

JEFFERSON TOWNSHIP

REGULAR MEETING

May 11, 2020

CALL TO ORDER:

The regular meeting of the Jefferson Township Board of Supervisors, held at the municipal building at 157 Great Belt Rd., Butler, PA, was called to order by Chairman John Cypher at 7:00 P.M. on May 11, 2020. All rose to pledge the flag.

ROLL CALL:

Those present were Chairman John Cypher, Vice-Chair. Lois Rankin, Supervisor Braden Beblo, Manager Leo J. Rosenbauer, III, and Sec/Treas. Lois Fennell.

ANNOUNCEMENTS: None.

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

MINUTES:

John Cypher *moved* to approve the April 13, 2020 regular meeting minutes as written and distributed. *Seconded* by Lois Rankin. All agreed/*motion carried*.

FINANCIAL:

Bills paid between the April 13th and the May 11, 2020 meetings totaled \$8,476.17. Bills presented for payment from the General Fund this evening totaled \$22,248.06. No bills were presented from the State Fund. The total of all funds after payment of the bills reported is \$1,791,356.01. John Cypher *moved* to pay the bills plus any regular bills that may become due prior to the June 8, 2020 meeting. *Seconded* by Braden Beblo. All agreed and *motion carried*.

PUBLIC BUSINESS OR COMMENT: None.

RECREATION COMMITTEE:

The Recreation Committee met on May 7, 2020. Supervisor John Cypher and Recreation Committee member Roger Cypher reported that ALL SEASON ACTIVITIES ARE SUSPENDED as designated by the STATE guidelines. The Jefferson Township Supervisors agree to following the restrictions placed on parks by the State.

John Cypher reported that Jefferson Township was awarded a \$9,760.80 Butler County Parks Renovation Grant this year to resurface two playgrounds. (This is a 75% match by the County, with the Township paying 25%). The road crew will pressure wash the playgrounds and install a temporary boundary fence prior to installation of the fall safe surface in early June. Supervisor Lois Rankin suggested hiring Steve Antoszyk to re-mulch and trim (groom) the perimeter of the park gazebo. After a brief discussion, Lois Rankin *moved* to hire Steve Antoszyk. *Seconded* by John Cypher. All agreed and *motion carried*. It was noted that Cale and Dara Patten have volunteered to complete the annual rehab of the mulch and flowers at the park entrance signs...to be done after the current lockdown is lifted.

ROAD REPORT:

John Cypher read the Road Report as submitted. The road crew installed a culvert on Riemer Rd. They provided traffic control for tree removal and trimming on Green Manor Dr. and Fisher Road (work done by Stephenson's Tree Service). They bermed the south end of Great Belt Rd., Alwine Rd., Neupert Rd., Riemer Rd., and Rennick Rd. and did leaf removal in the road ditch lines. Underdrain was installed on West Jefferson Road. They delivered millings to the Park. The road crew has adapted all skid-steer attachments for the Bobcat track loader. Berm mowing is scheduled to begin May 18th.

ROAD REPORT, cont.:

The Sweepster broom for the skid steer is broken; they will try to repair the drum, however it may still need to be replaced. The roof above the fuel tanks will be replaced with tin roofing. The paving project (*Riemer Rd. and Alwine Rd.*) should begin around June 1st and the seal coat project (*Hannahstown Rd., Fisher Rd., Great Belt Rd. and Nursery Lane*) should begin around July 1st. There was a pre-construction meeting with Bova Excavating on April 20th regarding the Bonniebrook Rd. project and subsequently, on May 4th, Bova representatives met with the township manager and road foreman to mark inlets before Bova Excavating places the order for boxes and pipes. The 'Bonniebrook Road 'CLOSED' sign for the Jefferson Township side was picked up and placed. The manager will talk to the road foreman and/or property owners about changing its location.

The manager, Leo Rosenbauer, is researching pipe/drainage on Great Belt Rd. and storm system (drainage) at Rt. 356 and Hannahstown Rd. intersection.

PLANNING COMMISSION:

The Planning Commission did not meet on April 20, 2020, therefore no report. There is no business submitted for the May 18th P.C. scheduled meeting, so that meeting will be cancelled.

UNFINISHED BUSINESS:

It was reported that the NEC Copier was sold via Municibid for \$200. It was picked up and paid for.

