

# JEFFERSON TOWNSHIP

## REGULAR MEETING

July 11, 2022

### CALL TO ORDER:

The Jefferson Township Board of Supervisors regular meeting was called to order on Monday, July 11, 2022 at 7:00 P.M. as advertised, by Chairman John Cypher. All rose to pledge the flag.

### ROLL CALL:

Those present were John Cypher - Chairman, Lois J. Rankin - Vice-Chair., Braden Beblo - Supervisor, Leo J. Rosenbauer, III – Manager, and Lois Fennell – Sec/Treas.

### ANNOUNCEMENTS:

The Supervisors noted that there was a bid opening at 6:30 PM this evening. Only one bid was received, from Russell Standard Corp., for the ‘polymer modified rejuvenating sealer, in place’ for a total of \$49,480.20. They will vote on this during the meeting.

There were no other announcements and no executive sessions.

### MINUTES:

*Motion* by John Cypher to approve the June 13, 2022 regular meeting minutes as written and distributed. *Seconded* by Lois Rankin. All agreed and *motion carried*.

### FINANCIAL:

The list of bills paid between the June 13th meeting and July 11, 2022 totaled \$16,829.31. The list of bills presented for payment this evening from the General Fund totaled \$22,598.53 No bills were presented for payment from the State Fund. The Balance of All Funds after payment of the bills presented totaled \$2,950,577.84. *Motion* by John Cypher to pay the bills presented and any other bills come and are due prior to the August 8, 2022 meeting. *Seconded* by Lois Rankin. All agreed and *motion carried*

### PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

Monica Rummel was present to report on the South Butler Community Library. First she the thanked the Jefferson Township Supervisors for their support. The library is busy; many people still use the ‘pick-up/drop-off window’; they just completed the extended parking; the mini-golf fund raiser was a great success (made \$6800) and they plan to do it again next year; and the Saxonburg Rotary Club is sponsoring a pavilion construction. The So. Butler Library staff also volunteered on the Butler County Library’s Booktoberfest for which they received \$1400 donation. They ‘need’ some outdoor maintenance on the building and they need ‘more space.’ They also need to fill two paid positions (people who have computer experience.) Monica asked if Jefferson Township could please donate a ‘raffle basket’ for the Booktoberfest again this summer (needed by the end of July). Supervisor Rankin is willing to do one, so John Cypher *moved* to allow \$50.00 or more (as needed) for the basket. *Seconded* by Braden Beblo. All agreed and *motion carried*. [www.southbutlerlibrary.org](http://www.southbutlerlibrary.org).

### RECREATION COMMITTEE:

Brian Patten, Recreation Committee Chair., reported on their July 6, 2022 meeting.

Baseball: No report.. Website: [www.saxonburgbaseball.com](http://www.saxonburgbaseball.com)

Pool: Brian asked Leo Rosenbauer, Township Manager, to report on the meeting with Representative Marci Mustello today at 1 PM. Greg Bauer and John Cypher, were also present to discuss ‘funding options’ with Marci Mustello and Ann Coleman. Marci supports the pool renovation and would like to receive information

## RECREATION, cont.:

on who uses the pool (i.e. the Swim Club Championships bring in about 500-600 people from many municipalities every couple of years.) It is annual but rotates between pools large enough to handle the attendance. This event took place at SEBCO Pool yesterday, July 10<sup>th</sup>. Marci will support our funding efforts. Website: [www.sebcopool.com](http://www.sebcopool.com)

Softball: Annual Tournament scheduled for August 5 – 7. They expect 30 teams to participate and will use fields 3, 4, 5, 6 and 7. Website: [www.sagsa.org](http://www.sagsa.org)

Soccer: The Soccer Association thanked the road crew for addressing the parking lot. John Cypher said they applied about 40 tons of millings. Youth Soccer Camp is Aug. 8-11. Field work day is Aug. 27<sup>th</sup>. Fall registration is open and the season starts on Sept. 10<sup>th</sup>. Website: [www.knochsoccer.org](http://www.knochsoccer.org)

Action Requests: The Soccer Association has asked that the township consider adding ‘handicapped (ADA) accessible parking and observation area at the “overflow area’ straight off Rt. 356. John Cypher said this may be added to a CDBG project in the future.

