

JEFFERSON TOWNSHIP

REGULAR MEETING

July 10, 2023

CALL TO ORDER:

The Jefferson Township Board of Supervisors' regular meeting was called to order by Chairman John Cypher, Monday, July 10, 2023 at 7:00 P.M. as advertised. All rose to pledge the flag.

ROLL CALL:

Those present were John Cypher, Chairman – Lois J. Rankin, Vice-Chair. – Braden Beblo, Supervisor – Leo J. Rosenbauer, III, Manager, and Lois Fennell, Sec/Treas.

PUBLIC COMMENT ON THE AGENDA ITEMS AS PRESENTED: None.

ANNOUNCEMENTS: None.

MINUTES: *Motion* by John Cypher to approve the June 12, 2023 regular meeting minutes as written and distributed. *Seconded* by Lois Rankin. All agreed and *motion carried*.

FINANCIAL:

The list of bills paid between the June 12, 2023 and July 10, 2023 meetings totaled \$113,958.68. The list of bills presented for payment this evening from the General Fund totaled \$86,189.59. No bills were presented for payment this evening from the State Fund or the ARPA Funds. The Balance of All Funds after payment of the bills presented totaled \$3,246,843.80. *Motion* by John Cypher to pay the bills presented and any other bills come and are due prior to the Aug. 14, 2023 meeting. *Seconded* by Braden Beblo. All agreed and *motion carried*.

RECREATION COMMITTEE:

Brian Patten, Recreation Board Chairman, notified the township office that they had no quorum on July 5, 2023, so there was no meeting and no minutes to report.

Pool: www.sebcopool.com

Baseball: www.saxonburgbaseball.com

Softball: www.sagsa.org

Soccer: www.knochsoccer.org

ROAD REPORT:

Chairman Cypher read the road report as follows:

The new boom mower (with the JD tractor) has been delivered. All is working well after they tightened some loose fittings. A second shoulder mowing should be completed this week.

The road crew made a stencil "Dump Every Game" and used it to label all the trash cans next to the ball fields at the park. It seems to have helped.

Drainage work at Charlemagne Dr. is almost complete. Five C-tops and grates were replaced (all five needed some mortar and brick work.) A new catch basin and 30 ft. of pipe were added to help with run off from Dinnerbell Rd. Removal of an old collapsed head wall and landscape work will be done in a week or two.

The 80 ft. rusting metal 36-inch pipe at Oak Dr. has been replaced with a new 36-inch plastic pipe but extended to 100 ft. to keep the outlet hole away from the road. Rip-Rap and large sandstone were also added for retention wall protection at the inlet and scour protection at the outlet of the new pipe. Screened topsoil was added, seeded down, and straw was used for mulch. It seems to be working fine. John Cypher commented that 'it really is a nice job!'

The 2023 chip seal is projected to start in the first week of August.

380 ton of salt will be ordered and shipped in this month to meet our minimum order from the 2022-2023 winter season contract. This will fully fill the salt shed for the upcoming winter season. The new prices for the 2023-2024 contract should be available next month.

PLANNING COMMISSION:

Leo Rosenbauer, P.C. Chair., reported on the June 19, 2023 Planning Commission meeting. They had no regular business, but spent time reviewing Chapter 22, Parts 4 through 8 for revision purposes. They asked that the Supervisors approve a change in their meeting start time from 7 P.M. to 6 P.M beginning in August 2023. They meet on the 3rd Monday each month. The Supervisors voted to approve the 6 P.M start time beginning with August 21, 2023. An advertisement will be placed in the Butler Eagle this month to advertise the P.C. start time change for the rest of 2023. The time change will be changed on the website and on various forms.

UNFINISHED BUSINESS:

The Township Attorney has provided the final clean copy of the new Intergovernmental Cooperation Agreement with Winfield Township for sharing of the Emergency Management Coordinator. He recommends that an 'ordinance' be adopted which will include a repeal of the prior ordinance. It was forwarded to Winfield Township last week for their Board to review. Once we get their response, our ordinance will be advertised for adoption (advertisement previously approved at the April meeting) in August or September.

