

JEFFERSON TOWNSHIP

REGULAR MEETING

October 10, 2022

CALL TO ORDER:

The Jefferson Township Board of Supervisors regular meeting was called to order by Chairman John Cypher, Monday, October 10, 2022 at 7:00 P.M. as advertised. All rose to pledge the flag.

ROLL CALL:

Those present were John Cypher - Chairman, Lois J. Rankin - Vice-Chair., Leo J. Rosenbauer, III - Manager, and Lois Fennell - Sec/Treas. Braden Beblo was absent.

ANNOUNCEMENTS: None.

MINUTES:

Motion by John Cypher to approve the Sept. 12, 2022 regular meeting minutes as written and distributed. *Seconded* by Lois Rankin. All agreed and *motion carried*.

FINANCIAL:

The list of bills paid between the Sept. 12th meeting and October 10, 2022 totaled \$9,841.50. The list of bills presented for payment this evening from the General Fund totaled \$81,050.76. No bills were presented for payment this evening from the State Fund. The Balance of All Funds after payment of the bills presented totaled \$2,741,383.72. *Motion* by John Cypher to pay the bills presented and any other bills come and are due prior to the Nov. 14, 2022 meeting. *Seconded* by Lois Rankin. All agreed and *motion carried*.

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

RECREATION COMMITTEE:

Brian Patten, Recreation Committee Chairman, was not available this evening, so John Cypher gave the report on the Oct. 5, 2022 Recreation meeting.

Baseball: No report. Website: www.saxonburgbaseball.com

Pool: They thanked the Road Crew for delivering the pool cover. The pool is now covered for the season; they still have some winterization to do. They are investigating some electrical problems that the pool was experiencing. They hope to uncover the pool and begin needed repairs by the last week of March 2023, for an opening on Memorial Day weekend. Website: www.sebcopool.com

Softball: They have 10 teams participating in fall ball, which runs through the end of October. They are looking at rehab or replacement of their dugouts and will submit plans once they have more information. Jim Jones noticed a large oak tree that is mostly dead and asked that the Township look at the tree (between fields 4 & 5.) Website: www.sagsa.org

Soccer: Soccer season continues until Oct. 30th. They plan to resurface field #5, then will be aerating and seeding all of the fields this fall. They are planning a 'comedy night' on Nov. 19th, see website for details. Website: www.knochsoccer.org

New Business: The park will officially close on Nov. 1st; the Township is to lock the gates by Nov. 9th.

Misc.: It was reported that the walking trail area behind field #3 has been repaired and it looks very nice.

Action Requests: The Township will: look at the oak tree between softball fields 4 & 5; coordinate with Baseball the winterization of the upper concession stand by the end of October; and have the road crew lock the park gates by Nov. 9, 2022.

ROAD REPORT:

Chairman John Cypher read the road report.

- Rennick Rd. shoulders and driveway approaches have been completed. John Cypher said it looks fantastic.
- A new vac hose was installed on the leaf vac, and it is ready for fall use.
- The driveway culvert along Jones Rd. has been repaired. Leo Rosenbauer said it looks good!
- The vac truck will be scheduled next year at the best time depending on the road projects.
- Ten tires have been ordered for the two 550 Ford trucks. Elliott's had the best price at \$3,916.
- The right rear torque spring had to be replaced on the 2017 Mack for inspection. It was done at Keystone Spring for \$738.52.
- The 2019 F550 needed a battery replaced (from Advance Auto - \$140.)
- Crack sealing went well, but they ran out of material (after using 4 pallets), so they 'borrowed' some from Summit Township to finish Alana Drive and Stoneybrook Dr.
- Some road shoulders have been touched up with stone and millings on Bullcreek, Golden City, Fisher, Riemer and Alwine roads.
- West Jefferson and Green Manor had some curbs covered with soil and debris and they were cleaned up with the skid steer berming bucket, tractor and broom.
- We are expecting the delivery of the Ventrac (mower) and equipment after Oct. 17th.
- The projected 'build day' for the new Mack truck is Nov. 3rd. They hope to delivery by Feb. 2023; then it will be some time for the bed, plow, spreader and hydraulics to be built.
- The Alamo boom mower has been delivered to the dealer, but the projected 'build day' is Jan. 5, 2023 with a delivery to the township in Feb. 2023.
- If weather permits, they plan to do more patch work on Fisher, Great Belt, Golden City and a small dig on Green Manor.
- Snow fence installation will start after Oct. 17th. Supervisor Rankin and Chairman Cypher agreed that snow fence is beneficial, but the township will not push property owners who do not want it on their properties.
- Leaf removal at the park will start when leaves begin to fall and continue as weather allows.
- The road foreman is watching the weather and will have the trucks set-up for winter maintenance when needed.
- They hope to boom mow about four more days, but it is not critical.
- The road foreman and the road crew have been discussing the purchase of a 12,000 lbs. excavator for future underdrain, culvert replacement and catch basin repairs. They asked the Supervisors to stop over and talk about this with them.

