

JEFFERSON TOWNSHIP

REGULAR MEETING
September 11, 2023

CALL TO ORDER:

The Jefferson Township Board of Supervisors' regular meeting was called to order by Chairman John Cypher, Monday, September 11, 2023 at 7:02 P.M. as advertised. All rose to pledge the flag.

ROLL CALL:

Those present were John Cypher, Chairman – Lois J. Rankin, Vice-Chair. – Braden Beblo, Supervisor – Leo J. Rosenbauer, III, Manager, and Lois Fennell, Sec/Treas. Attorney Marshall did not attend.

PUBLIC COMMENT ON THE AGENDA ITEMS AS PRESENTED: None.

ANNOUNCEMENTS: None.

MINUTES:

Motion by John Cypher to approve the Aug. 14, 2023 regular meeting minutes as written and distributed. *Seconded* by Braden Beblo. All agreed and *motion carried*.

FINANCIAL:

The list of bills paid between the August 14, 2023 and September 11, 2023 meetings totaled \$12,195.00. The list of bills presented for payment this evening from the General Fund totaled \$6,229.38. No bills were presented for payment this evening from the ARPA Funds. The invoice from Russell Standard for the seal and fog coats for \$274,008.69 was paid from the State Fund this evening. The Balance of All Funds after payment of the bills presented totaled \$3,044,320.86. *Motion* by John Cypher to pay the bills presented and any other bills that come and are due prior to the Oct. 9, 2023 meeting. *Seconded* by Lois Rankin. All agreed and *motion carried*.

RECREATION COMMITTEE:

Brian Patten, Recreation Board Chairman, reported on the Sept. 6, 2023 Recreation meeting.

Baseball: There was no report from the Baseball Association. Jamie McSwaney is stepping down as baseball representative; a replacement representative has not been approved by the Recreation Board yet.

Pool: The pool is now closed for the season. They asked that the road crew deliver the pool cover on or about 9/21 as they plan to cover the pool on 9/23/23.

Softball: The fall season is now underway and will end in late October.

Soccer: The fall season is underway and will continue until about the end of October. They inquired about the township's response regarding the park perimeter fence on the western side of the fields and the possibility of accessible parking in the overflow parking area.

New Business: The last pick-up dates for the trash dumpsters are: Pool – 9/25; Softball – 11/6; Baseball – 11/6 and Soccer – 11/6. The next meeting is Sept. 6, 2023 at 8 P.M.

Action Items: 1) Deliver of the pool cover on or about 9/21. The road crew will be notified.

2) The park perimeter fence next to the western border of the soccer fields was installed by the soccer association and the Supervisors agreed that repairs to this fence are the soccer association's responsibility.

3) The inquiry about possible ADA accessible parking on soccer's overflow parking area was discussed by the Supervisors this evening, 9/11/23. John Cypher said that adding ADA accessible parking is not fundable by the CDBG grant. The expense for this venture would be unacceptable.

Baseball: www.saxonburgbaseball.com

Softball: www.sagsa.org

Pool: www.sebcopool.com

Soccer: www.knochsoccer.org

ROAD REPORT:

Chairman Cypher read the road report as follows:

- The third berm mowing and blowing of debris off the roads was completed before Labor Day.
- The large parking area at the park had some excavation work done due to water run-off and speeding traffic. The road foreman asked the Supervisors to discuss the proposal offered by Braden Beblo. Braden said the work so far appears to be working. He, the manager, and the road foreman would like to pave and paint the road 'around the parking lot'. Braden got a quote from Spangler for \$8,000 (day rate) if we prepare the site and buy the asphalt. Approximate cost of the asphalt is \$65 per ton (about 210 tons will be needed). He also offered to do the same for the park trail...a day rate plus cost of material...and the estimated cost around \$40,000 using our road dept., buying the material, and using his services (day rate.) After significant discussion, the Supervisors agreed that this parking lot area should be done as soon as possible (to be paid from ARPA funds); and the trail could be budgeted for next year. It is understood that curbing and guiderail will be needed (in the spring). Braden Beblo *moved* to proceed with the paving and painting of the driveway around the parking lot up to the \$26,000.00 estimate. *Seconded* by Lois Rankin. All agreed and *motion carried*.
- A catch basin with risers was installed at a culvert inlet along Bullcreek Rd. at box #245. This improved the drop-off at the edge of the cartway and the existing underdrain was adapted into the catch basin.
- The International 530 truck is now out of commission. Tear-down was needed to meet the grant requirements. Before and after pictures were taken and the work was finished on Friday, 9/8/23. The manager will work on completion of the paperwork for the grant reimbursement.
- The 2023-2024 Salt Contract through Co-Stars indicates that the Butler County price has gone up by \$6.73 to \$85.78 per ton. Thankfully, we filled the salt shed under the old contract in July.
- The Vac truck rental from A & H Equipment began today, 9/11/23. The road crew will work to get all the catch basins cleaned out within the 1-month rental of \$10,500.
- The manager requested the road foreman get quotes on a new trailer to haul equipment and pipe. They plan to sell the old trailer on Muncibid; but Summit Township has shown interest in buying it directly from Jefferson Township. The three lowest quotes were: \$15,424 from Smouse Trailers; \$17,073 from Leonard Trailers; \$17,474 from Tom's Trailers. A new trailer will have multiple uses, including future use for an possible excavator purchase. The Supervisors did not vote tonight but said we could budget funds for next year.
- The printer in the maintenance garage is no longer printing color correctly. There was a bit of discussion as to whether a color printer is needed and a request for a price (not a ballpark estimate.) The manager agreed to look at an old printer to be donated by Mr. Veselich.