## ROAD REPORT:

John Cypher read the road report. Caldwell Dr., Bullcreek Rd., Frazier Rd., Victory Rd., and Patterson Rd. have all been crack sealed in preparation for the 2022 sealing project.

The culvert pipe at 4144 Patterson Rd. and the 2 pipes at 263 West Jefferson Rd. are to be cleaned out by a ‘water jet-vac truck’ as soon as quotes are received and it can be scheduled. Pipe at 4144 Patterson Rd. will then have Rip Rap installed at the outlet (as reviewed by Manager Rosenbauer and Supervisor Beblo.)

Base repair on Rennick Road planned for July 11 (today) and July 12. Rennick Road requires 600 ft. of pipe and 4 catch basins to be installed before the final paving begins. All digging is on the outside of the cartway. Rennick Rd. will be closed to ‘thru traffic.’

The second berm mowing should be completed with the 6330 side deck mower, as they have had issues with the 6300 boom mower again. The main pin and swivel mount broke, damaging the swivel mount. Garry, from the road crew, hopes to weld the mount in house.

Doerr Park Drive signs were installed and broken paper towel holders replaced. Screened millings were spread to repair/fill pot holes in the parking areas of baseball and soccer.

## PLANNING COMMISSION:

Leo Rosenbauer, P.C. Chair., reported on the June 20, 2022 Planning Commission meeting. The P.C. reviewed a modification request from Linda Golab, 143 Nursery Lane, for stairs to a new deck to be only 17 ft. from the property line (right side of house.) The steps for access to the rear of the house will not encroach any closer than the front corner of the existing house (which is 15 ft.) The P.C. voted to recommend approval of the 17 ft. side-set back (or a modification of 8 ft.) for the proposed steps as presented. The Supervisors reviewed the request. John Cypher *moved* to approve the Golab 17 ft. side-set back (for an 8 ft. modification) as presented. *Seconded* by Lois Rankin. All agreed and *motion carried*.

Rich Craft and Mr. Goodlin attended the P.C. meeting to discuss the possibility of the township considering modification to Chapter 26 allowing Mr. Goodlin’s graveled area (installed without appropriate permitting) to be ‘pervious’ instead of ‘impervious’. The P.C. said they cannot deviate from the ordinance. Mr. Craft has submitted a full ‘electronic’ land development with stormwater planning for review at the P.C.’s July 18<sup>th</sup> meeting.

The P.C. had continued discussion on several sections of Chapter 22 (Subdivision and Land Development) to be revised. They also discussed possible changes to Chapter 4 (Building) that they would like to ask the township attorney about.

## PLANNING COMMISSION, cont.:

Luke and Lloyd Brewer's subdivision was tabled by the Supervisors last month and they returned to discuss and get a decision. There was significant lengthy discussion, which included but was not limited to: - Notarizations completed on modifications #1 and #3.

- Modification #4 submitted as requested by the P.C. at the May 16, 2022 meeting.
- The need to 'label' the existing garage on proposed Lot 2 as 'residential use only.'
- If the two lots need to be labeled 'no further subdivision', since they cannot use the proposed access to Neupert Rd. to further develop the proposed lots; they would need to find a new access.
- The differences in 'interpretation' - 'What is the front building line?' Why can't the same criteria for lots along a cul-de-sac be used for these odd pie-shaped lots?

Chairman Cypher commented that 'what has been done in the past without an eye on the future limits what can be done in the future with this property.' He further noted that we appear to agree that the 'goal' is: 2 lots, 2 houses, 2 garages (residential only with minimum modification approval.) He said if the Supervisors give 'modifications' now, then there will be none in the future for this property.

After discussion, John Cypher *moved to approve Modification #1* - 2 non-conforming flag lots (Lot #1 and Lot #2) **contingent** that Flag Lot #2 is created with a 50 ft. width pole and the lot line between Lots 1 and 2 is created to be perpendicular to the road right-of-way (Neupert Rd.) and the length of the 'pole' must be long enough (to north) to get the required 125 ft. width. *Seconded* by Braden Beblo. All agreed and *motion carried*. Note that Modification #2 was withdrawn at the May 16, 2022 P.C. meeting. *Motion* by John Cypher to approve Modification #3 – Front set-back for the existing (residential garage) structure to allow a 30 ft. instead of a 50 ft. set-back. *Seconded* by Braden Beblo. Lois Rankin opposed. *Motion carried 2 to 1*. *Motion* by John Cypher to approve Modification Request #4 – to NOT require a land development submission for the existing garage (on Proposed Lot 2) intended for continued residential/agricultural use. *Seconded* by Braden Beblo. Lois Rankin opposed. *Motion carried. 2 to 1*. Then, John Cypher *moved to approve the L. Brewer Subdivision with the three (3) modifications (#1, #3, and #4) as stated above, with the existing garage labeled 'residential', pending SEO/DEP planning approval. Seconded* by Braden Beblo. All agreed and *motion carried*.