Manager Leo Rosenbauer reported on the following:

- The Goodlin's O & M and Construction Agreement should be recorded soon, and the building permit issued for the cooler.
- The manager noted that Russell Standard Corp. notified the Township that PennDOT Municipal Services miscalculated the sq. yd. on the rejuvenator. However, since we did not proceed with this application on Bonniebrook Rd., the actual cost should be approximately \$22,000 (while the original bid was \$49,000).
- The lowest quote for two pavilion roofs (Ladies Aux. and Scout Pavilions) came in at \$16,362.
- The manager asked the Board to consider upgrading the Ladies Aux. Pavilion with new siding (perhaps T1-11) and maybe installation of a propane gas grill.
- Two hearings are scheduled at the magistrate for issues at 671 Mushrush Rd. and 965 Mushrush Rd.
- PennDOT is looking at the Bonniebrook Rd./Great Belt Rd. intersection and will offer their suggestions.

PLANNING COMMISSION:

Leo Rosenbauer, P.C. Chair., reported on the Sept. 19, 2022 Planning Commission meeting. Mr. Drane submitted a modification request for a small shelter (17' x 20') along Rt. 356 in front of the original Concordia complex as a children's shade canopy. He said this was to satisfy 'state regs' regarding childcare licensing. They did not acquire a building permit for the structure prior to construction. Mr. Rosenbauer noted that it is 'difficult' to make a decision 'after the fact of building it without a permit'. They are requesting a 55.3 ft. modification (for a 19.7 ft. front set-back instead of the 75 ft. required front set-back.) Mr. Drane said they did not necessarily consider other options for placement, but felt it was built to keep in line with the existing fencing; to make sure there was sufficient shade, and to make sure the structure was secure (i.e. installed hurricane brackets.) After some discussion, the P.C. voted to recommend approval of the 19.7 ft. set back as requested by Concordia Childcare. This evening, the Supervisors reviewed and discussed the request. John Cypher *moved* to approve a revision to the modification request requiring the children's shade canopy to be moved back to be in line with the existing older shelter (southwestern corner) and suggested that 'shade curtain(s)' could be installed to keep it shaded more in the afternoon. *Seconded* by Lois Rankin. All agreed and *motion carried*.

Mr. Rosenbauer explained that the Voller/Tebay Lot Line Revision (Voller property is on Keck Rd. and Tebay property is on Rt. 356) was withdrawn. He did receive this request in writing this afternoon. The P.C. voted to accept the withdrawal of the Voller/Tebay Lot Line Revision. A revised plan has been submitted for the P.C. to review on Oct. 17th.

The Liberty Pointe 'final application' for the plan of 112 homes (28 quads) on property off Constitution Ave. (next to the Stoneybrook Plan) was received for review and consideration. The P.C. voted to recommend approval with six contingencies on Sept. 19th. Leo Rosenbauer reported that the township solicitor's schedule has been backed up but does have suggested revisions to the Developers Agreement and asked that Liberty Pointe send it to him as a word document, so he can insert his recommendations. It was further reported that basically there are three outstanding matters: 1. Developers agreement (including private property storm sewer connection responsibility retained by the homeowners' association) to be approved by the township solicitor, signed and recorded. 2. The Operations and Maintenance Agreement to be approved by the township solicitor, signed and recorded. 3. The NPDES Permit & Joint Permit written approval submitted to the township. *Motion* by John Cypher to give final approval contingent completion of the three outstanding matters listed. *Seconded* by Lois Rankin. All agreed and *motion carried*.