A letter was received from Chuck Lewis, Saxonburg Volunteer Fire Co. regarding the development of an ordinance to provide Earned Income Tax 'credit/tax relief' for first responders. They will review and provide input. He noted that Saxonburg Borough enacted similar legislation for first responders living in the Borough.

The revised burning ordinance 'draft' was presented to the Board of Supervisors to begin review. It was sent to all the Planning Commission members for their review and comment for probable discussion at their June meeting.

Manager Leo Rosenbauer will mail an enforcement letter to E & E Salvage. The owners are to provide a \$50,000 bond by May 28, 2020. The owners have been aware of this requirement since last June.

Work on Bonniebrook Rd. is to begin May 18 and the road will be closed from May 18th to July 3rd., Monday through Friday from 6 AM to 6 PM. Electronic signs were rented by Summit Township (one for each township – the \$1200 cost split by the townships.) The manager will look into moving Jefferson Township's sign closer to Rt. 356 (i.e. Penn United property or Thiele property.) There was significant discussion on doing inspections during the project. It was 'agreed unanimously' by the Board of Supervisors to have a joint effort (Manager, Foreman, other road employees, and perhaps Supervisor Beblo) to 'spot check' the storm sewer placement and compaction, etc.

A letter was received from the Nativity of the Theotokos Monastery requesting an extension for approval of their Land Development (currently due to expire June 8, 2020) to a new date of August 10, 2020. *Motion* by John Cypher to grant the extension as requested. *Seconded* by Braden Beblo. All agreed and *motion carried*.

NEW BUSINESS:

Attorney Marshall recommended that Resolution #451 "Establishing the Position of Township Code Enforcement Officer and providing for other Misc. Matters" be adopted. Chapter 10, Chapter 13 and Chapter 22 require appointment of 'enforcement officer/inspector'. *Motion* by John Cypher to adopt Resolution #451 as presented. *Seconded* by Braden Beblo. All agreed and *motion carried*. *Motion* by John Cypher to appoint the current Township Manager, Leo J. Rosenbauer, III, as Code Enforcement Officer of Jefferson Township as set forth in Resolution No. 451. *Seconded* by Braden Beblo. All agreed and *motion carried*.

NEW BUSINESS, cont.:

In conjunction with Senate Bill 841/Act 15 of 2020 and as adopted by the County of Butler, Resolution #452 was presented to extend Real Estate 'at face' due date through and until November 30, 2020. No penalties, fees, or interest if the real estate tax is paid in full before Nov. 30, 2020. *Motion* by John Cypher to adopt Resolution #452 as presented. *Seconded* by Braden Beblo. All agreed and *motion carried*.

The road foreman, Bill Foertsch, proposed road edge repair and filling of berm slope on Bonniebrook Rd. in the area of the Schnur and Waddingham properties (south of Emery's). Manager Rosenbauer said this is a 'very good idea'. Bill proposed using soil taken out by Bova Excavating to reinforce the road berm with a 3:1 slope. Schnur's property survey shows a 25 ft. right-of-way from the center line of the road. Mr. Waddingham is agreeable to dedicating a right-of-way to the township. Mr. Rosenbauer will prepare the description and other documents needed for recording (with the attorney's satisfactory review.) All three Supervisors agreed to proceeding as proposed.

State Representative Marci Mustello inquired if Jefferson Township was interested in starting/providing 'low interest loans' for residents to repair stormwater issues. There was no action by the board.

The first public hearing (zoom on-line meeting) is scheduled for May 14, 2020 at 10 AM to discuss the CDBG-Covid-19 Grant offered by the State. Wendy Leslie, the County CDBG Coordinator, urged the municipalities to 'think outside the box' and try to find a project for use of these funds. Lois Rankin and perhaps John Cypher will join the on-line meeting at the township office on May 14th.

MISC. BUSINESS:

Notice received re: Mountain Gathering, LLC – submitting a DEP SOF Permit Renewal Application for State Operating Permit.

So. Butler Community Library update: 24/7 Electronic Resources @ www.southbutlerlibrary.com while closed due to Covid19. Also, checkout their Facebook Page

ATTENDANCE: Roger Cypher.

ADJOURN:

Motion by John Cypher to adjourn at 8:46 P.M. *Seconded* by Braden Beblo. All agreed and *motion carried*.

The next regular meeting is scheduled for Monday, June 8, 2020 at 7 P.M. at the Township Building, 157 Great Belt Rd., Butler.

Respectfully submitted by Sec/Treas., Lois Fennell