

MEETING AGENDA

7:00 P.M.

October 13, 2025

CALL TO ORDER:

By:

Time:

ROLL CALL:

JC ____ *LR* ____ *BB* ____ *LJR, Mgr.* ____ *LF, Sec/Treas* ____ *AF Sec/Treas(Trainee)* ____

PUBLIC COMMENT ON THE AGENDA ITEMS AS PRESENTED:

ANNOUNCEMENTS: Executive session was held on October 6 at 4pm regarding personnel matters

MINUTES:

Motion to approve the September 8, 2025 regular meeting minutes as written and distributed: Second: Agreed:

FINANCIAL:

List of Bills paid between meetings (*September 8th to October 13th*).
List of Bills for payment from the *General Fund* this evening.
List of Bills for payment from the *State Fund, Impact Fee, & Cap. Res.*
Total of All Funds report (*including Sewage Escrows and Capital Reserve Funds which are restricted use/not available for daily operations*) after payment of the bills presented a (copy of this report is offered at the meeting!)
Motion to pay the bills presented, plus any regular bills that may become due prior to the November 10, 2025 meeting: Second: Agreed:

RECREATION COMMITTEE: October 1, 2025 meeting report.

However, the Supervisors may have potential action items to be addressed and/or added to the next meeting.

ROAD FOREMAN REPORT:

Report to be given and the Supervisors may have potential action items to be addressed and/or added to the next meeting.

PLANNING COMMISSION: September 15, 2025 meeting report by Leo J. Rosenbauer.

The P.C. members voted to table the Wain Landscaping Land Development Plan due to the extensive outstanding items identified in the HRG review letter dated August 18, 2025. There is no action for the Board of Supervisors to take at this time.

Per a phone conversation between Mr. Murdie of 205 Janice Lane and the Township Manager on September 30, 2025; Mr. Murdie requested to withdraw his Modification request as he has relocated his existing shed to meet current setback requirements and will permit the unpermitted existing shed. Motion to Except the Withdrawal of the 205 Janice Lane Front Building Line Setback Modification (per Chapter 22-904.2B2 (a 50-foot setback to a 17-foot front setback)).

The Modification request from James and Charlene Taylor, 148 Fraizer Road, was presented at the July 21, 2025 P.C. meeting and tabled pending further information. The Taylor's existing shed currently straddles the property line between Mr. and Mrs. Taylor and their son. After a lengthy discussion about the options between the P.C. members and the property owners, a *motion* was made by Dan Driscoll to recommend an 8 foot modification with the property owners in agreement. Mr. and Mrs. Taylor agreed to move the existing shed onto their property and parallel to the property line at a set-back distance of 17 feet. *Second* by Evie Gross. All agreed and *motion carried*.

PLANNING COMMISSION cont:

Sunvest Solar, LLC Land Development Plan (Jefferson Solar Plan) was received for review by the P.C.

The P.C. reviewed the preliminary submission along with comments received from the Township engineer (HRG, Inc.) in a letter dated 9/15/25. After significant discussion, a *motion* was made by Dan Driscoll to recommend approval of the Jefferson Solar Plan submitted on June 30, 2025 (the “Plan”) in the event that it is judicially determined that the Plan was administratively complete, subject to the developer addressing the items in the Township engineer review letter dated 9/15/25, and the following comments from the P. C. (9/15/25 meeting) must be satisfied: 1) the power line tie-in (connection) should be in a small building and it should be located on the plan; 2) drawing C300 should clarify how access throughout the plan is proposed; 3) clarify the ‘surface treatment’ of the lay-down area; and 4) identify how the Township is to access the area for periodic storm water basin inspections. *Second* by Bernie Shulik. All agreed except Mike Gaston and Evie Gross. *Motion carried 6 to 2.*

UNFINISHED BUSINESS: *(Continuing with matters currently not complete – action to be listed.)*

- Markus property pin issue- Supervisor Beblo still has not received a response to date.

Complaint of non-compliant setbacks for two sheds at 682 Saxonburg Road. Status by Manager.