## UNFINISHED BUSINESS:

An email was received from Wendy Leslie, County CDBG Coordinator, asking for formal approval to extend the 2020 CDBG-CV (covid) already redesignated to housing rehab. (thus extending the cooperation agreement between Butler County, the Redevelopment Authority, and the Township) for a new spending deadline of Dec. 31, 2022 *Motion* by John Cypher to approve this new CDBG-CV spending deadline of 12/31/22. *Seconded* by Braden Beblo. All agreed and *motion carried*.

## NEW BUSINESS:

The 2022 Allocation of Impact Fees (Act 13 funds) came in at \$189,548.29 (\$89,548.29 over the budgeted 2022 amount.) *Motion* by John Cypher to adopt the Supplemental Budget Resolution #491 for these additional funds. *Seconded* by Lois Rankin. All agreed and *motion carried*.

The Manager would like to Supervisors to consider 'transferring the additional Impact Fee Funds and also additional General Funds to the 'Capital Reserve Fund' for possible future bridge project(s). John Cypher said this should be considered during the budget discussions this fall. Lois Rankin asked for a 'budget update' for review prior to the 2023 budget preparation.

Only one bid was received for the 'polymer modified rejuvenating sealer, in place' for Riemer Rd., Alwine Rd. and Bonniebrook Rd., which was from Russell Standard Corp. for a total of \$49,480.20.

## NEW BUSINESS, cont.:

This is a new product, which is being testing in coordination with LTAP and Penn State. We hope to determine if pavement life can be extended for 1 to 2 year old pavements. *Motion* by John Cypher to award the bid to Russell Standard Corp. for \$49,480.20. *Seconded* by Braden Beblo. All agreed and *motion carried*.

*Motion* by John Cypher to authorize advertisement to bid UP TO 6,500 gal. of diesel fuel, 3,000 gal. of 10% ethanol gasoline, and 1,000 gal. of E-zero gas for opening at the August 8, 2022 meeting. The vendors must 'bid all three items.' *Seconded* by Lois Rankin. All agreed and *motion carried*.

The IRS has increased mileage allowance for the second half of 2022 (beginning 7/1/22) from \$.585 to \$.625 (62 ½ cents). *Motion* by John Cypher to adjust the township reimbursement allowance to the IRS ruling. *Seconded* by Lois Rankin. All agreed and *motion carried*.

## MISC. BUSINESS:

The PSATS 2022 Regional Forums begin on Aug. 4<sup>th</sup> – in Erie, PA and then there is another near by on Sept. 19<sup>th</sup> – in Cranberry Township. Lois Rankin is interested in attending the Erie forum. Leo Rosenbauer is still considering. *Motion* by John Cypher to pay the registration and to reimburse usual expenses for Lois Rankin and Leo Rosenbauer to attend if they wish. *Seconded* by Lois Rankin. All agreed and *motion carried*.

II-VI, Inc. sent notification after the last meeting, that the Community Early Warning System was to be tested on Friday, June 24<sup>th</sup> and Saturday, June 25<sup>th</sup> at 12 Noon. A notice was sent with the June newsletter distribution and was posted on the website for a week prior to that date.

## ATTENDANCE:

Brian Patten, Stan Graff, Lloyd and Luke Brewer (and Luke's father-in-law), Linda Golab, Monica Rummel, Jerry Frazak, Evie Gross, and Jim Rankin.

## ADJOURN:

*Motion* by John Cypher to adjourn at 9:02 PM. *Seconded* by Lois Rankin. All agreed and *motion carried*.

## NEXT MEETING:

The next regular meeting is scheduled for Monday, August 8, 2022 at 7 P.M. at the municipal building- 157 Great Belt Rd., Butler, PA 16002.