

# JEFFERSON TOWNSHIP

## REGULAR MEETING

February 14, 2022

### CALL TO ORDER:

The Jefferson Township Board of Supervisors regular meeting was called to order on Monday, February 14, 2022 at 7:00 P.M. as advertised, by Chairman, John Cypher. All rose to pledge the flag.

### ROLL CALL:

Those present were John Cypher - Chairman, Lois J. Rankin - Vice-Chair., Braden Beblo - Supervisor, Leo Rosenbauer - Manager and Lois Fennell - Sec/Treas.

ANNOUNCEMENT: There was a brief executive session prior to the meeting on personnel matters.

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

### MINUTES:

*Motion* by John Cypher to approve the January 3, 2022 re-organizational and regular meeting minutes as written and distributed. *Seconded* by Lois Rankin. All agreed and *motion carried*.

### FINANCIAL:

The list of bills paid between the prior meeting (Jan. 3, 2022) and this evening's meeting totaled \$12,144.69. The list of bills presented for payment this evening from the General Fund totaled \$27,435.52. No bills were presented for payment from the State Fund. The Balance of All Funds after payment of the bills presented totaled \$2,250,960.94. *Motion* by John Cypher to pay the bills presented and any other bills come and are due prior to the March 14, 2022 meeting. *Seconded* by Lois Rankin. All agreed and *motion carried*

PUBLIC BUSINESS OR COMMENT: None.

### RECREATION COMMITTEE REPORT:

Brian Patten was present to report on the Feb. 2, 2022 Recreation meeting.

Baseball: Registration is open for the 2022 season (Farm through Pony Leagues close 2/18, Colt and Legion Leagues will close later.) Clean-up date is scheduled for March 27<sup>th</sup>. Season opener is planned for May 7<sup>th</sup>. [www.saxonburgbaseball.com](http://www.saxonburgbaseball.com)

Pool: They hope to uncover the pool in March and will notify the township when to pick up the pool cover for storage. They hope to have the lifeguards and concession workers hired by the end of February. The Pool Study is underway; Mr. Rosenbauer noted this evening that 347 survey responses were received so far. Mr. Rosenbauer reported some details of the pool proposal and noted the complete draft report is available for review. Councilman-Hunsaker (pool engineer) was asked to add another option for review. [www.sebcopool.com](http://www.sebcopool.com)

Softball: 2022 registration is now open through Feb. 28<sup>th</sup>. [www.sagsa.org](http://www.sagsa.org)

Soccer: Registration is open through Feb. 17 for travel teams and through March 13 for in-house teams. Clean-up date is March 26<sup>th</sup>. Opening day is planned for April 5<sup>th</sup>. [www.knochsoccer.org](http://www.knochsoccer.org)

Old Business: The Recreation Committee recommended the road through the park be named Doerr Park Drive. Mr. Rosenbauer noted that 911 prefers a continuous road name and believes they will okay a numbering system (proposed by Kristi Wise). *Motion* by Lois Rankin to approve the name **Doerr Park Drive** contingent upon 911 approval of the road name and numbering system (Mr. Rosenbauer to forward Kristi's map to 911). *Seconded* by Braden Beblo. All agreed and *motion carried*.

Park Projects: Cale Patten is working on the design of the Kiosks/Signs at the two park entrances. He will submit a design(s) for approval. The goal is to complete the project by late spring 2022. They do

## RECREATION, cont.:

not have a cost estimate yet, but Brian said it will not be elaborate: wood structure with metal roof; weather and vandalism resistant.

Mr. Rosenbauer noted that he met with the architect (subcontracted by Widmer Engineering) on the design of the proposed restroom.