Justin Murdie presented the P.C. members with a modification for an addition to his shed at 205 Janice Lane. He would like to add 8 feet to the rear of the existing shed, resulting in a 12' x 24' structure. The P.C. members voted to recommend the approval of the modification for an addition to his shed at 205 Janice Lane contingent upon the property owner applying for a building permit for the entire structure because the existing shed was not previously permitted (their motion carried 6 to 2.) The Supervisors discussed the matter at length and suggested Mr. Murdie remove the tree and turn the location of the shed and shed addition to meet the ordinance requirements. The Board of Supervisors voted to table action on the proposed modification.

Motion by: _____ Second: _____ Agreed: _____

OLD BUSINESS: *(Reconsideration of Matters already disposed of – action to be listed.)*

Motion to approve Final Payment of \$10,637.70 for the O'Hara Road and Janice Lane culvert Project to CRS Contracting contingent upon completing the punch list provided.

Motion by: _____ Second: _____ Agreed: _____

NEW BUSINESS:

2026 Budget Introduction distributed to the Board this evening. First discussion/review will be at the Nov.10, 2025 regular advertised meeting....unless the Board would like to set-up a 'budget workshop'. (Note: must advertise a workshop.)

Chairman John Cypher will be reporting on a Multiple Municipality Collaborative meeting from September 10th”:

Manager to attend Award Ceremony in Harrisburg for Jefferson Township's Pavement Prevention Program presented by the PA Association of Asphalt Material Applicators.

NEW BUSINESS cont;

Discussion and possible approval to add ½ mill EMS tax.

Motion: Second: Agreed:

Discussion and possible approval to add ½ mill Fire Hydrant tax

Motion: Second: Agreed:

Resolution to apply for an LSA grant for 1 million dollars for the pool. Motion to apply and adopt Resolution #552 Second: Agreed:

Received an email from Commissioner Booze, Leslie Osche, Chair., and Kimberly Geyer, Vice-Chair. asking ‘all’ municipalities in Butler County to participate in the “**America205PA Resolution**” # 553– copies have been provided to the Supervisors (latest 9/15/25) – They request: adopt the Resolution, scan it and send it back to the county.

Motion to approve the hiring of a Road Crew Employee up to \$25.70 hr.

Second: Agreed:

Motion to approve the hiring of a Road Department Foreman at \$29.79 hr.

Second: Agreed:

Motion to approve Chairman John Cypher, Leo Rosenbauer, any board member and any planning commission member’s interested in attending the PSATS Regional Forum in Cranberry on October 29, 2025

Second: Agreed:

The Township Manager and the sec/treas., appointed representative to the Butler County Tax Collection Committee (BCTCC), attended their bi-annual meeting on Sept. 23, 2025. The current contract ends on 12/31/26. Manager to report on the September meeting.

The 2026 Pension System Aid of \$21,613.87 was received. We are obligated to pay the MMO approved last year (\$27,450) so we owe the difference of \$5,836.13. (Check prepared for tonight.)

Letter and invoice from C. W. Howard Ins. Agency – Public Officials Ins. renewal for 2025/2026 is \$7,379.00. Check has been prepared for payment this evening

Notice: The Township has received the 2025-2026 Workers Compensation for Fire & Ambulance of \$25,903.39 The check to Saxonburg Borough is included in the bills presented this evening.

- Received NOTICE from Armstrong Utilities, Inc. – that the initial term expires on September 16, 2028 and is set to Auto Renewal of Cable Franchise for an additional 10 years with an expiration date of September 16, 2038.

PUBLIC BUSINESS or COMMENT:

Mr. Zarnick from Great Belt Road would like to address the Board regarding the Great Belt Road and Bonniebrook Road intersection.

MISC. BUSINESS FROM TWP. OFFICIALS: (*Announcements or Pre-notified items*)

The Township received the Foreign Fire Tax from state for in the amount of \$35,764.04 and a check has been prepared and sent to the Saxonburg Volunteer Fire and Relief Association on 9/24/25.

ATTENDANCE:

ADJOURN: Motion: Second: Agreed: TIME:

NEXT MEETING:

The next regular meeting is scheduled for Monday, November 10, 2025 at 7 P.M. at the municipal building - 157 Great Belt Rd., Butler, PA 16002