Jefferson Township

157 Great Belt Road
Butler, Pennsylvania

PART-TIME WINTER ROAD DEPARTMENT WORKER

INTRODUCTION:

Work is performed on township roads, in and around township buildings. Maintaining roads, parking lots, sidewalks. This position requires working Township scheduled Holidays as necessary. This position does NOT require the possession of a CDL Driver's License. This position does require a Valid Class C PA Driver's License. Employee must reside within 20 minutes of the Jefferson Township Municipal Building. This position is on an as needed basis and does not require a set number of work hours per week.

DUTIES include but are not limited to the following:

Road / Equipment - Maintenance

- Drives snowplow and apply snow control materials on Township roadways.
- Performs snow removal and apply snow control materials on Township parking lots.
- Performs snow removal by hand shoveling and apply snow control materials on Township sidewalks.
- Washes township vehicles.

KNOWLEDGE / ABILITIES REQUIRED

- Knowledge of state laws pertaining to the operation of motor vehicles.
- Ability to understand and follow oral and written communication and instructions.
- Ability to learn and carry out routine operations.
- Ability to learn and perform the safe operation of maintenance equipment.

SUPERVISION

The Road Foreman is the supervisor for this position, providing general and/or specific work assignments on a daily, project, or as needed basis. Employee is expected to complete duties with limited assistance and direction. Work may be performed under the direction of the Township Manager of Jefferson Township.

GUIDANCE

Employee will comply with all rules and regulations as governed by the State of Pennsylvania for Second Class Townships. This includes the wearing of all prescribed safety equipment. Employee will follow directions and instructions for the proper use and operation of all equipment.

PHYSICAL DEMANDS

This position is a physically demanding position. Employee must be able to safely lift a minimum of 75 lbs on a regular and recurring basis; may be required to lift items in excess of 75 lbs on an occasional basis.

Employee will be called to work at any time within a 24-hour period.

Employee will be called to work in adverse weather conditions.

Employee works in adverse weather conditions and report for duty within 30 minutes of receiving a call to report.