## ROAD REPORT:

John Cypher read the road report. An estimated 1,000 ton of salt and 120 ton of anti-skid were used this winter so far. 300 ton of salt was ordered and delivered last week; they have room for another 300 ton or so which will get us to the 'minimum' required via Co-Stars for this 2021-2022 season. Repairs were done on the 99 IH 530 and the 2019 Moon Mack. The 2015 F550 Ford was inspected and some repairs were done, including some under warranty. All the trucks and snow removal equipment have been kept clean, greased, breaks adjusted, etc. between snow and ice events. There was a downed tree during the freezing rain and snow on Feb.3rd around 10 PM on Bullcreek near Patterson Rd. It was removed with the 930M payloader. A concrete culvert crossing on Bullcreek Rd. appears to be separating; the pipe should be replaced in a timely manner. O'Hara and Dinnerbell road name signs have been replaced; others will be changed as the snow melts and time allows. A 35 MPH sign was replaced on Caldwell Dr. (due to a hit and run near Summit Church.) Mr. Rosenbauer noted that Summit Township is planning to 'store salt higher in their facility' in order to take advantage of the current prices; our road crew is considering the same.

## PLANNING COMMISSION:

The draft minutes of the 17, 2022 Planning Commission meeting was presented to the Supervisors, and they show that the P.C. held their election of officers: Leo J. Rosenbauer, III – Chairman; Brian Noah – Vice-Chair.; and Martha Fleming – Secretary.

The P.C. reviewed the submitted J. R. Goodlin (Plan No. 2) Land Development. Mr. Rosenbauer stated, due to numerous outstanding issues, that the P.C. tabled the submission and as of 2/14/22 no new information had been re-submitted.

The P.C. reviewed the submitted Liberty Point Land Development (Condominium Plan). Mr. Rosenbauer stated, due to numerous outstanding issues, that the P.C. tabled the submission and a review of the revised plans is ongoing.

## UNFINISHED BUSINESS:

The manager reported on several items: 1) payments from the magistrate in regards to the junkyard will not be received until other moving violations are paid by the defendant; 2) the tree trimming contract was cancelled due to 'inaction by the contractor' and the manager contracted with the other tree trimming company that had quoted the project. He is currently working on the trimming to be completed on May Dr., Douglas Dr., Oak Dr., Alana Dr., Janice Dr., and Brian Drive; 3) he noted the list of proposed expenses under the ARPA Funding, along with 'allowed expenditures and restrictions that he distributed to the Supervisors for them to review; and 4) an email was received from the CDBG Coordinator regarding the CDBG-CV (Covid) Allocation for which no one applied, and she suggested that the Supervisors consider another project OR moving those funds for use through the Housing Authority according to the Covid Guidelines. The Supervisors agreed to take action this evening: *Motion* by John Cypher to *move* the remaining CDBG-CV funds to Housing Authority Projects *contingent* upon confirmation of the balance to be moved; approval by the County Commissioners; and authorizing administration by the County Housing Authority. *Seconded* by Lois Rankin. All agreed and *motion carried*.

*Motion* by John Cypher to adopt Resolution #484 (as advertised) appointing Merge & Hill, P.C. (Certified Public Accounts) to examine all the accounts of Jefferson Township for the fiscal year 2021. *Seconded* by Braden Beblo. All agreed and *motion carried*.

## NEW BUSINESS:

*Motion* by John Cypher to adopt Resolution #483 authorizing application to the Butler County Parks and Recreation Renovation Grant for 2022. The manager has completed the application to put new roofing on three pavilions at the park (total cost \$15,449.00). If approved, the county will reimburse us \$7,500 on a \$10,000 or more project. *Seconded* by Braden Beblo. All agreed and *motion carried*.

The March 2022 to March 2023 general liability and automotive insurance renewal came in at \$23,024.00. Per C.W. Howard Insurance Agency, this is a 3 to 3.5% overall increase. *Motion* by John Cypher to approve payment when the invoice is received. *Seconded* by Lois Rankin. All agreed and *motion carried*.

An email was received 'after' the reorganizational meeting from Michelle Lesniak (So. Butler Community Library Director) that due to a change in their bylaws that automatically extended our representative's term to 12/31/21. Therefore she has asked us to reappoint Monica Rummel for the next three-year term. *Motion* by John Cypher to appoint Monica Rummel for a three-year term from 1/1/22 to 12/31/24. *Seconded* by Lois Rankin. All agreed and *motion carried*.

