

MEETING AGENDA

7:00 P.M.

July 14, 2025

CALL TO ORDER:

By:

Time:

ROLL CALL:

JC ____ LR ____ BB ____ LJR, Mgr. ____ LF, Sec/Treas ____ AF Sec/Treas(Trainee) ____

PUBLIC COMMENT ON THE AGENDA ITEMS AS PRESENTED:

ANNOUNCEMENTS:

MINUTES: Motion to approve the June 9, 2025 regular meeting minutes as written and distributed: Second: Agreed:

FINANCIAL: List of Bills paid between meetings (*June 10th to July 13th*).
List of Bills for payment from the *General Fund* this evening.
List of Bills for payment from the *State Fund, Impact Fee, & Cap. Res.*
Total of All Funds report (*including Sewage Escrows and Capital Reserve Funds which are restricted use/not available for daily operations*) after payment of the bills presented a (copy of this report is offered at the meeting!)
Motion to pay the bills presented, plus any regular bills that may become due prior to the August 11, 2025 meeting: Second: Agreed:

RECREATION COMMITTEE: July 2, 2025 meeting report.

However, the Supervisors may have potential action items to be addressed and/or added to the next meeting.

ROAD FOREMAN REPORT:

Report to be given and the Supervisors may have potential action items to be addressed and/or added to the next meeting.

PLANNING COMMISSION: June 16, 2025 meeting report.

Re-approve the Jones/Shaw/Benzinger Plan that was not recorded at the Butler County Courthouse in a timely manner. Motion: to re-approve the Jones/Shaw/Benzinger Plan as previously approved. Second: Agreed:

A Lot Line Revision for the Estate of Thomas M. Ferraro was submitted by Graff Surveying. P.C members reviewed the revisions listed in the HRG review letter dated June 13, 2025. The P.C. voted to approve the Estate of Thomas M Ferraro Lot Line Revision contingent on 1) a non- building waiver form for revised Parcel B 2) the Pole Width for Revised Lot #1 with a minimum 20 feet to be added to the plan 3) the Arc Length of 72.33 ft being corrected 4) the owner to apply for a walk around for Revised Lot #1.

Christopher Stotish submitted a Modification Request Form on behalf of his grandfather, Thomas S. Stotish Sr. for 700 Freeport Road. At the December 16,2024 meeting the P.C. requested an alternative plan that would not require any modification, Christopher Stotish agreed to consider the alternative and the Modification Request was tabled as no resubmission has been presented to date. The P.C. voted to deny the Modification Request.

Chapters 9 and 10 of the Jefferson Township Code of Ordinances were discussed by the P.C. Chapter 9, Grading and Excavating reserved; Mike Gaston and Brian Noah are to research available sources regarding this ordinance and present their findings at a future meeting for consideration by the P.C. In regards to Chapter 10, Health and Safety, the P.C. members did not have an in-depth discussion the P.C board will research available sources. Including other township's ordinances and discuss in these findings at a later date.

UNFINISHED BUSINESS: *(Continuing with matters currently not complete – action to be listed.)*

Markus;

Adoption of Part 19 of Chapter 22 addition of solar energy regulations and
Adoption of revision of Part 18 of Chapter 22 administration and enforcement via. Ordinance #547 as
advertised. Motion: Second: Agreed:

OLD BUSINESS: *(Reconsideration of Matters already disposed of – action to be listed.)*

The seal coat Bids were awarded last month. In order to add the project to the pavers schedule
Leo approved Holbein, Inc. for the mill and fill patch project in the sum of \$21,565.00 which was the
lowest quote out of 3 obtained. This work needed to be completed before Russell Standard performs
the seal coat project. This amount is still within the 2025 road budget.

NEW BUSINESS:

PSATS Northwest/Erie County – Fall Convention is Aug 6, 2025; or Southwest Cranberry on
October 29, 2025 - Authorize attendance (at one or the other or both) and payment of \$125.00
registration (for each day per attendee) plus mileage reimbursement for township officials (usually
Supervisors, Sec/Treas. & Asst., Manager... Motion: Second: Agreed:

Chairman John Cypher will be reporting on a multi municipal meeting July 9th. No meeting
was held on June 14th.

Impact Fee allocation was received 6/26/25 for the total of \$113,538.88. Resolution #548
Supplemental Budget needs to be adopted for the difference of \$13,538.88.
Motion: Second: Agreed:

Approve Support Letter for Summit Township Grant Application for Bonnie Brook Road to
be signed this evening.
Motion: Second: Agreed:

Accept the resignation of road crew employee Brian Turner as of June 26, 2025 and road
foreman William Foertsch as of June 27, 2025.

A written submission from Chris Durham requesting a nine (9) month extension of his
Modification for 737 Freeport Road, Butler, PA. 16002 as granted on July 14, 2024.
Motion: Second: Agreed:

As per correspondence received July 7, 2025 from our Township Engineer to Mr. Lance
Welliver of the Butler County Parks and Recreation Department; regarding the status of the SEBCO
Pool Renovation Project: the solo bid for the general project is particularly higher than anticipated and
therefore recommend NOT to award the contract as noted in the attached correspondence.
Motion: Second: Agreed:

PUBLIC BUSINESS or COMMENT:

MISC. BUSINESS FROM TWP. OFFICIALS: (*Announcements or Pre-notified items*)

Received notification from Mountain Gathering, Inc regarding submission of a State Only Operating Permit renewal to DEP

We received an email on 7/2/24 from Wendy Leslie, CDBG Coordinator for Butler County, for the 2025 CDBG Allocations. Use of part of the funding for ‘accessible walkways at the two restroom facilities at the park’ has already been discussed with her and Widmer has provided a cost estimates of \$45,562.50 (as presented this evening) The Board needs to vote tonight to designate part of the funds for the accessible walkways and the balance for housing rehab. The other paperwork will be signed and resolutions will be adopted at the SEPTEMBER meeting, after the county’s 2nd public hearing which has not been scheduled yet. ALSO, note that elimination of the CDBG Funding is scheduled for 2026 as part of the ‘one big beautiful bill’ congress is voting (or has voted) on. The Township did send a letter to Wendy, who sent it to the Representatives at the end of June. She is to let us know as soon as she gets more info. on this.

Supervisor Rankin asked to discuss CDL supervisor training.

Motion:

Second:

Agreed:

ATTENDANCE:

ADJOURN: Motion:

Second:

Agreed:

TIME:

NEXT MEETING:

The next regular meeting is scheduled for Monday, August 11, 2025 at 7 P.M. at the municipal building - 157 Great Belt Rd., Butler, PA 16002