

JEFFERSON TOWNSHIP

REGULAR MEETING

August 8, 2022

CALL TO ORDER:

The Jefferson Township Board of Supervisors regular meeting was called to order on Monday, August 8, 2022 at 7:00 P.M. as advertised, by Chairman John Cypher. All rose to pledge the flag.

ROLL CALL:

Those present were John Cypher - Chairman, Lois J. Rankin - Vice-Chair., Braden Beblo - Supervisor, Leo J. Rosenbauer, III – Manager, Lois Fennell – Sec/Treas., and Attorney Matt Marshall.

ANNOUNCEMENTS: None.

MINUTES:

Motion by John Cypher to approve the July 11, 2022 regular meeting minutes as written and distributed. *Seconded* by Lois Rankin. All agreed and *motion carried*.

FINANCIAL:

The list of bills paid between the July 11th meeting and Aug. 8, 2022 totaled \$7,921.60. The list of bills presented for payment this evening from the General Fund totaled \$12,826.30. No bills were presented for payment from the State Fund. The Balance of All Funds after payment of the bills presented totaled \$3,003,961.90. *Motion* by John Cypher to pay the bills presented and any other bills come and are due prior to the Sept. 12, 2022 meeting. *Seconded* by Lois Rankin. All agreed and *motion carried*

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

E & E Salvage owner and his Attorney were present; their business is already on the agenda under ‘new business’.

RECREATION COMMITTEE:

The August meeting was rescheduled from August 3rd to August 10, 2022 and duly advertised. No report this evening. Baseball: Website: www.saxonburgbaseball.com Pool: Website: www.sebcopool.com Softball: Website: www.sagsa.org Soccer: Website: www.knochsoccer.org

ROAD REPORT:

John Cypher read the road report. Rennick Road base repair is completed; pipe and catch basins have been installed. Old catch basins were adjusted for height for the upcoming paving (planned for August 15-17.) The road foreman plans to be ‘on site’ for the paving.

#4144 Patterson Rd. pipe has been jetted out and rip rap was installed at the outlet. Two pipes on West Jefferson Rd., three pipes at intersection of Bullcreek and Blakely Roads, and two pipes on May Drive, as well as 8 catch basins, were vacuumed out.

The 6300 Boom mower has been repaired. The 3rd and final berm mowing is to start on August 24th schedule permitting. The catch basin at 263 Green Manor has been replaced. Two stop signs at Mushrush/Bullcreek and one at Great Belt/Bonniebrook intersections were replaced. All four ‘wheel-stops’ at the municipal building were replaced and painted. All chip and seal projects have been delayed due to rain, but it is hoped to be completed before school starts. The berms on these chip-sealed roads will be mowed ahead of time.

ROAD REPORT, cont.:

The road foreman is pricing out a rental truck to clean out all the catch basins in the Township. West Jefferson Road bridge has some possible scouring starting, and other work may need done. It was noted that an outside contractor may be needed; the Supervisors agreed that LTAP should be consulted first; Manager Rosenbauer said there is already a GP11 permit on this bridge.

The road crew worked together to mow & trim at the park. They removed trash, blew off playgrounds, pavilions, and handicapped areas. They also repaired some washouts and replaced some handicapped signage.

400 ton of salt ordered on July 12th has not been delivered yet, but this load will be the last under the prior year (winter 2021/22 contract.)

The road foreman asked about the pipe replacement/removal on Oak Dr. near Saxonburg Rd. It was briefly discussed, and the Supervisors agreed that LTAP should be consulted on this; Manager Rosenbauer believes this will NOT need any permitting.

The road foreman noted that both new hires seem to be 'a good fit' and are heading in the right direction. Gerry Geibel began 6/6/22; Brian Turner started 8/1/22.

Manager Rosenbauer noted that the polymer placement was rained out and so far, is rescheduled for 8/10 and 8/11. Chip seal and paving begin 8/15/22. He noted that the 'inside' of the park restroom was vandalized; he will have the camera checked to try and determine time of entry. Supervisor Rankin inquired, and Mr. Rosenbauer said the 'property nuisance complaint' on Mushrush Rd. property is to be filed with the magistrate.