*Motion* by Lois Rankin to appoint Leo J. Rosenbauer, III as Right-To-Know (Open Records) Officer for 2022 and Lois J. Fennell as 'alternate' RTK officer. This changes to appointment made at the Jan. 3<sup>rd</sup> meeting. *Seconded* by Braden Beblo. All agreed and *motion carried*.

## MISC. BUSINESS FROM TWP. OFFICIALS:

Notice was received from Gateway Engineers that the PA American Water Company has applied for utility line stream & wetland crossings and temporary road crossings through Saxonburg, Buffalo, Clinton and Jefferson Township for a 'temporary water line for Penn Energy Resources W76 in Buffalo Township.

Notice was received from Moody and Associates that PennEnergy Resources is applying to DEP for a permit to Drill & Operate an Unconventional Well in Winfield Township (W58 on Stoney Hollow Rd.)

Chairman Cypher offered the following 'statement' and *moved* to include it in the minutes and in the February newsletter. *Seconded* by Lois Rankin. All agreed and *motion carried*.

## Statement of the Township Address - Feb. 14, 2022

Jefferson Township is around for another year, as approved and directed by Federal, State, and County rules and directives. The Township must operate on a continual basis to complete the duties assigned to us by the governing levels above.

One example of township compliance is operating with a balanced budget. Jefferson Township has not borrowed nor raised taxes for decades. In other words, we have not financed today's 'instant gratification' by handing a bill to future generations. We continue to spend only today's funds for present needs for a better future for all.

The road program remains our number-one priority and expense. Our buildings and equipment demand continual maintenance, repairs, and replacement. The township park consumes time and money to operate and expand.

There are no 'new projects' planned for this year. We do have expansion and repair projects to complete on our road system, township office, buildings & equipment, and the township park facilities. These projects will be done using funding which has been budgeted and 'set-aside' in advance.

As always, the Supervisors thank the Township Staff, Employees, and Volunteers for their extra and unselfish sacrifice and devotion.

Please continue to support our Saxonburg Volunteer Fire Department, South Butler Community Library, and the Butler County Humane Society.

May we all have a prosperous and healthy 2022 and beyond.

L. Cypher, Chairman

## MISC. BUSINESS, cont.:

Manager Rosenbauer made note of several other items. The Auditor's met on Jan. 4, 2022 to set the working Supervisors wages as follows: Cleaning person \$15.00 per hour; road laborer (no CDL) \$18.00 per hour; and road laborer/CDL driver \$21.00 per hour. The old house on the Stepp farm was to be demolished. Mr. Rosenbauer contacted the property owner, and he was given until Sept. 1, 2022 to complete that demo. We received additional royalties from PennEnergy Resources, which was deposited and will be transferred to the Park PLGIT account. The Township received a list of PennDOT projects in Butler County this morning. There are two in Jefferson Township: 1) Rt. 356 mill & fill on the north bound lane approx. 4.93 miles between Cliff Lane to Turrano Lane. 2) pipe replacement under Rt. 356 near the Bonniebrook Rd. intersection.

Mr. Rosenbauer received an inquiry about the tree trimming on Oak Dr. and in the process the property owner *complimented* the road crew for their maintenance on the township roads. Good job!

John Cypher asked the Supervisors to consider a \$30,000 to \$40,000 donation to the Saxonburg Volunteer Fire Dept. to help make up for lost revenue during COVID, which is estimated to be \$100,000.00. He hopes that Saxonburg Borough, Clinton Township, Winfield Township, and Jefferson Township will provide relief.

## ADJOURN:

*Motion* by Lois Rankin to adjourn at 8:27 P.M. *Seconded* by Braden Beblo. All agreed and *motion carried*

## ATTENDANCE:

Brian Patten, James Rankin, Bill & Mandi Foertsch, and Evie Gross

NEXT MEETING: Regular meeting - Monday, March. 14, 2022 at 7 P.M. at the municipal building.