

JEFFERSON TOWNSHIP

REGULAR MEETING

Supervisor Regular Meeting – March 9, 2026

CALL TO ORDER:

The Jefferson Township Board of Supervisor regular meeting was called to order on Monday, March 9, 2026, at 7:00 P.M. as advertised, by Chairperson, Lois Rankin. All rose to pledge the flag.

ROLL CALL:

Those present were Chairperson, Lois Rankin; Vice-Chair., Braden Beblo; Supervisor Ford Stepp; and Manager, Leo Rosenbauer III. and Sec/Treas Angel File.

ANNOUNCEMENT:

The first public hearing for the Community Development Block Grant (CDBG) advertised by Butler County was held prior to this meeting (at 6:45 PM). CDBG Coordinator, Wendy Leslie, noted that the purpose of the hearing is to give the public an opportunity to comment on the 2026 CDBG uses. It was confirmed by the Manager, Sec/Treas., and the Board of Supervisors that no public (written or verbal) was received prior to the hearing. The 2026 Allocation has not been announced yet but is expected to be close to the 2025 Allocation of \$105,870 (\$87,700 for projects and \$18,000 for administration.) The board is to think about possible projects for use of the 2026 funds.

MINUTES:

Motion by Braden Beblo to approve the Feb.9, 2026, regular meeting minutes and the Special meeting minutes on Feb 16, 2026, as written and distributed. *Second* by Ford Stepp. All agreed and *motion carried*.

FINANCIAL:

Lois Rankin gave the financial report noting that the bills paid between Feb. 10, 2026, and March. 9, 2026 meeting totaled \$40,419.02. Bills presented for payment from the General Fund this evening totaled \$20,586.90. No bills were presented for payment from State, Impact Fee, or Capital Reserve Funds. The balance of all funds after payment of the bills presented was \$3,881,118.06. *Motion* by Lois Rankin to pay the bills presented and any other bills that come and are due prior to the April 13, 2026, meeting. *Second* by Ford Stepp. All agreed and *motion carried*.

PUBLIC BUSINESS or COMMENT:

Mark Burd was to attend with the annual report from Saxonburg Volunteer Fire Department, but he did not arrive.

MISC. BUSINESS FROM TWP. OFFICIALS:

C.J Burns (EMS Coordinator) provided information to the Board of Supervisors about the EMS Bootcamp. He said that you can declare an emergency prior to a storm and it does not have to be during the storm.

Manager Leo Rosenbauer spoke to the Board about a notice received from Moody and Assoc. that PennEnergy Resources is applying to DEP for a permit to drill and operate an unconventional gas well in Middlesex Township (well pad location is 450 Glade Mill Rd.)

Manager Leo Rosenbauer spoke about the Penn Dot Emergency Salt Supply program. This is an option for municipalities to get salt in the future, if need be.

Manager Leo Rosenbauer spoke to the Board about a Penn Dot Traffic Count on municipal roads notice. Alana and Frazier Roads in Jefferson Township.

ROAD REPORT:

Ford Stepp read the road report as follows:

- Winter maintenance, approximately 272 tons of salt was used for the month of February.
- Road crew has been maintaining equipment, street signs and keeping catch basin grates clear.
- Fuel was ordered as needed.
- Delivered Zero-turn for maintenance (will not start when the engine is hot).
- Removing the corner of the parking lot at the softball parking area to reduce confusion and create more parking is in progress.
- Expanded the length of soccer's southern parking lot by adding 18 retaining blocks to the existing retaining wall. Added approximately 100 tons of stone to the entire parking area to fill potholes and soft spots.
- Pick-up branches etc. at the park was started.
- Park Gates were opened March. 2, 2026.

RECREATION BOARD REPORT:

The Recreation Board met on March 4, 2026. Brian Patten was present to give a report.