PLANNING COMMISSION:

Leo Rosenbauer, P.C. Chair., reported on the July 18, 2022 Planning Commission meeting. Goodlin's Land Development was submitted (J.R. Goodlin Jr. Plan No. 2) for first review by the P.C. on July 18, 2022. (The prior submission was withdrawn.)

HRG (Rob Arnold) submitted a review letter dated July 13, 2022. Rich Craft said he was not able to respond prior to this evening. Mr. Craft said he would respond to HRG's comments in writing before the Supervisors' meeting on Aug. 8, 2022. There was significant discussion on the HRG review letter dated July 13, 2022.

The P.C. voted to recommend approval of the J.R. Goodlin Jr. Plan No. 2 Land Development contingent on receipt of the written response to HRG's review letter addressing the outstanding items before the Supervisors' meeting (Aug.8). Mr. Craft had noted that the responses and outstanding items would be submitted by July 29th. After some discussion, Lois Rankin *moved* to approve the J. R. Goodlin Jr. Plan No. 2 Land Development contingent upon three contingencies: 1) fully executed and recorded Operations and Maintenance Agreement (O & M); 2) completion of temporary construction easement document to the satisfaction of the Manager, Township Engineer and Township Attorney and recorded by the owner; and 3) filing and obtaining a building permit for the commercial cooler. *Seconded* by Braden Beblo. All agreed and *motion carried*. Motion by Lois Rankin to require submission of these documents within 60 days and the construction of the 'stormwater facilities' within 12 months of this approval. *Seconded* by Braden Beblo. All agreed and *motion carried*.

The Planning Commission is still reviewing township ordinances for revision (especially Chapter 22 Subdivision. & Land Development.)

UNFINISHED BUSINESS: None.

NEW BUSINESS:

The fuels bids were advertised for opening this evening (Aug. 8, 2022); however, the 'bid form' was dated for 8/9/22 opening. Attorney Marshall, who was present this evening, said the meeting should

NEW BUSINESS, cont.:

be recessed and reconvened at a stated date and time in order to give any other bidders a chance to submit their bid (by 7 PM on 8/9/22). The Supervisors noted that they will vote at the end of the meeting to recess to reconvene, rather than adjourn. An announcement will be posted on the door and on the website.

Due to changes in the federal mandate (i.e.: the procedure and the increased cost to obtain a CDL license) the Manager has prepared a personnel policy to allow the Township to enter into a 'reimbursement type' agreement for new employees to obtain a CDL license and then make payment via payroll deductions until the cost is paid in full. If the employee should leave our employ before the cost is satisfied, the former employee would still be obligated to pay any balance due. After some discussion John Cypher *moved* to adopt the CDL reimbursement Payment Policy, Resolution #492. *Seconded* by Braden Beblo. All agreed and *motion carried*.

Manager Rosenbauer asked the Supervisors to authorize application for the Butler County Municipal Infrastructure Program for two (2) culverts on Janice Lane and one (1) on O'Hara Rd. to be replaced. These funds are 'COVID' allocations with a simple 2-page application. HRG is looking at the application. *Motion* by John Cypher to authorize application for this Butler County Infrastructure Program 'grant program'. *Seconded* by Braden Beblo. All agreed and *motion carried*.

Residents from 399 Bullcreek Rd. were present to ask the Supervisors for permission to install 'barrier stones' along their property in the township right-of-way. The right-of-way is 40 ft. They explained their concerns for their property and personal safety, noting that their front porch is only 35 ft. from the edge of the right-of-way and their daughter's bedroom is in the front of the house. It was noted by the Supervisors that it would not warrant speed bumps or guiderail. Manager Rosenbauer stated that the rights-of-way need to remain available for installation or maintenance of utilities. Chairman Cypher said the Board appreciates and understands why they are asking but the Township cannot transfer liability to a property owner and therefore, they cannot give permission for his request. They suggest placing rocks on their own property outside of the public right-of-way (where they can) and on each side of their driveway to see how it works.

