JEFFERSON TOWNSHIP

REGULAR MEETING

August 12, 2024

CALL TO ORDER:

The Jefferson Township Board of Supervisors' regular meeting was called to order by Chairman John Cypher, Monday, Aug. 12, 2024 at 7:00 P.M. as advertised. All rose to pledge the flag.

ROLL CALL:

Those present were John Cypher, Chairman – Lois J. Rankin, Vice-Chair. – Braden Beblo, Supervisor –Lois Fennell, Sec/Treas., and Asst. Codes Officer, Brian Noah. Manager Leo Rosenbauer was absent.

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

ANNOUNCEMENTS:

William Pitts from the Butler Eagle disclosed (after he was asked) that he was audio recording the meeting.

An executive session was held on August 1, 2024 @ 3:00 P.M. regarding litigation and personnel matters; the Attorney, the Manager, and the Assistant Codes Officer were present with the Board of Supervisors.

MINUTES:

John Cypher *moved* to approve the July 8, 2024 regular meeting minutes as written. *Seconded* by Braden Beblo. All agreed and *motion carried.*

FINANCIAL:

The list of bills paid between the July 8th meeting and Aug. 12, 2024 totaled $31,123.06 from the General Fund. Bills presented for payment from the General Fund this evening totaled $77,277.66. No bills were presented for payment this evening from any other fund (State Fund, Impact Fee Fund, or the ARPA Checking.) The Balance of All Funds after payment of the bills presented totaled $3,197,295.42. *Motion* by John Cypher to pay the bills presented, plus any bills that may become due prior to the Sept. 9, 2024 meeting. *Seconded* by Lois Rankin. All agreed and *motion carried.*

RECREATION COMMITTEE:

The Recreation Committee met on August 7, 2024. In the absence of Brian Patten, John Cypher gave a synopsis of that meeting. Baseball is starting 'fall ball practices this week and games begin Labor Day week. Soccer had no report. The Softball held their annual tournament on Aug. 2, 3, and 4. Fall Ball registration is open at https://www.sagsa.org/program/fall-league/4834 until Aug. 20th. Fall scheduling is Aug. 24th. The Pool Association reported that the rainy weather helped to fill the pool, and the season has been successful due to the hot temperatures. Partial hours will start August 28th due to school: *Wed., Thurs., and Friday they will open at 4 PM; weekend hours will remain full hours; final day is Sept. 2nd.* PARK PROJECTS: Sophia Greene presented her Girl Scout Gold Project proposal to add a GAGA Ball Pit. The Recreation Committee voted in favor of the proposal. ACTION REQUESTS: Pool Assn. to contact the township with a date to deliver the cover (after some prep work is done.) Board of Supervisors is asked to consider the proposal for a GAGA Ball Pit to be installed by Sophia Greene for her Girl Scout Gold Project.

Baseball: Website: www.knochyouthbaseball.com Pool: Website: www.sebcopool.com
Softball: Website: www.sagsa.org Soccer: Website: www.knochsoccer.org

Sophia Greene gave a very thorough proposal for the GAGA Ball Pit and the Supervisors had several questions and concerns, which included 1) long term maintenance after its installation; 2) liability for injuries; 3) whether there would be a requirement for 'fall safe surface'; and etc. The Board agreed

RECREATION COMMITTEE, cont.:
that they would like to look into the matter further. *Motion* by John Cypher to table the decision. *Seconded* by Lois Rankin. All agreed and *motion carried.*

Motion by John Cypher to approve the Supplement #01 to contract for the new pool building w/filter room at SEBCO Pool in the amount of $30,100.00 for HRG to design the new building recommended by HRG (as during some of the latest observations the underground pool building structure has deteriorated since the beginning of the project design and it should be replaced. *Seconded* by Braden Beblo. All agreed and *motion carried.*

ROAD REPORT:

John Cypher gave the road report as submitted by the road foreman.

- The roads scheduled are ready for the chip seal project and sealing which should begin 8/13/24.
- More shoulder work will be done on Golden City Rd. (west) after the seal project is completed, to keep the road clean before it is sealed.
- The third and final berm mowing will start around 8/20/24 so it can be completed before Labor Day weekend.
- All mowing, trimming, and cleanup was done at the park by 8/1/24 as requested by the Board at the July meeting (via the Recreation Committee.)
- The road foreman has made a tree trimming list for the upcoming winter season. If the township is going to continue the tree trimming program, they should authorize quotes or bids be obtained. The list is as follows: Frazier Rd., West Jefferson Rd., Victory Rd., Neupert Rd., and Burtner Rd. The Supervisors will look at those roads and consider.
- No word on the new tarp for the salt building yet. The road foreman hopes to have an update for the Sept. 9th meeting.
- 442.2 tons of salt from the 2023-2024 season contract has been received and the salt storage buildings are full.

There are several items that could be placed on Municibid for sale by the township. *Motion* by John Cypher to proceed to advertise (via Butler Eagle) and take bids (via Municibid). *Seconded* by Lois Rankin. Any reserve price deemed necessary by the manager can be added later. All agreed and *motion carried.*

PLANNING COMMISSION:

Brian Noah reported on the July 15, 2024 Planning Commission meeting. Grant Williams submitted a revised subdivision on 7/5/24. He officially withdrew the plan submitted 5/6/24 (verbally, this evening - 7/15/24.) Lot 1 will now be 6.43 acres and will include the existing house, well, septic and existing concrete driveway. Lot 2 will now be 81.65 acres with a proposed driveway to West Jefferson Rd. (at the site distance markings on the revised plan). After the P.C. reviewed the responses to the HRG comments (letter of July 8, 2024) they voted to recommend approval of the Williams/Finucan Subdivision Plan with four (4) contingencies. This evening, only one contingency is still outstanding: approval by DEP for Lot #2 connection to public water line. *Motion* by John Cypher to approve the Williams/Finucan Plan on West Jefferson Road **with the contingency** that DEP approves the Lot #2 connection to public water line. *Seconded* by Lois Rankin. All agreed and *motion carried*.

