hall in Saxonburg. Proceeding with these two events depends on State COVID-19 restrictions this fall and Butler County remaining in 'the green'.

Ann Coleman from State Representative Marci Mustello's office reported that Marci's office is open; tax rebate forms are available from their office; they have received a lot of calls on the unemployment benefits issues, but her office cannot intervene and inquiries need to go directly to the Bureau of Employment Security; they will be sending out a 'schedule of events' for the summer. In particular, she noted that there is a Veteran's Luncheon on Nov. 6 (Friday before Veteran's Day) at the American Legion in Lyndora.

ATTENDANCE: Ann Coleman.

## ADJOURN:

*Motion* by John Cypher to adjourn at 8:04 P.M. *Seconded* by Lois Rankin. All agreed and *motion carried*.

The next regular meeting is scheduled for Monday, July 13, 2020 at 7 P.M. at the Township Building, 157 Great Belt Rd., Butler.

*Respectfully submitted by Sec/Treas., Lois Fennell*