

JEFFERSON TOWNSHIP

Butler County, Pennsylvania

RESOLUTION #557

WHEREAS, the Board of Supervisors of Jefferson Township is authorized by the Second Class Township Code and the Municipalities Planning Code to establish a Fee Schedule for Consultant and Review Fees; and

WHEREAS, the Township, at its discretion, may require any and all application materials or related subsequent construction or improvements to be reviewed and/or inspected by the Township professional consultants (including, but not limited to, the Township Engineer, Township Consulting Engineer, Township Traffic Engineer, Township Geotechnical Engineer, and the Township Solicitor), with the applicant being responsible for all costs of such review. The current applicable rates for the Township professional consultants, which are subject to change and revision from time to time by approval of the Township Board of Supervisors, are as follows:

FEES

A. Labor Category (HRG, Inc.)

Hourly Billing Rate

Administration I & II	Range \$ 70.00 to \$105.00
Environmental Scientists I, II, Senior	Range \$ 95.00 to \$170.00
Planners I, II, Senior	Range \$100.00 to \$185.00
Landscape Architects I, II, Senior	Range \$ 95.00 to \$165.00
Surveyors I, II, Senior	Range \$ 85.00 to \$170.00
GIS Professional I / II / Senior	Range \$ 95.00 to \$170.00
Resident Project Representative I / II / Senior	Range \$ 85.00 to \$170.00
Technician – Junior / I / II / Senior	Range \$ 80.00 to \$185.00
Financial Specialist /Financial Analyst /Financial Strategist	Range \$115.00 to \$185.00
Engineering Professional I / II	Range \$135.00 to \$180.00
Project Engineer	“ \$180.00 to \$205.00
Senior Project Engineer	“ \$205.00 to \$215.00
Assistant Project Manager	“ \$150.00 to \$180.00
Project Manager	“ \$180.00 to \$200.00
Senior Project Manager	“ \$200.00 to \$215.00
Operations Manager/Senior Technical Leader/Principal	“ \$180.00 to \$230.00

Professionals include Engineers, Land Surveyors, Landscape Architects, Planners, Geologists, Scientists and similar professionals. Technicians include Designers, CADD Operators, Inspectors, Survey Technicians, and similar technical staff.

All non-exempt employees have overtime rates of 1.5 times their normal billing rate.

All Reimbursable expenses are subject to a 10% markup, including but not limited to travel, printing, postage, survey supplies, Photography, Video, Laboratory Work, Equipment Rental, and special outside Consultants. See examples below:

2026 CURRENT BILLABLE EXPENSES:

Data Logger	\$75.00/day; \$200.00/Week; \$350/Month
Concrete Monuments	\$ 30.00/Each
Lodging	At Cost
Maps, Permits, Licenses	At Cost
Meals	At Cost
Mileage	IRS Allowable
Miscellaneous Charges	At Cost
Postage	as weighed
Storm water Infiltration Testing Ring	\$ 25.00 each
Technology Equipment Charge	\$150.00/Day
Wide Format Printing/Copying	\$.50/Sq. Ft.

B. Attorney/Solicitor (DMKCG) Hourly Billing Rate

Attorney \$210.00

Paralegal/Law Clerk \$100.00

In addition to the above hourly rates, out of pocket expenses and other disbursements that are incurred on the Township's behalf, including without limitation, filing fees, express mailings and postage, transportation expenses, photocopying charges, expert witness fees and transcript charges will be invoiced.

NOW, THEREFORE, be it resolved by the Jefferson Township Board of Supervisors to adopt this Resolution #557 this 5th day of January 2026.

WITNESS:

TOWNSHIP OF JEFFERSON

Secretary/Treasurer

Chairman, Lois J. Rankin

Adopted 1/5/2026

Vice-Chair, Braden Beblo

Supervisor, Ford Stepp

Res. #557 - page 2 of 2
Adopted 1/5/26