E & E Salvage owner and their attorney, Armand Cingolani, were present about the denial of his junkyard permit renewal due to violations since the last renewal. Discussion included but was not limited to 1) Mr. Emerick's short letter stating that his father, James Weber, is being taken off the property and the business for Mr. Emerick to take over. 2) Adjacent property in Mr. Emerick's name that is being used for said junk (and is not part of the 'license area'). 3) Continued illegal burning; 4) Continued dumping of tires in various parts of the township and 5) 'Unpaid' fines via the Magistrate's office (Saxonburg.) After significant discussion, and following advice from the Township Attorney Matt Marshall, John Cypher *moved* to deny the junkyard renewal license for E & E Salvage. *Seconded* by Lois Rankin. All agreed and *motion carried*.

It was reiterated that E & E Salvage currently has NO permit. He may apply for a license but must do so following the Township ordinances; must show compliance and proof of payment of fines. He will also have to apply for a modification for the 'size' of the junkyard. Attorney Cingolani asked that a list of items needed to comply.

A revised COVID Personnel Policy per current federal regulations is needed. *Motion* by John Cypher to adopt Resolution #493 as presented by the township manager. *Seconded* by Braden Beblo. All agreed and *motion carried*.

MISC. BUSINESS:

Supervisor Rankin announced that the Butler County Association of Township Officials will hold a "SAFETY DAY" on Wed., Oct. 12, 2022 (begins at 9 AM) at the Herman Volunteer Fire Hall. Registration information will be coming soon.

Supervisor Rankin inquired whether there are any updates on possible pool funding. Manager Rosenbauer said he has not received any applications to complete for funding. He is aware only of the DCNR/Federal system program. Representative Marci Mustello's office has not responded to date on any other funding. It was noted that Ann Coleman is leaving Marci's office (the new office person is Doug Saltzman.)

ATTENDANCE:

Ed Emerick, Terry Becker, Darla Clark, Bob Goodlin, Josh Goodlin, Mr. & Mrs. Chris Stephenson, Armand Cingolani, Esq., Armand Cingolani, IV, Evie Gross, and Jim Rankin.

MEETING CONTINUED:

Motion by John Cypher, at 9:04 PM to recess and reconvene this meeting on Wed., August 10, 2022 at 8:30 AM (for the purpose of opening and voting on any fuel bids received.) *Seconded* by Braden Beblo. All agreed and *motion carried*.

RECONVENED MEETING:

The Aug. 8, 2022 meeting was reconvened by John Cypher on Aug. 10, 2022 at 8:30 AM. (as previously announced.) Those present were Chairman John Cypher, Supervisor Lois Rankin, and Sec/Treas. Lois Fennell.

BUSINESS:

There was only one bid received, which was opened and read aloud as follows:

Purvis Brothers, Inc., P. O. Box 957, Mars, PA 16046 (Amounts are 'Up To'):

6,500 gal. On-Road Diesel Fuel – OPIS \$3.3795 Plus \$.17 differential = \$3.5495 per gal.

The winterization is an additional \$.04 per gal.

1,000 gal. Unleaded – NO Ethanol Gasoline (*E-Zero*) \$3.2440 Plus \$.80 differential = \$4.0440 per gal.

3,000 gal. Regular Gasoline (87 Octane) – OPIS \$2.6285 Plus \$.17 differential = \$2.7985 per gal.

Motion by John Cypher to award the bid to Purvis Brothers, Inc., noting that they have a longstanding relationship with the township, and that the bid bond and insurance certificate were enclosed. *Seconded* by Lois Rankin. All agreed and *motion carried 2 to 0*.

ADJOURN:

John Cypher *moved* to adjourn at 8:40 AM on Aug. 10, 2022. *Seconded* by Lois Rankin. All agreed and *motion carried 2 to 0*.

NEXT MEETING:

The next regular meeting is scheduled for Monday, Sept. 12, 2022 at 7 P.M. at the municipal building- 157 Great Belt Rd., Butler, PA 16002.