

MEETING AGENDA

7:00 P.M.

OCT. 14, 2024

CALL TO ORDER:

By:

Time:

ROLL CALL: *JC*____ *LR* ____ *BB* ____ *LJR, Manager* ____ *LF, Sec/Treas.* ____

PUBLIC COMMENT ON THE AGENDA ITEMS AS PRESENTED:

ANNOUNCEMENTS: Any?

MINUTES: Motion to approve the Sept. 9, 2024 regular meeting minutes as written and distributed: Second: Agreed:

FINANCIAL: List of Bills paid between Sept. 9th meeting and Oct. 14, 2024.
List of Bills for payment from the *General Fund* this evening.
List of Bills for payment from the *State Fund, Impact Fee, Capital Res. & ARPA Funds*.
Report of Total of *All Funds (including Sewage Escrows)* after payment of the bills presented (copy of report is offered at the meeting!)
Motion to pay the bills presented, plus any regular bills that may become due prior to the November 11, 2024 meeting: **Second:** **Agreed:**

RECREATION COMMITTEE: Oct. 2, 2024 meeting report (this is the last meeting until Feb. 2025)
Report to be given and the Supervisors may have potential action items to be addressed and/or added to the next meeting.

ROAD FOREMAN REPORT:

Report to be given and the Supervisors may have potential action items to be addressed and/or added to the next meeting.

PLANNING COMMISSION: Sept. 16, 2024 meeting report.

UNFINISHED BUSINESS:

Approve the proposed tree trimming list (*Frazier, W. Jefferson, Victory, Neupert, and Burtner Roads*) and authorize quoting of and award by the manager OR, if necessary, authorize list & ‘bidding’ of tree trimming project (to be opened Nov. 11, 2024): Motion to authorize quote or bid as necessary:

Second: Agreed.

Motion to confirm the authority of the Township Manager to hire a sec/treas. trainee, the rate and hours to be determined. Second: Agreed:

NEW BUSINESS:

2024 Budget Introduction distributed to the Board this evening. First discussion/review will be at the Nov. 11, 2024 regular advertised meeting.

NEW BUSINESS, cont.:

Saxonburg Borough's Mayor, Bill Gillespie, Jr., will be in attendance:

- 1) to discuss possible 'Intergovernmental Agreement for Constitution Ave.'
- 2) *Possible discussion on other police services.*

Motion to approve **a member** of the Jefferson Township Board of Supervisors as representative to attend a Saxonburg Council Meeting to discuss 'possible' Intergovernmental Agreement for Constitution Avenue.' Second: Agreed:

Motion to deny any other police coverage through Jefferson Township. Second: Agreed:

OR Motion to approve our named representative to meet with the Saxonburg Police Officers to discuss possible police coverage within Jefferson Township. Second: Agreed:

Motion to approve Liberty Pointe Drawdown numbers 5 and 6 as presented. HRG has reviewed and approved both Drawdowns with minor adjustments. Second: Agreed:

Motion to approve Resolution #534: Resolution for Jefferson Township Supervisors to notify property owners by Letter via. Regular Mail of Notice of Intent to remove Hazardous or Dangerous Conditions ----- (Manager to present.)

Second: Agreed:

Motion to adopt Resolution #535 for reapplication to the Commonwealth Financing Authority for a Statewide Local Share Assessment Grant of \$555,000.00 (for pool funding.)

Second: Agreed:

PUBLIC BUSINESS or COMMENT (RESIDENTS/PROPERTY OWNERS of JEFFERSON TWP):

Chris Stephenson will attend to speak to the Board again about an issue on Bullcreek Rd.

MISC. BUSINESS FROM TWP. OFFICIALS:

CCR Bundle UP Butler 'donation box' (approved at the July meeting) has been placed in the hallway outside the office door (mid-Sept.) Collections were due by Oct. 7th at the township. CCR removed the box and took the contents for the CCR event that took place on Oct. 11, 2024.

'Hang Tough Stockings Stuffed with Love & Care' event flyer was received on 10-3-24 and has been placed on the website 'home page' for the public to view. It lists donations needed and volunteer opportunities. More information is available at www.hangtoughstockings.com or by calling 724-856-0222.

TRICK OR TREAT is scheduled for Halloween night as in past years - Oct. 31, 2024 - 6 to 8 PM
Both the Butler Radio and Butler Eagle have contacted the office to inquire and were advised of the date/time.

CJ Burns, our Emergency Management Coordinator, was notified of the "Tri-County Emergency Management Boot Camp" scheduled for 10/12/24 (Sat.) A copy of the email from Butler Co. Emergency Management was distributed to the Supervisors, since Elected Official were included in the invitation.

MISC. BUSINESS, cont.:

Submittal of the MS4 'waiver' paperwork – Township to prepare check for the \$5,000.00 fee.

Bonus Accounting has indicated that they can do the Jefferson Township ‘2024 Audit’ at the same rate as the prior audit for 2023 (\$5,500). Motion to authorize advertisement of the intent of the Supervisors to appoint a CPA (accounting firm) at their Jan. 6, 2025 meeting 'to examine all of the accounts of the Township for the fiscal year 2024': Second: Agreed:

(This advertisement must be placed before the end of November (or at least 30 days prior to the expected date of appointment.) Appointment Resolution to be adopted on Mon., Jan. 6, 2025 – (Resolution Number to be determined). Elected auditors should meet on Tues., Jan. 7, 2025 to set the pay for any working supervisors.

Notice: The Township has received the Pension Allocation for 2024 of \$20,170.90. The check to PSAB MRT is included in the bills presented this evening.

Notice: The Township has received the State Foreign Fire Tax Allocation of \$33,692.75. The check to Saxonburg Vol. Fire and Relief Assn. is included in the bills presented this evening. The sec/treas. will prepare the report 706B required by the state.

The sec/treas., appointed representative to the Butler County Tax Collection Committee (BCTCC), attended their bi-annual meeting on Sept. 24, 2024. The current contract ends on 12/31/26. They are working on an ‘early renewal’ and asking the municipalities and school districts if they agree with an early renewal. The current cost deducted from the receipts of the Earned Income Tax is 1.45%. *They are looking at a 7-year option (first 3 years at 1.40%) vs. a 10-year option (first 4 years at 1.40%) ... whichever is offered, the percentage after the discount period will go back to 1.45% (as is currently charged.)* Consider voting to authorize an early renewal for the 10-year option:

Motion: Second: Agreed:

ATTENDANCE:

ADJOURN: Motion: Second: Agreed: TIME

NEXT MEETING:

The next regular meeting is scheduled for Monday, Nov. 11, 2024 at 7 P.M. at the municipal building - 157 Great Belt Rd., Butler, PA 16002