The P.C. reviewed the Michael Baker DEP Planning Module Component 1 on Heller Road for Lot B-4 which is part of the Waechter Plan previously approved as nonbuilding lots. The P.C. voted to recommend approval of the Michael Baker DEP Planning Module Comp. 1 by the Board of Supervisors contingent upon Section G of the component 'check list' be revised as marked by the P.C. Chairman and forwarded to Graff's office. The P.C. and the SEO have found the component received to be complete. *Motion* by John Cypher to approve the Michael Backer DEP Planning Module Component 1 to be submitted to the DEP. *Seconded* by Braden Beblo. All agreed and *motion carried.*

The P.C. reviewed the rest of Chapter 4 (section 205 to 208) of the Code of Ordinances.

UNFINISHED BUSINESS:

The 2024 CDBG (Community Development Block Grant) funding totals $106,485.00 ($87,382.00 for projects and $19,103.00 for admin.) *Motion* by John Cypher to sign the cooperation agreement designating the County of Butler to administer the 2024 CDBG Funds (designated for housing rehab.) and other paperwork to be signed by the chairman. *Seconded* by Braden Beblo. All agreed and *motion carried*.

Motion by John Cypher to adopt the 'three-year plan', Resolution #530 (which designates the use of the funds). *Seconded* by Lois Rankin. All agreed and *motion carried*.

Motion by John Cypher to adopt the Fair Housing Resolution #531 (non-discrimination). *Seconded* by Lois Rankin. All agreed and *motion carried.*

NEW BUSINESS:

Motion by John Cypher to authorize advertisement of fuel bids for opening Sept. 9, 2024. *Seconded* by Lois Rankin. All agreed and *motion carried*.

Motion by John Cypher to adopt the revised Right-To-Know (Open Records) Policy Resolution #532 to reference the 'RTK/ORO' as appointed annually by the Board; to change the address for the PA Office of Open Records'; and to add language to section III. Township Response). *Seconded* by Lois Rankin. All agreed and *motion carried*.

Motion by John Cypher to approve the Minimum Municipal Obligation (MMO) of $27,450.00 for the 2025 Pension Plan Budget as provided by T.J. Anderson. *Seconded* by Lois Rankin. All agreed and *motion carried*.

Motion by John Cypher to approve DRAWDOWN #4 for Liberty Pointe Development recommended by the Township Engineer (HRG) in the amount of $81,645.80. *Seconded* by Braden Beblo. All agreed and *motion carried*.

Motion by John Cypher to table the authorization of the Township Solicitor to initiate appropriate legal action/proceedings to restrain, correct or abate violations of the Township Code of Ordinances, to prevent unlawful construction, to recover damages, and to prevent illegal occupancy of a building, structure or premises at the property of 340 Riemer Road, Sarver, PA 16055, Butler County Tax Parcel #320-1F94-16A, against all responsible persons/entities. *Seconded* by Lois Rankin. All agreed and *motion carried*.

PUBLIC BUSINESS OR COMMENT:

A public business form was submitted to the Supervisors for discussion on 'road safety matters' on Constitution Ave. Although she lives in Saxonburg Borough, the problem has developed across the road (which is in Jefferson Township) in front of the Liberty Pointe Development. Chairman Cypher noted that he would like her concerns to be heard: 1) vehicles parking and blocking the road; 2) the change in speed limit from 25 MPH to 35 MPH on the one section from Isabella to Water St., but not on the other side from Isabella St. to Fisher Rd.; and 4) flooding at the bottom of the hill. There was significant discussion, including that 'only residents and property owners from Jefferson Township' are supposed to ask for 'public business/comment.' Nevertheless, due to it being a traffic safety concern, John Cypher *moved* to authorize the township to look into the situation. *Seconded* by Braden Beblo. Lois Rankin opposed. *Motion carried 2 to 1*. John Cypher also confirmed our record of Township Ord. #87 and the Borough Ordinance #364 from 1991 for 'occasional police enforcement and traffic control on boundary line roads between Jefferson Township and Saxonburg Borough' which we believe is still in force, but it does NOT require the Borough to ticket or fine.

MISC. BUSINESS:

It was noted that an ad has been placed in the Butler Eagle for the sec/treas. trainee. The ad is to run 12 days (8/9 to 8/22/24) and the job applications are due by Aug. 26th. *Motion* by John Cypher to place the notice on the website as well. *Seconded* by Braden Beblo. All agreed and *motion carried*.

Lois Rankin announced that the Annual Safety Day for municipal workers is scheduled for Oct 9, 2024 at the Herman Volunteer Fire Dept. *Motion* by Lois Rankin to authorize the road crew to attend that day. *Seconded* by Braden Beblo. All agreed and *motion carried*.

ATTENDANCE:

Those present: Evie Gross, William Pitts (Butler Eagle), Judy Farney, Robert Veselich, David & Sarah Mikolsla, Sophia Greene, Dave Gilette, Ken Miller, Martha Fleming, Cory Callihan, Chrisse Keck, Grant Williams, Carol Freehling, Roger Cypher, Steve Graff, and at least two others who did not sign the attendance sheet.

ADJOURN:

John Cypher moved to adjourn at 8:08 P.M. on Aug. 12, 2024. *Seconded* by Braden Beblo. All agreed and *motion carried.*

NEXT MEETING:

The next scheduled meeting is Monday, Sept. 9, 2024 at 7:00 P.M. at the municipal building - 157 Great Belt Rd., Butler, PA 16002.