BASEBALL ASSN.: www.knochyouthbaseball.com

Josh Harbison – Justin Thompson – Absent – No report

POOL ASSN.: www.sebcopool.com

- The pool will not open this year due to pending renovations.
- Coordination for reconstruction will happen on an as needed basis.
- Do they need to keep the electric turned on? – Leo to check
- The Park Committee would like to be kept apprised of the maintenance routines for the pool once the renovation project is completed (inspections, upkeep requirements, etc.)
- The Park Committee would also like to be notified in advance of any possible parking lot disruptions when the renovation is occurring – Leo to check

SOFTBALL ASSN.: www.sagsa.org

- Season Registration is closed.
- All preparations for the season have begun
- Knoch High School games in March. Home games: 1st scrimmage is March 11th & 1st game is March 18th
- SAGSA's tournament will be July 31st to August 1st.

SOCCER ASSN.: www.knochsoccer.org

- Soccer treasurer to pay the outstanding Vogel service invoice – Leo to resend
- Registration for In-House closes March 8th; Travel registration is closed.
- March 21st is field clean-up and prep day
- Practices begin the week of March 23rd
- Games begin the weekend of April 11th

NEW BUSINESS:

- Leo shared updates regarding the vaulted restrooms (Fans being replaced in the Baseball/Softball building) & presented maintenance agreements with Soccer/Baseball & Softball Associations, to come to an agreed cost and timeline.
- It was suggested that the associations pay 80% of the supplies, pumping services, and cleaning services and the township pay 20% of these costs.
- It was noted that associations may service the buildings more frequently than the Township's agreed schedule, at the association's discretion and expense, while still using Township-provided supplies at the shared percentage of costs.
- It was suggested to try to get other bids on the cleaning service to have options in pricing, within the next week.

RECREATION BOARD REPORT cont.;

- It was agreed to use the Township suggested cleaning service in 2026 once per month, on the 1st of every month, starting in April and ending in November in the event a more economic service company can be found.
- Leo asked the associations to share their game schedules with the Township.

OLD BUSINESS:

- Restroom cleaning: Questions remain about the cleaning arrangements.
- Dumpster delivery from Vogel for BB, SB, & Soccer was 3/2/26.
The cost per 6-yard container- picked up 1x a week is \$180.25 a month per container.
Baseball gets 2 -6-yard containers
Soccer gets 1-6-yard container.
Softball gets 1-6-yard container
- The township is working on parking lot and soccer driveway improvements to repair potholes and water drainage.

PLANNING COMMISSION:

A Revised Toth Subdivision Plan No. was received. P.C. members reviewed the letter received from the Township engineer, HRG, Inc., dated February 6, 2026. The P.C. discussed a proposed modification request for an existing barn located within the proposed 50-foot building line setback (Ordinance 22-904-2.B, setback requirements) from the proposed 50-foot Private Street right-of-way (Ordinance 22-903-14, private street requirements). *Motion* by Leo Rosenbauer to accept and wrap around.

P.C. recommend approval of the modification request contingent upon it being submitted on the appropriate form and payment of the \$40.00 application fee. *Second* by Jim Jones. All agreed and *motion carried*. *Motion* by Evie Gross to accept the Toth Subdivision Plan No. 2 contingent upon: 1) the Board of Supervisors granting the modification for Ordinances 22-904-2.B and 22-903-14, and 2) the labeling of the 50-foot Private Street right-of-way is clearly defined. *Second* by Leo Rosenbauer. All agreed and *motion carried*

Motion by Leo Rosenbauer to table the Benzinger Solar Land Development until the Township receives revisions to their plan from CVE USPA for review. *Second* by Evie Gross. All agreed and *motion carried*.

Motion by Leo Rosenbauer to recommend that the Board of Supervisors accepts Time Extension #3 for the Wain Landscaping Land Development. *Second* by Mike Gaston. All agreed and *motion carried*.

P.C. members discussed the Wiefeling Subdivision. *Motion* by Leo Rosenbauer to accept Lot 2 non-building waiver for the proposed subdivision. *Second* by Evie Gross. All agreed and *motion carried*. *Motion* by Leo Rosenbauer to table the subdivision plan until the items in the HRG letter dated February 5, 2026 are addressed. *Second* by Bernie Shulik. All agreed and *motion carried*.

