

**MEETING AGENDA**

**7:00 P.M.**

**FEB. 10, 2025**

**CALL TO ORDER:** By: Time:

**ROLL CALL:** JC \_\_\_\_ LR \_\_\_\_ BB \_\_\_\_ LJR, Manager \_\_\_\_ LF, Sec/Treas. \_\_\_\_

**PUBLIC COMMENT ON THE AGENDA ITEMS AS PRESENTED:**

**ANNOUNCEMENTS:** An executive session was held on Feb. 3, 2025 at 9 AM on personnel matters; all three Supervisors, the Township Manager, and CBU Attorney were present.

**MINUTES:** Motion to approve the Jan. 6, 2025 re-organization & regular meeting minutes as written and distributed: Second: Agreed:

**FINANCIAL:** List of Bills paid between Dec. 9<sup>th</sup> and Jan. 6, 2025.  
List of Bills for payment from the *General Fund* this evening.  
List of Bills for payment from the *State Fund, Impact Fee, ARPA, & Cap. Res.*  
Total of All Funds report (*including Sewage Escrows*) after payment of the bills presented a (copy of this report is offered at the meeting!)  
Motion to pay the bills presented, plus any regular bills that may become due prior to the March 10, 2025 meeting: Second: Agreed:

**RECREATION COMMITTEE:** Feb. 5, 2025 meeting report.  
However, the Supervisors may have potential action items to be addressed and/or added to the next meeting.

**ROAD FOREMAN REPORT:**  
Report to be given and the Supervisors may have potential action items to be addressed and/or added to the next meeting.

**PLANNING COMMISSION:** The Jan. 20, 2025 meeting was cancelled.  
The Planning members who reviewed the proposed ordinance would like Supervisors to proceed to authorize advertisement of the Solar Ordinance after review by the township attorney.  
Motion: Second: Agreed.

Also, Township Attorney Matt Marshall has recommended revisions to Part 18 of the Subdivision and Land Development Ordinance (Chap. 22). Please vote at this meeting to authorize advertisement – Motion: Second: Agreed.

**UNFINISHED BUSINESS:**  
Motion to appoint Lois Rankin to the BCATO Advisory Board as of 1/1/2025 (retro-active)  
Second: Agreed:

Discussion and possible decisions on several matters:

- 1) Revised resolutions/agreements on ‘sharing the maintenance of Constitution Ave.’ following Oct. 15<sup>th</sup> and Nov. 18<sup>th</sup> meetings with Steve May, Borough Manager. A Draft is being prepared by Steve May, Saxonburg Borough, Manager and will be distributed when received.
- 2) Proposed Police Agreement with Saxonburg Police:

- 3) Discuss Procedures for Public Business or Comment with possible adoption of a Resolution. Also approve the revised sign-in sheets based on the resolution passed.
- 4) Discussion regarding possible participation in the Multi-Municipal Comprehensive Plan with Buffalo Township, Clinton Township, Freeport Borough, Saxonburg Borough, and Winfield Township. – with possible decision.

The 2025 Tree Trimming Project was awarded by the Manager per the October 14, 2024 Supervisors meeting minutes to Stephenson Tree and Landscaping Service, LLC. for the Quoted amount of \$19,500.00 (for trimming on West Jefferson Rd., Victory Rd. Fraizer Rd., Burtner Rd. and 8 trees in the park).

**NEW BUSINESS:**

Received ‘thank you’ letter from Butler County Humane Society for the \$500 donation for 2025.

The manager was notified that Jefferson Township received the \$125,000 DCED Greenways, Trails...Grant for the pool.

Does the Board want to apply now for grant funding for ‘other’ park improvements (example: trail paving). The DCED Greenways Trails Grant application for up to \$250,000 with a 15% match from the township is due by April 2025. Quotes will need to be obtained, and a Resolution adopted at the March 10<sup>th</sup> meeting.

Lane Welliver from the Butler County Parks and Recreation Dept. has verified that a Federal Freeze on funds will NOT apply to our current pool grants.

The manager and sec/treas. have re-adjusted the set balance in the payroll checking to \$20,000.00 to prevent any possible overdrafts when the checks are cashed, and the taxes are deducted each pay.

**PUBLIC BUSINESS or COMMENT (RESIDENTS/PROPERTY OWNERS of JEFFERSON TWP):**

**MISC. BUSINESS FROM TWP. OFFICIALS:**

State of the Township Address by John Cypher, Chairman.

**ATTENDANCE:**

**ADJOURN:** Motion:                      Second:                      Agreed:                      TIME:

**NEXT MEETING:**

The next regular meeting is scheduled for Monday, March 10, 2025 at 7 P.M. at the municipal building - 157 Great Belt Rd., Butler, PA 16002