The speed study on Bullcreek Rd. was completed by LTAP (Local Technical Assistance Program). The study indicates that the speed should be 35 mph (instead of the posted 40 mph...as per the previous speed study and ordinance). Manager Rosenbauer noted that there are several housing plan roads that need to be added and some corrections as well to Chapter 15 (speed limits and stop signs), before the advertisement can be placed for the revised ordinance. *Motion* by Lois Rankin to approve the 35-mph speed limit revision for Bullcreek Rd. *Seconded* by Braden Beblo. All agreed and *motion carried*.

Wendy Leslie, CDBG Coordinator, needs a final decision on the project designation no later than September 1, 2023 re: use of the 2023 funding totaling \$88,663 projects + \$19,384 admin. (= \$108,047 which is an increase of \$35 from 2022).

Motion by John Cypher to designate the 2023 CDBG Funds for 'housing rehab' and sign the cooperation agreement received from Wendy Leslie. *Seconded* by Braden Beblo. All agreed and *motion carried*.

Motion by John Cypher to adopt the "three-year plan" Resolution #511 which designates the use of the funds. *Seconded* by Braden Beblo. All agreed and *motion carried*.

Motion by John Cypher to adopt the Fair Housing Resolution #512 (non-discrimination) *Seconded* by Braden Beblo. All agreed and *motion carried*.

Supervisor Rankin asked the Manager about several unfinished items to which he responded.

NEW BUSINESS:

We received via our checking account on June 30, 2023, the 2022 Impact Fee of \$221,392.11. We need to adopt a Supplemental Budget Resolution for the amount over \$100,000.00 that we had budgeted (for the \$121,391.11). *Motion* by John Cypher to adopt the 2023 Supplemental Budget Resolution #513 for the extra Impact Fee funds received. *Seconded* by Braden Beblo. All agreed and *motion carried*.

PUBLIC BUSINESS or COMMENT: None.

MISC. BUSINESS FROM TOWNSHIP OFFICIALS:

It was noted that letters of inquiry were sent to Bowser Accounting and Bonus Accounting asking if they are interested in adding our township to their audit workload and requested an estimate by Sept. 1st. These two firms have experience/knowledge of the RA Accounting system that we use.

MISC. BUSINESS FROM TOWNSHIP OFFICIALS, cont.:

A notice was received from South Butler Community Library regarding their 5th Annual Booktoberfest. They need sponsors, donations, baskets, and/or attend dinner on Oct. 22, 2023 at Armstrong Farms in Sarver, PA. Lois Rankin is willing to do a basket again this year. *Motion* by Braden Beblo to set an amount of 'up to \$70' for the basket and items for the Booktoberfest. *Seconded* by John Cypher. All agreed and *motion carried*.

The Butler County Election Bureau is holding 'voter education presentations' throughout Butler County. A notice will be placed on the website and the flyer will be posted at the township.

A notice was received from Clearfield Township regarding work to be done on Herman Rd. and Grady Hollow Bridge using DCED/CFA Multi Modal Transportation Funds.

The manager noted that we are planning to use all the ARPA Funds by the end of the year. This has and will include equipment purchases (reimburse General Fund for the 2023 Mack Truck and the new JD tractor with boom mower) and cost increases on the two new restroom units at the park, plus other road maintenance expenses.

ATTENDANCE:

William Pitts (Butler Eagle), Bob Veselich, and Jim Rankin.

ADJOURN:

Lois Rankin *moved* to adjourn at 7:55 P.M. on July 10, 2023. *Seconded* by Braden Beblo. All agreed and *motion carried*.

NEXT MEETING:

The next scheduled meeting is Monday, August 14, 2023 at 7:00 P.M. at the municipal building - 157 Great Belt Rd., Butler, PA 16002.