P.C. members had a discussion regarding a possible subdivision for Joseph Trempus. Mr. Trempus owns 45+ acres of land with an approximate 20-foot right-of-way off Tempus Lane. He would like to subdivide 1½ to 2 acres of the property for construction of a house. The P.C. discussed that if Mr. Trempus can document that a right-of-way exists from the portion of Trempus Lane located in Winfield Township to eastern side of his property, he could subdivide a lot to be located in Jefferson Township using said right-of-way as access and if Winfield Township is in agreement. The subdivision would not require conformance to Jefferson Township Ordinance 22-903-14.

Motion by Lois Rankin to approve the request for the existing barn to be located within the 50-foot front setback due to the 50-foot private street requirements for modification for Toth Subdivision. *Second* by Braden Beblo. All agreed and *motion carried*.

Motion by Ford Stepp for Toth Subdivision as presented. *Second* by Braden Beblo. All agreed and *motion carried*.

Motion by Lois Rankin to approve the Wain Landscaping extension #3. *Second* by Braden Beblo. All agreed and *motion carried*.

UNFINISHED BUSINESS:

Complaint of non-compliant setbacks for two sheds at 682 Saxonburg Road. Summary hearing - owner found guilty on both counts.

Resolution #555 setting the 2026 compensation for the township manager was on the agenda for adoption; however, Ford Stepp moved to table the decision until a future time agreed upon by the Board of Supervisors. *Second* by Braden Beblo. All agreed and *motion carried*.

OLD BUSINESS:

Amendment request for the pool was approved. The grant was increased to another \$138,750, total grant award is now \$693,750

NEW BUSINESS:

Motion by Braden Beblo to Adopt Annual Disposition of Records Resolution# 559. *Second* by Ford Stepp. All agreed and *motion carried*.

Motion by Ford Stepp to not approve reimbursement to Nadine Grabe for membership dues for Pennsylvania State Tax Collectors Association, Inc. in the amount of \$50.00. *Second* by Braden Beblo. All agreed and *motion carried*.

Jeff from C. W. Howard Ins. Agency – meet with the Township Manager and Sec/Treasurer on Feb. 24th to review Commercial Ins. Policy renewal for 3-2026/3-2027 that total is \$35,966.00.

The Board of Supervisors had a discussion about the SEBCO Pool Improvement Supplement #2 and Ford Stepp motioned to reject it, recommends it is revised to include an hourly rate for Phase I – Electrical Subconsultant. *Second* by Lois Rankin. All agreed and *motion carried*.

The Board of Supervisors had a lengthy discussion about adopting a Mail Processing Policy. Chairperson Lois Rankin does not want her personal mail addressed to her opened and wants notified that she has mail here. No comment from the other two Supervisors.

Motion by Ford Stepp to not participate in the America 250PA Local Parade. *Second* by Braden Beblo. All agreed and *motion carried*.

The Supervisors talked about cleaning bid received for cleaning the restrooms units at the park and decided to accept the current Bid as the season is upon us, Bob Veselich is to contact a Township resident that may be interested as well. *Motion* by Ford Stepp to accept sharing the cost of the restroom supplies at the park. *Second* by Braden Beblo. All agreed and *motion carried*.

PUBLIC BUSINESS OR COMMENT:

Chairperson Lois Rankin asked when the deadline is for adding something to the agenda. Manager Leo Rosenbauer said 11am on Thursday.

ADJOURN:

Motion by Braden Beblo to adjourn at 8:33 P.M. *Seconded* by Ford Stepp. All agreed and *motion carried*.

ATTENDANCE:

Sue & Paul Hartzell, Bryan File, Robert Veselich, Jim Rankin, Scott Ekas, Chrisse Keck, Carol Freehling, Doug Lefever, Wendy Leslie, CJ Burns, Denise Tabaschi, and Evie Gross.

NEXT MEETING:

The next regular Supervisors' meeting is Monday, April 13, 2026, at 7 P.M. at the municipal building.

Prepared by Angel File and Leo J. Rosenbauer, III.