The P.C. discussed briefly Chapter 22 (SALDO) of the Code of Ordinances.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

The 2023 Preliminary Budget was introduced to the Supervisors this evening. They agreed to 'no budget workshop', but to plan to discuss the budget at the Nov. 14th meeting. Supervisors Rankin would like to consider personnel for the office. Chairman Cypher would like to consider additional 'one-time' funding for the Saxonburg Volunteer Fire Dept. and asked for authorization to prepare a letter to be sent to other municipalities using SVFD as their primary emergency services urging them to donate additional funds this year. Supervisor Rankin agreed.

It was announced that the 2022 State Foreign Fire Tax of \$33,466.68 was received and a check was prepared to be forwarded to Saxonburg Volunteer Fire Dept. It was also announced that the 2022 Pension System (State) Aid of \$15,411.93 was received. The Township is obligated to pay the MMO approved last year (\$18,900), so we owe the pension plan the difference of \$3,488.07 as well.

NEW BUSINESS, cont.:

The invoice was received from Saxonburg Borough for our share (\$16,233.54) of the Saxonburg Volunteer Fire and Ambulance Services' workmen's comp. insurance.

Act 57 of 2022 requires municipalities to adopt a resolution to implement Property Tax Penalty Waiver Provisions. *Motion* by John Cypher to adopt Resolution #498 as presented (using the language provided by PSATS in a sample resolution and reviewed by the township solicitor). *Seconded* by Lois Rankin. All agreed and *motion carried*.

Manager Rosenbauer was asked by the fire department to consider adopting regulations on 'false alarms'. He obtained a sample from Saxonburg Borough. The Township would have to administer the ordinance. This matter was tabled for future consideration.

The SEO, Doug Duncan, requests that the Board of Supervisors appoint a second 'alternate SEO' for the remainder of 2022. His name is Patrick West. *Motion* by Lois Rankin to appoint Patrick West as a seconded alternate (to be contacted only when Doug Duncan notifies us that he is unavailable) for the remainder of 2022. *Seconded* by John Cypher. All agreed and *motion carried*.

MISC. BUSINESS:

Mrs. Thompson was present from 312 Cobham Lane regarding a garage built without a permit within the side set-back. The Supervisors denied a modification (in Sept. 2021) presented after the building was erected. The property owners had determined to move the structure. Mrs. Thompson reported that progress is slow and costly, but they are still working on it.

Supervisor Rankin reminded township officials about the Butler County Association of Township Officials' "Safety Day" on Wed., Oct. 12, 2022 (8 AM registration/program begins at 8:30 AM) at the Herman Volunteer Fire Hall. Also, the Fall Convention of the Butler County Association of Township Officials is scheduled for Oct. 26, 2022 at the Slippery Rock Municipal Building. Registration is at 5:30 PM and dinner is at 6:00 PM. The topic for the evening is 'fire fighter awareness.'

TRICK or TREAT is on Halloween night as usual, which is Monday, Oct. 31st this year.

ATTENDANCE:

David Drane, Donovan Traggi, & Jessica Hudak (from Concordia), Chris Tomayko, Jim Rankin, Tim Riemer, Heather Thompson, Ryan Kawoski, Perry Dawson, and Shaun Seydor & Matt Schmidt (re: Liberty Pointe Land Dev.)

ADJOURN:

John Cypher *moved* to adjourn at 8:47 P.M. on Oct. 10, 2022. *Seconded* by Lois J. Rankin. All agreed and *motion carried*.

NEXT MEETING:

The next regular meeting: Monday, Nov. 14, 2022 at 7 P.M. at the municipal building- 157 Great Belt Rd., Butler, PA 16002.