

MEETING AGENDA

7:00 P.M.

December 8, 2025

CALL TO ORDER:

By:

Time:

ROLL CALL:

JC ____ LR ____ BB ____ LJR, Mgr. ____ LF, Sec/Treas ____ AF Sec/Treas(Trainee) ____

PUBLIC COMMENT ON THE AGENDA ITEMS AS PRESENTED:

ANNOUNCEMENTS:

MINUTES: Motion to approve the November 10, 2025 regular meeting minutes as written and distributed: Second: Agreed:

FINANCIAL: List of Bills paid between meetings (*November 11th to December 7th*).
List of Bills for payment from the *General Fund* this evening.
List of Bills for payment from the *State Fund, Impact Fee, & Cap. Res.*
Total of All Funds report (*including Sewage Escrows and Capital Reserve Funds which are restricted use/not available for daily operations*) after payment of the bills presented a (copy of this report is offered at the meeting!)
Motion to pay the bills presented, plus any regular bills that may become due prior to the January 5, 2026 meeting: Second: Agreed:

RECREATION COMMITTEE: No meetings Nov., Dec., or Jan.

No report; the Supervisors may have potential action items to be addressed and/or added to the next meeting.

ROAD FOREMAN REPORT:

Report to be given and the Supervisors may have potential action items to be addressed and/or added to the next meeting.

PLANNING COMMISSION: November 17, 2025 meeting report by Leo J. Rosenbauer.

P.C. members had a lengthy discussion with Rich Craft regarding the Wain Landscaping Land Development Plan.

Motion by Leo Rosenbauer to table the Wain Landscaping Land Development Plan due to the remaining outstanding items in the HRG review. Items discussed at tonight's meeting will be prepared by Vice – Chair, Brian Noah presented to the owner for review. The Board also agreed that the presenting engineer may contact the Township's Engineer directly regarding his question vs. mid-submission meeting. *Second* by Bernie Shulick. All agreed and *motion carried*.

UNFINISHED BUSINESS: *(Continuing with matters currently not complete – action to be listed.)*

–Markus property pin issue- no response from the owner to date. Any action by the board?

Complaint of non-compliant setbacks for two sheds at 682 Saxonburg Road.

Chairman John Cypher to report on multi-municipality collaborative meeting Nov 19^h

OLD BUSINESS: *(Reconsideration of Matters already disposed of – action to be listed.)*

Supervisors will review the LTAP study from Sept 16, 2024 on the Great Belt Rd. and Bonniebrook Rd. Intersection.

NEW BUSINESS:

Motion to payment Application # 2 for the Janice Lane and O'Hara Rd. project to CRS Contracting LLC in the amount of \$32,917.05:

Second: Agreed:

Set the treasurer's bond for the new full-time sec/treas. trainee at \$625.00 for 2026. Motion: Second: Agreed:

Set the treasurer's bond for the outgoing sec/treas. at \$650.00 (pro-rated until the audit is completed per the insurance company.) Motion: Second: Agreed:

The audit on the 2025 books is set to begin the first week in January by Bonus Accounting. The cost of \$5,500 is already budgeted for 2026.

The 2026 Budget was introduced to the Board at the October 13th meeting and discussed at the continuation meeting on October 15th and a Budget Workshop meeting on October 27th. Advertised 'proposed' budget (as authorized last month) for adoption this evening (resolution below) following any discussion, which should include: Manager, Leo J. Rosenbauer, III will report on the SEBCO Pool Bids with possible vote for additional budget for pool reno.

Motion to adopt the 2026 Budget Resolution #554 as proposed with 1 mill general purpose real estate tax and with ½ mill EMS tax and any revisions for 2026: Second: Agreed:

Appoint Lois J. Rankin to the BCATO Advisory Board for 2026. Motion: Second: Agreed:

Manager, Leo J. Rosenbauer, requests discussion and direction on the DEP General Permit Regulations for 'Small Flow Treatment Facilities.

Email received from Wendy Leslie CDBG Administrator regarding the 2026 CDBG Funding (copies were given to the Board)

Publicity announce the retirement of Secretary/Treasurer Lois Fennell after 42 years of service.

Publicity announce the Fairwell of Jefferson Township, Chairman of the Board John Cypher after 25 years of service.

PUBLIC BUSINESS or COMMENT:

MISC. BUSINESS FROM TWP. OFFICIALS: (*Announcements or Pre-notified items*)

ATTENDANCE:

ADJOURN: Motion: Second: Agreed: TIME:

NEXT MEETING:

The next regular meeting is scheduled for Monday, January 5, 2026 at 7 P.M. at the municipal building
- 157 Great Belt Rd., Butler, PA 16002