PLANNING COMMISSION:

Leo Rosenbauer reported on the Aug. 14, 2023 Planning Commission meeting. Note that since they met on 8/14, there was no meeting on 8/21/23. The remainder of the P.C. meetings in 2023 will be the third Monday at 6 PM.

Graff Surveying submitted a planning module for Kenneth Beattie for Lot 3 of the Leslie Plan on Saxonburg Rd. Lot 3 of 2.187 acres is an existing 'non-building lot' and now they want to sell/convey it as a 'building lot'; therefore, a DEP Planning Module is required. The P.C. voted to recommend approval of the Kenneth Beattie planning module. *Motion* by Lois Rankin to approve the Kenneth Beattie Planning Module (DEP Component 1). *Seconded* by Braden Beblo. All agreed and *motion carried*.

The members present discussed adding 'parking' limits to Chap. 15, Part 4 – 15-401 (regarding parking along a right-of-way for periods of time.) Leo Rosenbauer was to check into some of their questions and then prepare a revised proposal for the P.C. for continued discussion. John Cypher commented that parking on the edge of the road is covered under the Vehicle Code, and he does not feel that we need to put anything in the ordinance.

UNFINISHED BUSINESS:

Counsel for Concordia was to be present this evening to discuss their failure to submit a land development and apply for a building permit for a 'shade pavilion' for the Concordia Child Care. The manager reported following discussions with Attorney Marshall, that Concordia will follow conditions set at the 10/2022 meeting and has emailed a request for an extension to submit the land development within 60 days. After some discussion regarding the meeting dates and submission requirements, John Cypher *moved* to accept an Extension of Time, but require submission of the land development by Monday, Nov. 6, 2023 (*about a 55-day extension*) to meet the requirement to submit (must be received by the Township) 15 days prior to the Planning Commission meeting. Lois Rankin *seconded*. All agreed & *motion carried*.

It was noted that the revision of Chapter 15 (speed limit and other changes needed) is still being worked on. Also, the Intergovernmental Cooperation Agreement with Winfield Township is still outstanding and in the hands of the attorneys.

Motion by John Cypher to adopt a new Resolution (#515) for the DCED Greenways, Trails, and Recreation Program grant application to correct the total amount of the grant requested at \$250,000.00 with \$37,500 match. *Seconded* by Braden Beblo. All agreed and *motion carried*. The secretary/treasurer will email the signed and sealed Resolution #515 to Lance Welliver at Butler County Parks and Recreation first thing tomorrow.

Two quotes were received for the 2023 audit (in early 2024.) They were contacted because we understood they are both familiar with the RA Services Accounting. After some discussion, the matter was tabled until next month, so that the manager can investigate further.

The Emulsified Asphalt Sealer/Binder (GSB88) was advertised for opening today. Only one bid was received which was from Russell Standard as follows:
Item 1: 33,373 S.Y. Emulsified Asphalt Sealer/Binder (Jefferson Twp.) Unit \$1.60 / \$53,396.80
Item 2: 15,254 S.Y. Emulsified Asphalt Sealer/Binder (Summit Twp.) Unit \$1.60 / \$24,406.40
A bid bond was enclosed. *Motion* by John Cypher to award the Emulsified Asphalt Sealer/Binder bid to Russell Standard for the total of \$77,803.20 for both items. *Seconded* by Lois Rankin. All agreed and *motion carried*. The seal coat MAY be applied this fall weather permitting, but at least before 7/12/24.

NEW BUSINESS: None.

PUBLIC BUSINESS or COMMENT:

Millie Zier was present to ask about replacing the Crosswinds Alliance church sign. She was told that under the PAUCC there would be inspections for electric (for a lighted sign) and the foundation. Since they are located on a state road (Rt. 356) they need to check with PennDOT about the set-back and proposed change in size. The township does not regulate the size. Mrs. Zier also asked about 'event permits', which we do not require.

MISC. BUSINESS FROM TOWNSHIP OFFICIALS:

A notice was received from ARM Group, LLC that PennEnergy is applying for coverage under the Erosion & Sediment Control General Permit for Earth Disburbance associated with Oil and Gas exploration: waterline project in Middlesex, Clinton, and Jefferson Townships.

Motion by Lois Rankin to confirm that Trick or Treat will be scheduled for Tues., Oct 31st from 6 to 8 PM in Jefferson Township. *Seconded* by Braden Beblo. All agreed and *motion carried*.

BCATO Safety Day is Wed., Oct. 11th at the Herman Volunteer Fire Hall. *Motion* by Lois Rankin to pay the \$20 registration for the road crew, office personnel, and any Supervisor wanting to attend. *Seconded* by John Cypher. All agreed and *motion carried*. The Supervisors have no problem with the road crew assisting for about an hour with set-up the day before.

ATTENDANCE:

Millie Zier, Bob Veselich, Brian Patten, Evie Gross, Greg Bauer, and Jim Rankin.

ADJOURN:

Braden Beblo *moved* to adjourn at 9:02 P.M. on Sept. 11, 2023. *Seconded* by Lois Rankin.
All agreed and *motion carried*.

NEXT MEETING:

The next scheduled meeting is Monday, October 9, 2023 at 7:00 P.M. at the municipal building -
157 Great Belt Rd., Butler, PA 16002.