

**JEFFERSON TOWNSHIP RESIDENT COMPLAINT FORM**

**REQUEST FOR INVESTIGATION \_\_\_\_\_**  
(Date)

All of the following information is to be supplied, in order that an investigation can be conducted. Please complete all of the sections, as this information may be needed for legal proceedings. If the matter goes before the magistrate or court, you will be asked to testify.

**We DO NOT ACCEPT ANONYMOUS COMPLAINTS !!**

**NAME:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_ **Business Phone:** \_\_\_\_\_

**NATURE OF COMPLAINT – (road/junk/area/department, other) \_\_\_\_\_**  
**GIVE A FULL DESCRIPTION OF THE PROBLEM:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NAME(S) OF INDIVIDUAL(S) AGAINST WHOM YOU ARE LODGING THE COMPLAINT:**

**NAME(S):** \_\_\_\_\_

**SITE ADDRESS:** \_\_\_\_\_

**PHONE NUMBER(S):** \_\_\_\_\_

**Is the person(s) against whom the complaint is lodged the property owner?**

**Check one: Yes \_\_\_\_\_ No \_\_\_\_\_**

**If NO, give the name of the part who owns the property:**

**NAME** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**PHONE NUMBER(S):** \_\_\_\_\_

**Give full directions to get to your residence and how to get to the violator’s residence, if it is not within the immediate vicinity. Use the other side of this form to draw a small map.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DATE RECEIVED BY CODES OFFICER** \_\_\_\_\_

(This form NOT applicable for sewage complaints... there is a separate form for sewage complaints.)